



GROSSMONT COLLEGE
Professional Development Committee
September 18, 2024
2:00 p.m. – 3:30 p.m.

MINUTES

Join Here: <https://gcccd-edu.zoom.us/j/87324852353>

Purpose: The Professional Development Committee carries out planning and evaluation of professional development programming which enhances the college’s readiness to achieve its strategic goals and mission. It also supports the institution’s continuous improvement and its diverse personnel. The committee identifies emerging trends from annual unit plans and program review to inform professional development.

| CO-CHAIRS (Voting Members) | ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (Voting Members) | ADVISORY (Non-voting members) |
|------------------------------------------------------------------|-----------------------------------------------------------|-------------------------------------------|
| <input checked="" type="checkbox"/> Victoria Rodriguez, Co-Chair | <input type="checkbox"/> VACANT | <input type="checkbox"/> VPSS |
| <input type="checkbox"/> Theresa Apodaca, Co-Chair | <input type="checkbox"/> VACANT | <input type="checkbox"/> Sheree Stopper |
| | | <input type="checkbox"/> Agustin Albarran |

| ACADEMIC SENATE (Voting Members) | CLASSIFIED SENATE (Voting Members) | ADMINISTRATORS’ ASSOCIATION (Voting Members) |
|------------------------------------------------------|-----------------------------------------------|----------------------------------------------|
| <input checked="" type="checkbox"/> Kristen Everhart | <input checked="" type="checkbox"/> Pat Palma | <input type="checkbox"/> Renee Nasori |
| <input checked="" type="checkbox"/> Michael Kelly | <input type="checkbox"/> Theresa Apodaca | <input type="checkbox"/> VACANT |

| EX-OFFICIO (Voting Members) | RECORDER (Non-Voting Member) | GUESTS |
|-----------------------------------------------------|-----------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Faculty PD Co-Coordinators | <input checked="" type="checkbox"/> Graylin Clavell | <input checked="" type="checkbox"/> Lara Braff |
| <input checked="" type="checkbox"/> Karen Hern | | <input checked="" type="checkbox"/> Shawn Hicks |
| <input type="checkbox"/> Ernesto Rivera | | |
| <input checked="" type="checkbox"/> Adela Powers | | |

| ROUTINE BUSINESS (15 min) | |
|---------------------------------------|--------------------------------------------------------------------|
| 1. Welcome / Public Comments | The meeting began at 2:04pm with introductions. No public comment. |
| 2. Additions/Deletions to Agenda | N/A |
| 3. Approve Meeting Notes from 5/15/24 | The May 15, 2024, meeting minutes were approved. |

| OLD BUSINESS (20 min) | |
|-----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4. Review Committee Norms | <p>Victoria reviewed the Professional Development Committee Norms with the committee.</p> <p>ACTION: The committee then voted on the committee norms which the committee voted in favor of the norms.</p> |
| 5. Review Committee Purpose, Responsibilities, & 24-25 Schedule | <p>Victoria went over the committee purpose and responsibilities as well as the schedule for 2024-2025 year. Committee members took turns reading the purpose and responsibilities.</p> <p>This committee meets eight times during the school year. The committee will continue work on a PD Plan and prepare for upcoming accreditation. The accreditation work involves reviewing drafts of work for each accreditation standards. Today we will be hearing from those working on accreditation standard #1.</p> |

| NEW BUSINESS (45 min) | |
|-------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6. Review Governance Retreat 24-25 Priorities | <p>Victoria reviewed the Grossmont College Participatory Governance Retreat and give a status of the priorities that were set out for.</p> <p>Priority #1: Communication</p> <p>Priority #2: Participation - Still waiting to have student representatives for the PD Committee</p> <p>Priority #3: Training – Training should come out of College Council and work on flushing training is being worked on currently.</p> <p>Priority #4: Campus Engagement – Inform all on campus, even those not involved in participatory governance.</p> |
| 7. Review status of accreditation and provide an overview of Standard I | <p>Lara and Shawn shared with the committee the draft and overview of accreditation standard 1, Institutional Mission and Effectiveness. Shawn shared that the report will now be under 100 pages and “give examples that are poignant”, a change from the days of massive reports. The accreditation process currently is sharing standard 1 with the constituent groups and will return back in October to collect the feedback and also share out standard 2 for feedback in November.</p> <p>ACTION: Read draft of Standard 1 and submit feedback using the form provided along with Standard 1. Feedback will be collected at the October meeting.</p> <p>Key areas of improvement:</p> <ul style="list-style-type: none"> - Online Education: regular and substantive interaction - Outcome Assessment: regular use of results for improving students’ learning experience |

| INFORMATION (15 min) | |
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| 8. PD Coordinator Re-assign Time | Victoria mentioned that re-assign time was approved in June while faculty were out and off-campus so the committee was not able to put out a call out for PD-Coordinators until flex week in August so it has been a struggle to procure two faculty co-coordinators. For now the search is still ongoing. If you know of anyone please have them contact Victoria. |
| 9. Fall 2024 PD Offerings | <p>Victoria shared with the committee the fall offerings which include the following:</p> <p>Wellness events (free and virtual through VEBA):</p> <ul style="list-style-type: none"> - No Sweat Energy Boost - Sound Healing sessions - Dance Fitness - Tai Chai <p>Thrive events (HyFlex and in-person modalities):</p> <ul style="list-style-type: none"> - August 16th welcome event - September 11: Who are our GC Students - October 9: Halloween Social - November 13: Employee Representation - December 11: Self-Care, Wellness & White Elephant <p>Faculty & Equity Institute: Hear best practices from schools across our region and some LA (Southern California areas) on equity.</p> |
| 10. Latinx Heritage Month | <p>September is LatinX Heritage Month and Victoria shared the events taking place this month including:</p> <ul style="list-style-type: none"> - Today: Community College & Beyond with Dr. Vasquez and Colegas - National Latino/a Physician Day (12:30pm-2pm, 34-107) - LatinX Leadership Forum (11:30am-1pm, Griffin Gate) - Day of the Dead Celebration (10am-11am, Main Quad) <p>Pat suggested having these event announcements shared with the Chair of Chairs and the Deans administrative assistants. Karen suggested that attending an event would be a great extra-credit opportunities.</p> |
| 11. Men of Color Focus Groups | A sub-committee was formed to do a Men of Color Focus Group to collect research and we are working with Dr. Harris from SDSU. We are asking for male students of color to participate. Those that participate will receive a \$50 Target or Walmart gift card along with pizza and drinks. Students can participate in Zoom or in-person. |

| COMMITTEE REPORTS (15 min) | |
|-----------------------------------|-----------------------------------------------------------------------------------------------|
| 12. FPDC & Academic Senate | FPDC Proposal for field trips and more information will be provided at the next meeting. |
| 13. Classified Senate | Homework is to discuss a PD item at the next Classified Senate meeting and report back on it. |
| 14. Admin Assoc. | N/A |

| FOLLOW-UP | | |
|-----------------------|---------------------------------------------------------------------|----------------------------------|
| Who | Item | Timeline |
| All Committee Members | Read Accreditation Standard I Draft & Complete Discussion Questions | By October P-D Committee Meeting |

NEXT MEETING: Next meeting – October, 16 2024 from 2:00-3:30PM

Zoom information:

Join from PC, Mac, Linux, iOS or Android: <https://gcccd-edu.zoom.us/j/87324852353>