



**GROSSMONT COLLEGE**  
**Professional Development Committee**  
**October 18, 2023**  
**2:00 p.m. – 3:30 p.m.**

**MINUTES**

**Join Here:** <https://gcccd-edu.zoom.us/j/83701936800>

**Purpose:** The Professional Development Committee carries out planning and evaluation of professional development programming which enhances the college’s readiness to achieve its strategic goals and mission. It also supports the institution’s continuous improvement and its diverse personnel. The committee identifies emerging trends from annual unit plans and program review to inform professional development.

CO-CHAIRS (Voting Members)	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (Voting Members)	ADVISORY (Non-voting members)
<input checked="" type="checkbox"/> Victoria Rodriguez, Co-Chair	<input type="checkbox"/>	<input type="checkbox"/> Marsha Gable
<input checked="" type="checkbox"/> Julie Bennett, Co-Chair	<input type="checkbox"/>	<input type="checkbox"/> VPAS
		<input checked="" type="checkbox"/> Agustin Albarran

ACADEMIC SENATE (Voting Members)	CLASSIFIED SENATE (Voting Members)	ADMINISTRATORS’ ASSOCIATION (Voting Members)
<input checked="" type="checkbox"/> Brenda Edgerton-Webster	<input checked="" type="checkbox"/> Julie Bennett	<input type="checkbox"/> Renee Nasori
<input checked="" type="checkbox"/> Tracy Hardin	<input checked="" type="checkbox"/> Theresa Apodaca	<input type="checkbox"/> VACANT

EX-OFFICIO (Voting Members)	RECORDER (Non-Voting Member)
<input checked="" type="checkbox"/> Sharon Sampson / <input type="checkbox"/> Taneisha Hellon	<input checked="" type="checkbox"/> Graylin Clavell
<input type="checkbox"/> Karen Hern	
<input type="checkbox"/> Ernesto Rivera	
<input checked="" type="checkbox"/> Adela Powers	

ROUTINE BUSINESS	
1. Welcome / Public Comments	The meeting started and 2:05pm with introductions. It was announced that Julie Bennett will be the Classified Co-Chair for the Professional Development Committee.
2. Additions/Deletions to Agenda	N/A
3. Approve Meeting Notes	9.20.23 Meeting Minutes Meeting – The minutes were approved.

<b>OLD BUSINESS</b>	
4. Feedback on governance vs. non-governance topics document	<p>Classified Professionals are still reviewing the document and Graylin will request feedback at the next Classified Senate meeting.</p> <p>Brenda Edgerton-Webster informed the group that the document was approved at Academic Senate.</p> <p>There was no representation for the Administrator's Association at today's meeting as Renee Nasori is at a conference.</p>
5. Feedback on PD Committee Norms	The committee approved the Committee Meeting. Norms.
6. Feedback on PD Committee 23/24 Goals	The committee approved the 2023/2024 Professional Development Goals.

