GROSSMONT
COLLEGE

GROSSMONT COLLEGE
Professional Development Committee
October 20, 2021
2:15 p.m. – 3:30 p.m.

Meeting Notes
Join Here: https://cccconfer.zoom.us/j/95054997988

Purpose: The Professional Development Committee carries out planning and evaluation of professional development programming which enhances the college's readiness to achieve its strategic goals and mission. It also supports the institution's continuous improvement and its diverse personnel. The committee identifies emerging trends from annual unit plans and program review to inform professional development.

CO-CHAIRS (Voting Members)	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (Voting Members)	ADVISORY (Non-voting members)
☒ Marshall Fulbright, Chair	☐ Sara Laila	☐ Marsha Gable
☒ Ryan Cline, Faculty Co-Chair	☒ Karla Moore	☒ Bill McGreevy

ACADEMIC SENATE (Voting Members)	CLASSIFIED SENATE (Voting Members)	ADMINISTRATORS' ASSOCIATION (Voting Members)
☐ Sarah Dunn	☒ Kirstyn Verdugo	☒ Niko Crumpton
☒ Maite Valladolid	☒ Ryan Cline (cochair)	☒ Veronica Romero

EX-OFFICIO (Voting Members)	RECORDER (Non-Voting Member)
☒ Sharon Sampson / ☒ Taneisha Hellon	☒ Bernadette Black
☒ Karen Hern	
☒ David Ogul	
☒ Rochelle Weiser	

ROUTINE BUSINESS	
1. Welcome / Public Comments	Marshall welcomed the committee members.
2. Additions/Deletions to Agenda	No additions or deletions to the agenda were made.
3. Approve Meeting Notes – 9/15/21	The meeting notes from September 15, 2021 were officially approved.

NEW BUSINESS	
4. N/A	

DISCUSSION	
5. Review committee norms	The norms were reviewed at previous meeting
6. Shared Governance committee review / committee charge review	Dr. Fulbright stated that as we make changes to the committee's charge and responsibilities, all feedback will be noted, whether or not they were agreed upon by the committee, so that we are transparent. We will then indicate which feedback has final approval from the committee. The committee went into breakout sessions to review the current purpose, responsibilities, and membership, and provided input on the padlet that was developed to gather feedback. The committee came back together and reviewed the comments together. Dr. Fulbright noted that some of the comments provided were vague and that we need to be more specific with specific language. It was noted that Cuyamaca uses a campus container for the mission and philosophy, and a section for strategies to facilitate those big picture items. Taneisha added that she sees the responsibilities as the action items for the committee. She also added that what the professional development office does is unclear to the masses. It was agreed that we need to spell out the key aspects of strategic planning. One felt that Cuyamaca's mission is strong, which is: "The mission of the Professional Development Committee (PDC) is to provide professional development opportunities for faculty, staff, and administration that support the college's strategic priorities as outlined in the institutional planning documents. These priorities are intended to advance and improve student success and equity". It was suggested creating a Google Doc to infuse everyone's input for purpose, responsibilities, membership, and strategies for implementation, into one document. Dr. Fulbright asked the members to review the document and provide exact language in the document with their name added to it. The timeline to submit the committee's feedback to College Council has been extended so we will review this at our next meeting which is scheduled November 17th.

COMMITTEE REPORTS	
7. Classified Advisory Committee	Item not discussed.
8. Faculty Professional Development Committee	Item not discussed.

FOR CONSENSUS	
9. N/A	

FOLLOW-UP		
Who	**Item**	**Timeline**
Committee members	Review the purpose, responsibilities, membership and strategies of implementation that will be sent as a Google Doc and provide input for each area before next meeting.	Before next meeting.

NEXT MEETING: Next meeting is scheduled on Wednesday, November 17, 2021

Zoom information:

Join from PC, Mac, Linux, iOS or Android: https://cccconfer.zoom.us/j/95054997988