Annual Unit Planning (AUP) - Information Flow

Unit completes AUP

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Unit submits AUP to dean/manager for discussion & approval

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Does the unit want to request resources? —**YES**→ Unit completes request forms and attaches to AUP

↓ **NO**

Units submit final AUP to CPIE, with Cc: to Dean/Mgr

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CPIE routes resource requests & AUPs to prioritization committees, with Cc: to requesting unit → Committees receive requests (with AUPs) from CPIE

↓ (left column)

CPIE reviews all AUPs to identify any overarching or emerging trends relevant for college-wide planning

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CPIE shares results of the AUP analysis at Annual Planning Forum & College Council

(right column)

Committee members follow the committee's agreed-upon process to review & prioritize all requests

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Committee co-chairs send results of prioritization process to College Council convener, with Cc: to CPIE

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College Council considers results from all committees alongside broad themes from CPIE analysis

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Based on discussion, College Council recommends resource allocation priorities to the President

→ CPIE facilitates communication of the results of the process back to requesting units