

**GROSSMONT COLLEGE**  
**Planning & Institutional Effectiveness Committee (PIEC)**  
**Friday, November 17, 2023**  
**11:00 a.m. – 12:30p.m.**  
**Agenda**

**Purpose** The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college’s mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS (voting)	ASSOCIATED STUDENTS OF GROSSMONT (voting)	ADVISORY
<input type="checkbox"/> Joan Garcia Ahrens	<input type="checkbox"/> Alshareef Dekheel	<input type="checkbox"/> Agustín Albarrán
<input type="checkbox"/> Juliana Bertin	<input type="checkbox"/> TBD	<input type="checkbox"/> Marsha Gable
	<input type="checkbox"/> TBD	<input type="checkbox"/> Joyce Fries-co-chair, PR
		<input type="checkbox"/> Kelly Menck-co-chair, PR
		<input type="checkbox"/> Natalie Ray
		<input type="checkbox"/> TBD- VPAS
		<input type="checkbox"/> Marcelo Nieto

ACADEMIC SENATE (voting)	CLASSIFIED SENATE (Voting)	ADMINISTRATORS’ ASSOCIATION (Voting)
<input type="checkbox"/> Krystle Jones	<input type="checkbox"/> Graylin Clavell	<input type="checkbox"/> Courtney Willis
<input type="checkbox"/> Eva Nicasio	<input type="checkbox"/> Jayden Logan	<input type="checkbox"/> Niko Crumpton
<input type="checkbox"/> Summer Webb		<input type="checkbox"/> Wayne Branker

EX-OFFICIO (voting)	CPIE	GUEST
<input type="checkbox"/> Victoria Christine Rodriguez	<input checked="" type="checkbox"/> Cindy Emerson	<input type="checkbox"/>
<input type="checkbox"/> Susana Munoz	<input type="checkbox"/> Carmen Hernandez	<input type="checkbox"/>
<input checked="" type="checkbox"/> Felicia Kalker	<input checked="" type="checkbox"/> Christopher Yerkes, Recorder	<input type="checkbox"/>

ROUTINE BUSINESS	
1. Welcome and Introductions	
2. Public Comment	
3. Additions/Deletions to Agenda	
4. Approve meeting notes: a. 10/20/2023	
UPDATE	
5. Operational Excellence	
6. CPIE Data Use & Sharing-Final Draft	
7. Accreditation Update	
INFORMATION	
8. Set agenda for the April 26, 2023 Collegewide Annual Planning Forum a. Proposal for change to AUP timeline	

CONSENSUS		
9. None		
COMMITTEE/CONSTITUENCY REPORTS		
10. Reports on PIEC-related topics from constituency groups and other committees (as needed)		
<ul style="list-style-type: none"> <li>• Associated Students:</li> <li>• Classified Senate:</li> <li>• Faculty Senate:</li> <li>• Admin Association:</li> </ul>		
FOR FOLLOW-UP AT NEXT MEETING		
Who	Item	Timeline

**Next Meeting Date: Friday, December 15, 2023**

**Important: Annual Collegewide Planning Forum, Friday, April 26, 2024**

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## PLANNING & INSTITUTIONAL EFFECTIVENESS COMMITTEE (PIEC)

### Meeting Norms October 20, 2023

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

#### In Person Setting

- Everybody’s voice is equal, important and valuable.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don’t understand where someone is coming from.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- When measuring consensus members will use the Thumb up- all the way in; Thumb middle- can live with it; Thumb down- want to keep talking about additional solutions.
- Use a parking lot.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.

#### Virtual Setting

- Conversations in the chat should be discussed.
- At the beginning of the meeting, members may drop an emoji from the Zoom library as a quick check-in at the beginning of the meeting. This would help us calibrate our body language with one another.
- Consensus will be measured in the chat. The co-chair will type the item to be vote on in the chat. Voting members will type in the chat; Yes-agree; No-disagree; Abstain-decline to vote.