

**GROSSMONT COLLEGE**  
**Planning & Institutional Effectiveness Committee (PIEC)**  
**Friday, September 23, 2022**  
**11:00 a.m. – 12:30p.m.**  
[PIEC Zoom Room](#)  
**Meeting Agenda**

**Purpose** The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college’s mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS (voting)	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (voting)	ADVISORY
<input type="checkbox"/> Joan Garcia Ahrens	<input type="checkbox"/> TBD	<input type="checkbox"/> Marshall Fulbright
<input type="checkbox"/> Krystle Jones	<input type="checkbox"/> TBD	<input type="checkbox"/> Marsha Gable
	<input type="checkbox"/> TBD	<input type="checkbox"/> Bill McGreevy
		<input type="checkbox"/> Joyce Fries
		<input type="checkbox"/> Natalie Ray
		<input type="checkbox"/> TBD

ACADEMIC SENATE (voting)	CLASSIFIED SENATE (Voting)	ADMINISTRATORS’ ASSOCIATION (Voting)
<input type="checkbox"/> Natalia Aylett	<input type="checkbox"/> Pat Murray	<input type="checkbox"/> Courtney Willis
<input type="checkbox"/> Eva Nicasio	<input type="checkbox"/> Graylin Clavell	<input type="checkbox"/> Niko Crumpton
	<input type="checkbox"/> Juliana Bertin	<input type="checkbox"/> TBD

EX-OFFICIO (voting)	CPIE	GUEST
<input type="checkbox"/> Victoria Christine Rodriguez	<input type="checkbox"/> Cindy Emerson	<input type="checkbox"/>
<input type="checkbox"/> Susana Munoz	<input type="checkbox"/> Kay Watson	<input type="checkbox"/>
<input type="checkbox"/> Felicia Kalker	<input type="checkbox"/> Carmen Hernandez	<input type="checkbox"/>
	<input type="checkbox"/>	

<b>ROUTINE BUSINESS</b>	
1. Welcome and Introductions	We have new members and a new co-chair
2. Public Comment	
3. Additions/Deletions to Agenda	
4. Approve meeting notes from 04/08/2022 & 05/20/2022	
<b>NEW BUSINESS</b>	
5. 2021-2022 PIEC Overview	Refresher for standing members education new members
6. Review & Update Norms	
7. IEPI: Operational Excellence Steering Committee	Meets the 2 <sup>nd</sup> and 4 <sup>th</sup> Wednesday of each Month between 1-2:30 <b>IEPI Peer Response Team, 1<sup>st</sup> visit – October 24, 2022</b> <b>IEPI Peer Response Team, 2<sup>ND</sup> visit – November 28, 2022</b>
<b>UPDATE</b>	
8. Annual Unit Planning	

9. Strategic Planning Vision for Success vs. CCC Roadmap Goals		
10. Student Equity Plan		
11. Important dates	Annual College Planning Forum – April 14, 2023	
<b>DISCUSSION / CONSENSUS</b>		
12. PIEC Meeting Date Change: a. Move 01/20/23 mtg. to 01/27/23 b. Move 02/17/23 mtg. to 02/10/23	a. Reason – faculty off contract b. Reason – Presidents weekend campus closed	
<b>COMMITTEE/CONSTITUENCY REPORTS</b>		
13. Reports on PIEC-related topics from constituency groups and other committees (as needed) <ul style="list-style-type: none"> <li>• Associated Students:</li> <li>• Classified Senate:</li> <li>• Faculty Senate:</li> <li>• Admin Association Committees:</li> </ul>		
<b>FOR FOLLOW-UP AT NEXT MEETING</b>		
<b>Who</b>	<b>Item</b>	<b>Timeline</b>

**NEXT PIEC MEETING:** 08/19/2022; 11:00 am – 12:30 pm (Flex week)

<b>DRAFT PIEC SCHEDULE 2022-2023</b>	
<b>Date</b>	<b>Time</b>
Friday, 10/21/2022	11:00 am - 12:30 pm
Friday, 11/18/2022	11:00 am - 12:30 pm
Friday, 12/16/2022	11:00 am - 12:30 pm
<b>Friday 01/27/2023 (Move to 4<sup>th</sup> Friday. Faculty off Contract on 01/20/2023)</b>	11:00 am - 12:30 pm
<b>Friday 02/24/2023 (move 2nd Friday. Presidents weekend 02/10/2023)</b>	11:00 am - 12:30 pm
Friday, 03/17/2023	11:00 am - 12:30 pm
Friday, 04/21/2023	11:00 am - 12:30 pm
Friday, 05/19/2023	11:00 am - 12:30 pm

## Planning & Institutional Effectiveness Committee (PIEC)

### NORMS

Updated  
September 17<sup>th</sup>, 2021

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In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

- When measuring consensus members will use the Thumb up- all the way in; Thumb middle- can live with it; Thumb down- want to keep talking about additional solutions.
  - When consensus is final the committee will use the chat entering: yes, no, or abstain.
- A quick check weather check-in at the beginning of the meeting. This would help us calibrate our body language with one another. This may be done orally around the table or through the chat to save time.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- Everybody's voice is equal, important and valuable.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Use a parking lot.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don't understand where someone is coming from.
- Periodically check in on our norms and adjust them.
- Conversations in the chat should be discussed.