

GROSSMONT COLLEGE
Planning & Institutional Effectiveness Committee (PIEC)
Friday, January 28, 2022
11:00 a.m. – 12:30p.m.
[PIEC Zoom Room](#)
Meeting Agenda

Purpose The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college’s mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS (voting)	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (voting)	ADVISORY
<input checked="" type="checkbox"/> Joan Garcia Ahrens	<input type="checkbox"/> Karla Moore	<input type="checkbox"/> Marshall Fulbright
<input checked="" type="checkbox"/> Danielle Feliciano	<input type="checkbox"/> Vacant	<input checked="" type="checkbox"/> Marsha Gable
	<input type="checkbox"/> Vacant	<input type="checkbox"/> Bill McGreevy
		<input type="checkbox"/> Sam Ballard
		<input checked="" type="checkbox"/> Kelly Menck proxy for Joyce Fries
		<input type="checkbox"/> Natalie Ray

ACADEMIC SENATE (voting)	CLASSIFIED SENATE (Voting)	ADMINISTRATORS’ ASSOCIATION (Voting)
<input checked="" type="checkbox"/> Lara Braff	<input checked="" type="checkbox"/> Alexis Lytle	<input checked="" type="checkbox"/> Courtney Williams
<input checked="" type="checkbox"/> Natalia Aylett	<input checked="" type="checkbox"/> Graylin Clavell	<input checked="" type="checkbox"/> Niko Crumpton
<input type="checkbox"/> Krystle Jones		<input type="checkbox"/> Wayne Branker

EX-OFFICIO (voting)	CPIE	GUEST
<input checked="" type="checkbox"/> Victoria Christine Rodriguez	<input checked="" type="checkbox"/> Cindy Emerson	<input type="checkbox"/> Tate Hurvitz
<input checked="" type="checkbox"/> Susana Munoz	<input checked="" type="checkbox"/> Veronica Rosales	<input type="checkbox"/>
<input checked="" type="checkbox"/> Felicia Kalker	<input type="checkbox"/> Kay Watson	<input type="checkbox"/>

ROUTINE BUSINESS	
1. Welcome and Introductions	Introductions were made around the room.
2. Public Comment	None
3. Additions/Deletions to Agenda	None
4. Approve meeting notes a. 10/15/2021 b. 11/19/2021 c. 12/17/2021	10/15/2021 notes approved 11/19/2021 notes approved 12/17/2021 notes approved
CONSENSUS	
5. Move PIEC meeting dates a. From 02/18/22 to 03/04/22 b. From 04/15/22 to 04/08/22	February 18 th is holiday therefore, PIEC members agreed to move the February 18 th PIEC meeting to March 4 th , 2022. On April 15 th CPIE and PIEC will host the Annual Unit Plan Forum therefore, PIEC members agreed to move the April 15 th to April 8 th , 2022.
ROUTINE BUSINESS	
6. Strategic Plan Update a. Facilities Master Planning – Gensler b. February 11 th , Strategic Plan Steering Committee Retreat. c. March 25 th , Tentative Strategic Planning Forum	Joan shared highlights of from the 3rd Facilities Master Plan meeting . She updated the committee on our Strategic Plan and requested that all PIEC members attend on February 11 th Strategic Planning Retreat and reminded folks to place a hold on their calendar for the March 25 th Strategic Planning Report Out Forum.

