



GROSSMONT COLLEGE
Professional Development Committee
November 15, 2023
2:00 p.m. – 3:30 p.m.

MINUTES

Join Here: <https://us06web.zoom.us/j/82550929743>

Purpose: The Professional Development Committee carries out planning and evaluation of professional development programming which enhances the college’s readiness to achieve its strategic goals and mission. It also supports the institution’s continuous improvement and its diverse personnel. The committee identifies emerging trends from annual unit plans and program review to inform professional development.

CO-CHAIRS (Voting Members)	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (Voting Members)	ADVISORY (Non-voting members)
<input checked="" type="checkbox"/> Victoria Rodriguez, Co-Chair	<input type="checkbox"/>	<input type="checkbox"/> Marsha Gable
<input checked="" type="checkbox"/> Julie Bennett, Co-Chair	<input type="checkbox"/>	<input type="checkbox"/> VPAS
		<input type="checkbox"/> Agustin Albarran

ACADEMIC SENATE (Voting Members)	CLASSIFIED SENATE (Voting Members)	ADMINISTRATORS’ ASSOCIATION (Voting Members)
<input checked="" type="checkbox"/> Brenda Edgerton-Webster	<input checked="" type="checkbox"/> Julie Bennett	<input type="checkbox"/> Renee Nasori
<input type="checkbox"/> Tracy Hardin	<input checked="" type="checkbox"/> Theresa Apodaca	<input type="checkbox"/> VACANT

EX-OFFICIO (Voting Members)	RECORDER (Non-Voting Member)
<input checked="" type="checkbox"/> Sharon Sampson / <input type="checkbox"/> Taneisha Hellon	<input checked="" type="checkbox"/> Graylin Clavell
<input checked="" type="checkbox"/> Karen Hern	
<input type="checkbox"/> Ernesto Rivera	
<input checked="" type="checkbox"/> Adela Powers	

ROUTINE BUSINESS	
1. Welcome / Public Comments	<p>The meeting began at 2:10pm. Quorum was not met.</p> <p>Victoria shared the following public comment: The committee of the following events for the Native American Heritage Month:</p> <ul style="list-style-type: none"> - Environmental Justice Presentation tomorrow, November 16 in 26-220 from 10:30am-12:30pm. - Film Screenings of “Sacheen: Breaking the Silence” and “Manzanar Diverted: When Water Turns to Dust” on Wednesday, November 29 from 12:30pm-2:30pm in 51-575. <p>There is also a Walking in Beauty exhibit honoring Missing and Murdered Indigenous Women in the library through the month of November. This exhibit is being put on by the Way of the Sacred Mountain.</p>
2. Additions/Deletions to Agenda	N/A
3. Approve Meeting Notes from 10/18/23	The October meeting minutes were approved.

OLD BUSINESS	
4. Feedback on PD Fund Increase (for vote)	<p>An email went out to classified professionals on voting to see if the constituent group would like to see if the group would like to have the PD funding increased from \$500 to \$700. Classified Senate will have the results in time for the next Professional Development Committee meeting in December. Brenda also mentioned that she should hear back from the Academic Senate by December as well.</p> <p>ACTION: The committee will wait until the constituent groups respond with their voting to vote on raising the funds limit.</p>
5. Change Dec. 20 th meeting to Dec. 13 th (for vote)	The committee approved the change to hold the December meeting on December 13, 2023.
6. Updated on VEBA Wellness plan	<p>Julie went to a VEBA Wellness meeting that showcased some benefits offered by VEBA which included cooking classes, a full gym with childcare, acupuncture, and more. This is all free for employees. They also have meeting spaces to utilize. Rooms can be reserved through the VEBA Resource Center/Wellness site.</p> <p>Victoria shared with the group the proposed plan for the Spring 2024 Flex Week sessions which includes: Tuesday: Sound Health & Meditation Wednesday: Building a Culture of Kindness Thursday: Deep Stretch Yoga Friday: Managing Stress</p> <p>Also, 2 session every month for the semester on campus/virtually:</p> <ul style="list-style-type: none"> - One Session would focus on a topic - One session would focus on an activity <p>Ideas sparked from the VEBA Wellness Interest Survey:</p> <ul style="list-style-type: none"> - Emotional Intelligence - Personality test/Strength finder - Understanding different communication styles - How to communicate with emotional intelligence <p>This document is available to all in the committee to come in and add when one has an idea. Any suggestion should be grounded in the data we collect.</p>
7. Working document for PD ideas/PD Plan Draft	https://docs.google.com/document/d/144KfiVzOTab5HVadIfhmFL9dj8d87DPNmY9d6C9y47g/edit?usp=sharing

NEW BUSINESS	
8. NACCC Staff Survey Results	<p>National Assessment of Collegiate Campus Climate (NACCC) survey results were shared by Victoria. This survey was given to our Classified Professionals in 2022. Victoria then broke the committee into break out rooms by the following sections:</p> <p>Group 1: Workplace Mattering Group 2: Workplace Equity Group 3: Racial Learning & Literacy Group 4: Encounters with Racial Stress</p> <p>Takeaways from the breakout rooms:</p> <ul style="list-style-type: none"> - Need more information and to inform employees on how racism is defined at Grossmont College, how to respond to or act against racist incident at work, where to find resources if you experienced a racist incident, and where to make a report. - The variance of the sampling was a little clouded. - We did not have enough Black and African American employees to break out, which is telling. Brenda added the importance of focus groups to get necessary data. - Please feel free to add information to the padlet.

INFORMATION	
9. Classified PD Funds Spending Plan	Julie mentioned that a survey was created and will be sent out to all classified staff soon. More information to come on this topic. Julie mentioned that the State provided funds, roughly \$78k, back in 2018. Julie will follow up with Michele Martens, the Classified Senate President to get more information.
10. GIATS & Equity Showcase	N/A
11. Faculty Equity & Innovation Institute Update	N/A
12. ThRIVE Update	N/A

COMMITTEE REPORTS	
13. FPDC & Academic Senate	Karen shared that they are having to streamline the VRC and they are still accepting proposals for Flex Week.
14. Classified Senate	N/A
15. Admin Assoc.	N/A

FOR CONSENSUS	
PD Fund Increase	The committee will vote on the PD Fund Increase at the December meeting.
December Committee Meeting Change	The committee voted in favor of moving the December meeting to Wednesday, December 13 at the same time (2:00pm-3:30pm).

FOLLOW-UP		
Who	Item	Timeline
Reps	Share agenda items under New Business & Information as information items with senates	By December meeting

NEXT MEETING: Next meeting – December 13(?), 2023, 2:00-3:30PM

Zoom information:

Join from PC, Mac, Linux, iOS or Android: <https://us06web.zoom.us/j/82550929743>