<b>NEW BUSINESS</b>	
7. Employee Wellness Survey Results	<p>Dr. Rodriguez shared the results of the Wellness Survey created by VEBA. The survey was open from 8/31/23 to 9/30/23. The survey saw 177 respondents.</p> <p>Top 5 Wellness Topics of Interest (Very Interested):</p> <ol style="list-style-type: none"> <li>1. Work/life balance</li> <li>2. Emotional/Mental Wellbeing</li> <li>3. Stress Management</li> <li>4. Physical Activity</li> <li>5. Women's Health</li> </ol> <p>Please see the <a href="#">power point</a> for more information on the results of this survey.</p> <p>The committee members were then joined break out rooms to give insight on the information provided for 10 minutes. Some feedback discussed from the survey results:</p> <ol style="list-style-type: none"> <li>1. Happy that VEBA provides the space to discuss this and plan this and that Health and Wellness is being promoted.</li> <li>2. There might be other issues we might be missing and possibly conduct some focus groups to drill down what people really want. Dr. Rodriguez will ask VEBA if they do focus groups.</li> <li>3. Availability to participate is a concern.</li> <li>4. Feedback in the new online format is different and not as energizing/connectable. Emotional intelligence and wellbeing along with how we communicate plays a big role in our individual wellbeing.</li> </ol>
8. PD Fund Increase	<ul style="list-style-type: none"> <li>- \$500 per academic year per person</li> <li>- Available to full-time, part-time, faculty and classified professionals</li> <li>- Can be used to supplement costs for conference/training registration fees, travel, accommodations, etc.</li> <li>- Does not cover food costs</li> <li>- \$30k set aside for PD fund every academic year</li> <li>- Can serve up to 60 faculty and staff per year</li> <li>- If we increase to \$700 it would drop to 42 people served</li> </ul> <p><b>ACTION: Please take the information presented and review it with constituents and see if we can make a decision at the next PD Committee meeting in November.</b></p>
9. Request to reschedule 12/20 meeting to 12/13	<b>ACTION: All voted for December 13<sup>th</sup> date.</b>
10. New PD Committee Co-Chair (classified rep)	Welcome to our new Co-Chair of the Professional Development Committee, Julie Bennett!

<b>INFORMATION</b>	
11. Faculty Equity & Innovation Institute Update	<ul style="list-style-type: none"> <li>- 24 Faculty participating.</li> <li>- Faculty receive section-level data from a previously taught course</li> <li>- Emphasis on how to implement culturally responsive pedagogy and practices in classroom</li> <li>- Semester 1 – Learning Focus</li> <li>- Semester 2 – E-Portfolio</li> <li>- 16 departments represented: History, ESL, Counseling, Chemistry, Humanities, Sociology, Media Comm, Culinary Arts, BOT, Earth Sciences, Art, Child Development, World Language, and Biological Sciences, MMIB (Management, Marketing &amp; International Business)</li> </ul> <p>This is a 1-year cohort. This is a continued movement of the 12-Gateway Courses.</p>
12. ThRIVE Joint Social on 10/26 5-7pm @ Casa de Pico	<p>Link to                      rsvp: <a href="https://docs.google.com/forms/d/e/1FAIpQLSfDinYztSVtYxUJYF6blwFHad6JN1SfMtZy_ai0reoOXTUG6Q/viewform?usp=sharing">https://docs.google.com/forms/d/e/1FAIpQLSfDinYztSVtYxUJYF6blwFHad6JN1SfMtZy_ai0reoOXTUG6Q/viewform?usp=sharing</a></p>

<b>COMMITTEE REPORTS</b>	
13. FPDC & Academic Senate	<p>2024 Spring Flex workshop callouts going on now. To submit a proposal for a Faculty Workshop please use the following link:  <a href="https://forms.gle/AZSZheS7e3fyJ3McA">https://forms.gle/AZSZheS7e3fyJ3McA</a></p> <p>To add 2024 Spring Flex Week Department and Division meetings to the VRC please use the following link: <a href="https://forms.gle/F8ev6ifnsGCh39Ku5">https://forms.gle/F8ev6ifnsGCh39Ku5</a></p>
14. Classified Senate	Collegiality in Action Workshop on October 31 from 10am-12:30pm in Griffin Gate.
15. Admin Assoc.	N/A

<b>FOR CONSENSUS</b>	
PD Committee Norms	The committee approved the Committee Meeting. Norms.
PD Committee 23/24 Goals	The committee approved the 2023/2024 Professional Development Goals.

<b>FOLLOW-UP</b>		
Who	Item	Timeline
Reps	PD Fund Increase	Gather feedback/input from constituency regarding increasing the PD fund from \$500 to \$700

**NEXT MEETING: Next meeting – November 15, 2023, 2:00-3:30PM**

**Zoom information:**

**Join from PC, Mac, Linux, iOS or Android:** <https://gcccd-edu.zoom.us/j/83701936800>