

**GROSSMONT COLLEGE**  
**Planning & Institutional Effectiveness Committee (PIEC)**  
**Friday, November 19, 2021**  
**11:00 a.m. – 12:30p.m.**  
**PIEC Zoom Room**  
**Meeting Agenda**

**Purpose** The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college’s mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input type="checkbox"/> Joan Garcia Ahrens	<input type="checkbox"/> Karla Moore	<input type="checkbox"/> Marshall Fulbright
<input type="checkbox"/> Danielle Feliciano	<input type="checkbox"/> Vacant	<input type="checkbox"/> Marsha Gable
	<input type="checkbox"/> Vacant	<input type="checkbox"/> Bill McGreevy
		<input type="checkbox"/> Victoria Christine Rodriguez
		<input type="checkbox"/> Joyce Fries
		<input type="checkbox"/> Natalie Ray

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS’ ASSOCIATION
<input type="checkbox"/> Lara Braff	<input type="checkbox"/> Alexis Lytle, Brown proxy for Iliana Garcia	<input type="checkbox"/> Courtney Williams
<input type="checkbox"/> Natalia Aylett	<input type="checkbox"/> Graylin Clavell	<input type="checkbox"/> Niko Crumpton
<input type="checkbox"/> Krystle Jones		<input type="checkbox"/> Wayne Branker

EX-OFFICIO	CPIE	GUEST
<input type="checkbox"/> Dean of Student Success & Equity (vacant)	<input type="checkbox"/> Cindy Emerson	<input type="checkbox"/> Tate Hurvitz
<input type="checkbox"/> Susana Munoz	<input type="checkbox"/> Veronica Rosales	<input type="checkbox"/>
<input type="checkbox"/> Felicia Kalker	<input type="checkbox"/> Kay Watson	<input type="checkbox"/>

ROUTINE BUSINESS	
1. Welcome and Introductions	
2. Public Comment	
3. Additions/Deletions to Agenda	
4. Approve 10/15/2021 meeting notes	

CONSENSUS	
5. Move PIEC meeting from January 21 <sup>st</sup> , 2022 to January 28 <sup>th</sup> 2022	

ROUTINE BUSINESS	
6. Strategic Plan Update <ul style="list-style-type: none"> <li>a. Vision/Mission Update (Danielle)</li> <li>b. Facilities master Planning – Gensler (Danielle)</li> <li>c. Fall Planning Forum-Key takeaways (Victoria, Veronica, &amp; Cindy)</li> </ul>	

<p>7. Continue Review of FA 21 Annual Planning (Joan)</p> <p>a. Governance Handbook</p> <p>i. Add this content to responsibilities: For purposes of planning and making decisions, review eternal/internal scan Data and participate in collegewide planning forums (e.g., annual spring forum.</p> <p>ii. Add review AUP annual evaluation/institutional effectiveness report.</p> <p>b. Review Spring 2021 Suggestions</p> <p>c. Review SSE Purpose &amp; Responsibilities (overlap with PIEC)</p> <p>d. If time permits, Review other sections of the handbook</p>	
<p>8. Workgroup updates:</p> <p>a. Equity Plan – suspend until new interim SSE dean hired</p> <p>b. BP/AP Review meeting with Cuyamaca, 12/01/2021; 3:00 – 4:00 pm, check with Cindy for the Zoom connection information.</p>	
<p>9. Accreditation Update</p>	

**COMMITTEE/CONSTITUENCY REPORTS**

<p>10. Reports on PIEC-related topics from constituency groups and other committees (as needed)</p> <ul style="list-style-type: none"> <li>• Associated Students:</li> <li>• Classified Senate:</li> <li>• Faculty Senate:</li> <li>• Admin Association Committees:</li> </ul>	
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<b>FOR FOLLOW-UP AT NEXT MEETING</b>		
<b>Who</b>	<b>Item</b>	<b>Timeline</b>

**Next meeting: December 17<sup>th</sup>, 2021; 11:00 – 12:30**

## Planning & Institutional Effectiveness Committee (PIEC)

### NORMS

Updated  
September 17<sup>th</sup>, 2021

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In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

- When measuring consensus members will use the Thumb up- all the way in; Thumb middle- can live with it; Thumb down- want to keep talking about additional solutions.
  - When consensus is final the committee will use the chat entering: yes, no, or abstain.
- A quick check weather check-in at the beginning of the meeting. This would help us calibrate our body language with one another. This may be done orally around the table or through the chat to save time.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- Everybody's voice is equal, important and valuable.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Use a parking lot.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don't understand where someone is coming from.
- Periodically check in on our norms and adjust them.
- Conversations in the chat should be discussed.