**AGENDA**

**Join Here:** <https://gcccd-edu.zoom.us/j/87324852353>

**Purpose:** The Professional Development Committee carries out planning and evaluation of professional development programming which enhances the college’s readiness to achieve its strategic goals and mission. It also supports the institution’s continuous improvement and its diverse personnel. The committee identifies emerging trends from annual unit plans and program review to inform professional development.

| **CO-CHAIRS (Voting Members)** | **ASSOCIATED STUDENTS OF**  **GROSSMONT COLLEGE (Voting Members)** | **ADVISORY (Non-voting members)** |
| --- | --- | --- |
| Victoria Rodriguez, Co-Chair | VACANT | VPSS |
| Theresa Apodaca, Co-Chair | VACANT | Sheree Stopper |
|  |  | Agustin Albarran |

| **ACADEMIC SENATE (Voting Members)** | **CLASSIFIED SENATE (Voting Members)** | **ADMINISTRATORS’ ASSOCIATION (Voting Members)** |
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| Kristen Everhart | Pat Palma | Renee Nasori |
| Michael Kelly | Theresa Apodaca | VACANT |

| EX-OFFICIO (Voting Members) | RECORDER (Non-Voting Member) | GUEST |
| --- | --- | --- |
| Faculty PD Co-Coordinators | Graylin Clavell | Denise Schulmeyer |
| Karen Hern |  |  |
| Ernesto Rivera |  |  |
| Adela Powers |  |  |

| ROUTINE BUSINESS (10 min) | |
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| 1. Welcome / Public Comments | The meeting began at 2:05pm.  No public comments. |
| 1. Additions/Deletions to Agenda | N/A |
| 1. Approve Meeting Notes from 10/16/24 | Quorum not met. |

| OLD BUSINESS (60 min) | |
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| 1. Review & Discuss Accreditation Standard 2 | Denise reviewed standard 2 and asked the committee to provide feedback on this through the collective feedback form. |
| 1. Collectively complete Standard 2 Feedback Form | Suggestions:   * 2.6: Add language regarding online/in-person tutors; * 2.6: Add language regarding Canvas Resources Shell and Outcomes Assessment Shell; * 2.7: Add language regarding the ATC (Assisted Technology Center) * **2.7: Add language highlighting adult re-entry program and career coach info for Career Services. Renee provided the following language:** *The Adult Reentry Center, under the auspices of Career Services Department, provides a variety of resources for returning adult students who are seeking information about educational goals and career options. The Center acts as a bridge between the college and the community providing referral services, information relating to college and community agencies, job placement, professional and academic counseling, self-help programs, financial aid and transportation. The reentry student usually has special needs that can be met through the Center.* * 2.7: Add information on in-take form and career assessment to gain information on career pathways;   Denise mentioned that Standard 3 will have more information regarding Professional Development. |

| INFORMATION (5 min) | |
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| 1. Tri-Chair Model | To be discussed at December college council. There is potential to have a tri-chair model for governance committees with a classified professional, faculty, and administrator chair. To assist with reducing the chances of having one person chair in case of absences. The concern is for the smaller committees that only nhave two reps someone might be pushed into a chair position without very aware of the committee and fewer people to choose from.  Possible voting for this is potentially taking place at the December College Council meeting. If you have any questions or concerns please contact Victoria and Theresa to ensure they are addressed at the December College Council meeting. |
| 1. GC Wellness | December 9 – Tai Chi AND December 16 – Dance fitness |
| 1. ThRIVE update | December Roundtable – Self-Care, Wellness, & White Elephant |

| COMMITTEE REPORTS (15 min) | |
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| 1. FPDC & Academic Senate | * Victoria went to the October Academic Senate meeting and developed a Career Development in the Classroom PD session. This will be for instructional faculty on how to learn some ideas on how to incorporate career development in their courses. * Flex Week spring 2025 is planning is in full swing and will be working on the Flex Week calendar the week after Thanksgiving. * The official deadline has passed for proposals but they will accept proposals still by emailing [Karen.hern@gcccd.edu](mailto:Karen.hern@gcccd.edu). * ASCCC offerings on the VRC can be taken and advanced through without action review or participation of the content. “Any/all external training must be approved by the member’s dean or supervisor and we will continue to encourage faculty members to obtain that approval prior to participating in External Training.” |
| 1. Classified Senate | * Classified Senate is having a retreat tomorrow, Thursday, November 21 from 12pm-3pm. * Graylin mentioned that he recently attended a “So you think you want to be an administrator two day webinar” for faculty and classified professionals that want to take another step in their career. It was a great networking opportunity and presented great information as to how to get where you are going and what being an administrator entails. |
| 1. Admin Assoc. | * There is a new Director for Financial Aid, Diana Kiraykous, as well as a new Financial Aid Supervisor. * The reclassification period is now open. * Received a nice one-time step increase. |

| FOLLOW-UP | | |
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| Who | Item | Timeline |
| All Committee Members | Review PD Plan Draft | By December PD Committee Meeting |

| NEXT MEETING: Next meeting – December, 4 2024 from 2:00-3:30PM  Zoom information:  **Join from PC, Mac, Linux, iOS or Android**: <https://gcccd-edu.zoom.us/j/87324852353> |
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