GROSSMONT COLLEGE
Planning & Institutional Effectiveness Committee (PIEC)
Friday, August 18, 2023
11:00 a.m. – 12:30p.m.
Meeting Agenda

Purpose The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college's mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS (voting)	ASSOCIATED STUDENTS OF GROSSMONT (voting)	ADVISORY
☐ Joan Garcia Ahrens	☐TBD	☐Agustín Albarrán
☐Juliana Bertin	☐ TBD	☐Marsha Gable
	☐ TBD	☐Joyce Fries-co-chair, PR
		☐Kelly Menck-co-chair, PR
		☐Natalie Ray
		☐TBD- VPAS
		☐Marcelo Nieto

ACADEMIC SENATE (voting)	CLASSIFIED SENATE (Voting)	ADMINISTRATORS' ASSOCIATION (Voting)
☐Krystle Jones	☐Graylin Clavell	☐Courtney Willis
☐Eva Nicasio	☐TBD	☐Niko Crumpton
☐Summer Webb		☐Wayne Branker

EX-OFFICIO (voting)	CPIE	GUEST
☐Victoria Christine Rodriguez	☐Cindy Emerson	☐
☐Susana Munoz	☐ Carmen Hernandez	☐
☐Felicia Kalker	☐ Christopher Yerkes, Recorder	☐

ROUTINE BUSINESS	
1. Welcome and Introductions	
2. Public Comment	
3. Additions/Deletions to Agenda	
4. Approve meeting notes: a. 5/19/2023	
UPDATE	
5. Review Governance Handbook & Committee Charge/Responsibilities; Review & Set Norms	
6. Meetings to be Rescheduled: January 19, 2024 & February 16, 2024	
7. Operational Excellence: a) Summer Governance Retreat; b) Academic Affairs Operational Manual; c) Nuventive update	
8. Key Performance Indicators (KPIs)	

INFORMATION	
9. Overview of 2023/2024 PIEC Agenda Topics (see attachment)	
10. Accreditation 2026	
11. Guide to CCCCO & Internal Data Dashboards (see attachment)	

COMMITTEE/CONSTITUENCY REPORTS	
12. Reports on PIEC-related topics from constituency groups and other committees (as needed) • Associated Students: • Classified Senate: • Faculty Senate: • Admin Association Committees:	

FOR FOLLOW-UP AT NEXT MEETING		
Who	**Item**	**Timeline**

NEXT PIEC MEETING: Friday, September 15, 2023

Planning & Institutional Effectiveness Committee (PIEC)

NORMS
Updated
September 23th, 2022

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

- When measuring consensus members will use the Thumb up- all the way in; Thumb middle- can live with it; Thumb down- want to keep talking about additional solutions.
    - When consensus is final the committee will use the chat entering: yes, no, or abstain.
- Members may drop an emoji from the Zoom library as a quick check check-in at the beginning of the meeting. This would help us calibrate our body language with one another.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- Everybody's voice is equal, important and valuable.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Use a parking lot.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don't understand where someone is coming from.
- Periodically check in on our norms and adjust them.
- Conversations in the chat should be discussed.