GROSSMONT COLLEGE
Planning & Institutional Effectiveness Committee (PIEC)
Friday, December 16, 2022
11:00 a.m. – 12:30p.m.
[PIEC Zoom Room](#)
Meeting Agenda

Purpose The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college's mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS (voting)	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (voting)	ADVISORY
☐ Natalie Ray, Proxy for Joan Garcia Ahrens	☐ Katherine Machado	☐ Marshall Fulbright
☐ Krystle Jones	☐ Jenine Smith	☐ Marsha Gable
	☐ TBD	☐ Joyce Fries-co-chair, PR
		☐ Kelly Menck-co-chair, PR
		☐ Natalie Ray
		☐ TBD- VPAS
		☐ Ruka Wang

ACADEMIC SENATE (voting)	CLASSIFIED SENATE (Voting)	ADMINISTRATORS' ASSOCIATION (Voting)
☐ Natalia Aylett	☐ Pat Murray	☐ Courtney Willis
☐ Eva Nicasio	☐ Graylin Clavell	☐ Niko Crumpton
	☐ Juliana Bertin	☐ TBD

EX-OFFICIO (voting)	CPIE	GUEST
☐ Victoria Christine Rodriguez	☐ Cindy Emerson	☐
☐ Susana Munoz	☐ Kay Watson	☐
☐ Felicia Kalker	☐ Carmen Hernandez	☐
	☐ Christopher Yerkes, Recorder	

ROUTINE BUSINESS	
1. Welcome and Introductions	
2. Public Comment	
3. Additions/Deletions to Agenda	
4. Approve meeting notes: 11/18/2022	
NEW BUSINESS/CONSENSUS	
5. KPI Recommended Targets	
UPDATE	
6. Annual Planning Forum: 04/14/2023 a. Workgroup	
7. **P**artnership **R**esource **T**eam (PRT) Visit November 28, 2022	

COMMITTEE/CONSTITUENCY REPORTS	

8. Reports on PIEC-related topics from constituency groups and other committees (as needed)
    • Associated Students:
    • Classified Senate:
    • Faculty Senate:
    • Admin Association Committees:	

FOR FOLLOW-UP AT NEXT MEETING		
Who	**Item**	**Timeline**

NEXT PIEC MEETING: NOTE-01/27/2022; 11:00 am – 12:30 pm

(Moved to 4th Friday. Faculty off Contract on 01/20/2023)

PIEC SCHEDULE 2022-2023	
Date	**Time**
Friday 02/24/2023 (move 4th Friday. Presidents weekend 02/17/2023	11:00 am - 12:30 pm
Friday, 03/17/2023	11:00 am - 12:30 pm
Friday, 04/21/2023	11:00 am - 12:30 pm
Friday, 05/19/2023	11:00 am - 12:30 pm

Planning & Institutional Effectiveness Committee (PIEC)
NORMS
Updated
September 23th, 2022

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

- When measuring consensus members will use the <u>Thumb up</u>- all the way in; <u>Thumb middle</u>- can live with it; <u>Thumb down</u>- want to keep talking about additional solutions.
    - When consensus is final the committee will use the chat entering: yes, no, or abstain.
- Members may drop an emoji from the Zoom library as a quick check check-in at the beginning of the meeting. This would help us calibrate our body language with one another.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- Everybody's voice is equal, important and valuable.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Use a parking lot.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don't understand where someone is coming from.
- Periodically check in on our norms and adjust them.
- Conversations in the chat should be discussed.