<p>7. Accreditation Update</p> <p>a. Continuation of PSLO Work in Academic Affairs</p>	<p>College Council approved the accreditation report and will move it forward to the Governing Board for the February 15 agenda.</p> <p>Felicia reported the dashboards in the SSO, SLOs, and ASOs are at 100%. They are still working on the PSLOs. This is the first time in our history that we have a way to measure where we stand in this area. This a great achievement for Grossmont. We now have Nuventive as our tool to track and do integrated planning.</p> <p>Joan thanked Felicia for her hard work interfacing Nuventive with Grossmont.</p> <p>Constituent groups, please make sure that the work continues on the PSLOs and SLOs, SSOs, and ASO's.</p> <p>When Joan receives the visit date she will let everyone know. Prior to the visit the site team will provide a list of the individuals they wish to interview in relationship to requirement #2. We have hired a consultant to work with the individuals selected. The CPIE office will coordinate a meeting with the coordinator and participants prior to the visit.</p>
<p>8. Workgroup updates:</p> <p>a. BP/AP 3050 Institutional Code of Ethics; BP/AP 3060 Institutional Code of Conduct; BP/AP 2410 Board Policies & Administrative Procedures</p> <p>b. Student Equity Plan</p>	<p>Joan shared that we are collaborating with Cuyamaca's equivalent committee to PIEC regarding the APs & BPs. As the Cuyamaca/Grossmont workgroup reviewed the Institutional Code of Ethics, Conduct and Board Policies & Administrative Procedures they considered changing the tone of the language in the policies. GCCCD is committed to social justice, creating an antiracist and equitable environment. The workgroup plans to update the language to reflect a straightforward humanitarian tone. Our APs and BPs not only provide policy they reflect who we are as an institution. The workgroup is also considering combining some of the policies. The work is not complete on these policies. If anyone is interested in joining this effort, please let Joan know.</p> <p>Victoria asking for members from PIEC who will be interested in the SEP subgroup. Lara Braff, Niko Crumpton, Danielle Feliciano volunteered. Victoria stated the dept is making this plan more actionable.</p>
<p>9. Governance Evaluation</p> <p>a. Review PIEC Purpose, Responsibilities & Membership</p> <p>b. Review Spring 2021 Comments and suggestions</p> <p>c. Review Consensus</p>	<p>Members conducted their final review of PIEC's Purpose, Responsibilities and Membership. The PIEC Purpose and Responsibilities along with Governance Feedback from the PIEC committee will be turned into the Governance Workgroup.</p>
<p>COMMITTEE/CONSTITUENCY REPORTS</p>	
<p>10. Reports on PIEC-related topics from constituency groups and other committees (as needed)</p> <ul style="list-style-type: none"> • Associated Students: • Classified Senate: • Faculty Senate: • Admin Association Committees: 	
<p>FOR FOLLOW-UP AT NEXT MEETING</p>	

Who	Item	Timeline	
SPRING 2022 PIEC MEETING DATES & PIEC, C PIE HOSTED EVENTS			
Date	Time	Event	Status
February 11, 2022	9:00 am to 4:00 pm	Strategic Plan Steering Committee Retreat	Confirmed
March 4, 2022	11:00 am to 12:30 pm	PIEC Meeting	Proposed
March 18, 2022	11:00 am to 12:30 pm	PIEC Meeting	Regular
March 25, 2022	9:00 am to 12:00 pm	Strategic Plan Report Out Forum	Proposed
April 8, 2022	11:00 am to 12:30 pm	PIEC Meeting - Plan for AUP Forum	Proposed
April 15, 2022	9:00 am to 4:00 pm	Annual Unit Planning Forum	Proposed
May 20, 2022	11:00 am to 12:30 pm	PIEC Meeting	Regular

NEXT PIEC MEETING: 03/04/2022; 11:00 am – 12:30 pm

Planning & Institutional Effectiveness Committee (PIEC)

NORMS

Updated
 September 17th, 2021

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

- When measuring consensus members will use the Thumb up- all the way in; Thumb middle- can live with it; Thumb down- want to keep talking about additional solutions.
 - When consensus is final the committee will use the chat entering: yes, no, or abstain.
- A quick check weather check-in at the beginning of the meeting. This would help us calibrate our body language with one another. This may be done orally around the table or through the chat to save time.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- Everybody’s voice is equal, important and valuable.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Use a parking lot.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don’t understand where someone is coming from.
- Periodically check in on our norms and adjust them.
- Conversations in the chat should be discussed.