



GROSSMONT COLLEGE
Professional Development Committee
August 19, 2020
2:00 p.m. – 3:30 p.m.

MEETING NOTES

Purpose The Professional Development Committee carries out planning and evaluation of professional development programming which enhances the college’s readiness to achieve its strategic goals and mission. It also supports the institution’s continuous improvement and its diverse personnel. The committee identifies emerging trends from annual unit plans and program review to inform professional development.

CO-CHAIRS (Voting Members)	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (Voting Members)	ADVISORY (Non-voting members)
<input checked="" type="checkbox"/> Lida Rafia	<input type="checkbox"/> TBD	<input type="checkbox"/> Marsha Gable
<input checked="" type="checkbox"/> Maite Valladolid	<input type="checkbox"/> TBD	<input checked="" type="checkbox"/> Marshall Fulbright
		<input checked="" type="checkbox"/> Bill McGreevy

ACADEMIC SENATE (Voting Members)	CLASSIFIED SENATE (Voting Members)	ADMINISTRATORS’ ASSOCIATION (Voting Members)
<input checked="" type="checkbox"/> Christen McGaughey-Gilreath	<input checked="" type="checkbox"/> Dawn Heuft	<input type="checkbox"/> Agustin Albarran
	<input checked="" type="checkbox"/> Ryan Cline	<input checked="" type="checkbox"/> Veronica Romero

EX-OFFICIO (Voting Members)	RECORDER (Non-Voting Member)
<input checked="" type="checkbox"/> Sharon Sampson / <input checked="" type="checkbox"/> Taneisha Hellon	<input checked="" type="checkbox"/> Bernadette Black
<input checked="" type="checkbox"/> Brian Rickel	
<input checked="" type="checkbox"/> Lorena Ruggero	
<input type="checkbox"/> Rochelle Weiser	

ROUTINE BUSINESS	
1. Welcome / Public Comments	Lida welcomed the committee and announced that Maite Valladolid is the new faculty co-chair. She also informed the group that Taneisha Hellon and Sharon Sampson are the new co-coordinators for professional development.
2. Additions/Deletions to Agenda	No additions or deletions were made to the agenda.
3. Approve Meeting Notes – 5/20/20	The meeting notes from 5/20/20 were approved.
4. Ice Breaker	<p>Given the two pandemics in the world right now, Lida asked committee members to share how they are feeling, what they are thinking, and what they are pondering. Lida shared a document about listening before members shared their stories.</p> <ul style="list-style-type: none"> • Listening with intent to learn • Listening is a skill • Listen with an openness to learning • Listen with curiosity • Focus on your own experiences and feelings • Stay present • Guard against the learned tendency to disengage • Be willing to change and learn • Recognize that discomfort often leads to real growth • Expect and accept nondisclosure • Suspend judgement <p>Christen recommended following these rules from the book, <i>Four Agreements for Courageous Conversations</i>: speak our truth, listen in the present, and be okay with discomfort and nondisclosure. Each member shared their feelings and experiences with the group.</p>

NEW BUSINESS	
5. Zoom Norms	<ul style="list-style-type: none"> • Members to stay on mute when not speaking; • Hand raising feature: This will allow members to not speak over each other and allow people their time to speak. Lida and Maite will monitor this feature; • Reactions: This feature can be used to agree with someone’s comment (Thumbs Up) or for applause; • Chat: Chat should be used if a member has something to contribute that does not add something new. If it is something important, it was suggested that the member talk about it with the committee; • Video: While having video off to save bandwidth is fine, it was suggested turning the video on when speaking; • Recording: It was asked whether we want to record the meetings. It was agreed that we already have meeting notes therefore a recording is not necessary. • Be mindful of how much time you take speaking when we have large discussions. <p>It was stated that in future meetings the co-chairs will be asking members to take a deep dive inward and to be vulnerable, and asked members to maintain confidentiality and respect. Lorena reminded the group that it is always good to remember that we are not arguing with each other but rather representing our constituency groups.</p>

DISCUSSION	
6. Convocation and Flex Week	
7. Fall PD Planning	Lida shared Grossmont’s equity minded framework and reviewed it briefly. Assignment: Committee members were asked to write a list where they have influences and control and bring back to next month’s meeting.

COMMITTEE REPORTS	
8. Classified Advisory Committee	
9. Wellness Committee	
10. Faculty Professional Development Committee <ul style="list-style-type: none"> • Evaluation of Flex 	

FOR CONSENSUS	
11.	

FOLLOW-UP		
Who	Item	Timeline
Committee members	Committee members were asked to write a list where they have influences and control and bring back to next month’s meeting.	By next meeting.

NEXT MEETING: Wednesday, September 16, 2020 @ 2:00-3:30