



GROSSMONT COLLEGE
Professional Development Committee
November 16, 2022
2:00 p.m. – 3:30 p.m.

Agenda

Join Here: <https://zoom.us/j/91055943577>

Purpose: The Professional Development Committee carries out planning and evaluation of professional development programming which enhances the college’s readiness to achieve its strategic goals and mission. It also supports the institution’s continuous improvement and its diverse personnel. The committee identifies emerging trends from annual unit plans and program review to inform professional development.

CO-CHAIRS (Voting Members)	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (Voting Members)	ADVISORY (Non-voting members)
<input type="checkbox"/> Victoria Rodriguez, Chair	<input type="checkbox"/> Kayla Moreno	<input type="checkbox"/> Marsha Gable
<input type="checkbox"/> Dr. Brenda Edgerton-Webster, Faculty Co-Chair	<input type="checkbox"/> Jenine Smith	<input type="checkbox"/> VPAS
		<input type="checkbox"/> Marshall Fulbright

ACADEMIC SENATE (Voting Members)	CLASSIFIED SENATE (Voting Members)	ADMINISTRATORS’ ASSOCIATION (Voting Members)
<input type="checkbox"/> Brenda Edgerton-Webster (Faculty Co-Chair)	<input type="checkbox"/> Shardai Zaragoza	<input type="checkbox"/> Renee Nasori
<input type="checkbox"/> Sarah Dunn	<input type="checkbox"/> Theresa Apodaca	<input type="checkbox"/> Heriberto Vasquez

EX-OFFICIO (Voting Members)	RECORDER (Non-Voting Member)
<input type="checkbox"/> Sharon Sampson / <input type="checkbox"/> Taneisha Hellon	<input type="checkbox"/> Bernadette Black
<input type="checkbox"/> Karen Hern	
<input type="checkbox"/> Ernesto Rivera	
<input type="checkbox"/> Training Assistant TBD	

ROUTINE BUSINESS	
1. Welcome / Public Comments	
2. Additions/Deletions to Agenda	
3. Approve Meeting Notes – 10/19/22	

OLD BUSINESS	
4. Selecting Top 3 Goals for the Committee this academic year	<p>A. CONDUCT MEANINGFUL ASSESSMENTS:</p> <ul style="list-style-type: none"> a. Foci group with those who typically attend the professional development opportunities to see why they attend. b. Examine trends of workshops that have been canceled. c. Query/survey faculty, staff, and administrators on what they would like to see in professional development opportunities – i.e., text alerts – one question or a video parking lot, d. Clearinghouse of Funding Opportunities that specifically target Professional Development e. Best-practice Commitment from Administration to “Be the First” <p>B. PROVIDE ACCESSIBILITY: (all campus constituents – students, adjunct/FT Faculty, Classified Staff, Administrators)</p> <ul style="list-style-type: none"> a. Continued payment for recordings services? – low access rates b. Cross-collaborative District/Campus Calendar of PD Opportunities c. Intentional Collaborations – 2+/AY with the FPDC, ASGC, Classified Senate, Admin. Assoc., Wellness Committee, and Affinity Groups, et al <p>C. CREATE A PD MARKETING PLAN:</p> <ul style="list-style-type: none"> a. Review Marketing Strategies b. PD Newsletter/Blast c. Communication Plan – Broadcast PD Events Campus Monitors, Campus Radio/PSAs, Digital Newspaper, Text Alerts, Campus Social Media. d. Professional development attuned to different affinity months.
5. Student Equity Plan & PD	Review components of Student Equity Plan that intersect with Professional Development

INFORMATION	
6. USC Webinar in Dec.	Mon. Dec. 5 th from 9am-noon – Responding to Resistance to Racial Equity Efforts www.uscrec.info/equityalliance9
7. Equity Showcase	Rescheduled for FLEX week – Please promote to your constituency groups and encourage people to submit proposals
8. Building a Self-Care Toolkit Event	Dec. 2 nd from 11-noon

COMMITTEE REPORTS	
9. Assoc. Students of Grossmont College	
10. Classified Senate	
11. Faculty PD Committee	
12. Admin Assoc.	

FOR CONSENSUS	

--	--

FOLLOW-UP		
Who	Item	Timeline

FOLLOW-UP		
Who	Item	Timeline

NEXT MEETING: Next meeting – December 21, 2022

Zoom information:

Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/91055943577>

Professional Development committee norms – Established March 20, 2019

Norms = Rules for how we're going to conduct ourselves in our meetings

1. Whenever we meet, talk about your latest professional development activity you participated in, or how you are supporting professional development (professional growth for ourselves and others).
2. Parking lot: Allow space for items that are not on agenda to be revisited next meeting.
3. Actively ask for other viewpoints; consider oppositions. Who is benefiting from the viewpoint and who is losing?
4. Give each person a voice so that it's not the same people talking all the time.
5. Be solution-oriented; "Yes, I hear you..."
6. Invitation for people to speak rather than being called on. Ask if anyone else has anything else to say before moving to next topic.
7. Provide definitions (e.g. Civility means different things in different communities. Define.)
8. Provide an icebreaker at every meeting (rather than welcome/introductions).
9. Review our norms every semester.
10. People should address those on the committee with respect and civility
11. Provide talking points at the end of the meeting for constituents to take back to their groups.