

GROSSMONT COLLEGE
Planning & Institutional Effectiveness (PIEC) Committee
Friday, May 21, 2021
11:00 a.m. – 12:30p.m.
PIEC Zoom Room
MEETING NOTES

Purpose The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college’s mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input checked="" type="checkbox"/> Joan Garcia Ahrens	<input type="checkbox"/> Briana Flores Falcon	<input type="checkbox"/> Marshall Fulbright
<input checked="" type="checkbox"/> Lara Braff	<input type="checkbox"/> Vacant	<input checked="" type="checkbox"/> Aaron Starck
	<input type="checkbox"/> Vacant	<input checked="" type="checkbox"/> Bill McGreevy
	Proxies:	<input checked="" type="checkbox"/> Victoria Christine Rodriguez
		<input checked="" type="checkbox"/> Joyce Fries
		<input checked="" type="checkbox"/> Natalie Ray

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS’ ASSOCIATION
<input checked="" type="checkbox"/> Marilyn Tajii	<input checked="" type="checkbox"/> Alexis Lytle	<input checked="" type="checkbox"/> Courtney Williams
<input type="checkbox"/> Tiffany Glen-Hall	<input type="checkbox"/> Iliana Garcia	<input checked="" type="checkbox"/> Niko Crumpton
	<input checked="" type="checkbox"/> Danielle Feliciano	<input type="checkbox"/> Wayne Branker

EX-OFFICIO	RECORDER	GUEST
<input type="checkbox"/> Lida Rafia	<input checked="" type="checkbox"/> Cindy Emerson	<input type="checkbox"/> Susana Munoz
<input checked="" type="checkbox"/> Bonnie Ripley		<input checked="" type="checkbox"/> Veronica Rosales
<input type="checkbox"/> Felicia Kalker		

ROUTINE BUSINESS	
1. Welcome and Introductions	Dr. Ahrens welcomed the committee
2. Public Comment	None
3. Additions/Deletions to Agenda	Dr. Ahrens requested we table the Recovery with Equity item due to the lengthy agenda. She requested PIEC members review the document for discussion when we convene in the Fall.
4. Approve 3/19/2021 04/16/2021 Meeting Notes	03/19/2021 notes were approved. 04/16/2021 notes were approved.
FOLLOW-UP FROM LAST MEETING	
5. Participatory Governance Handbook Review	A workgroup consisting of Lara Braff, Bonnie Ripley, Susie Munoz, and Veronica Rosales compiled information from the PIEC member completed GOSC-PIEC survey. Lara shared the results of the GOSC-PIEC Feedback document .
NEW BUSINESS	
6. Rotate Co-Chair (Classified)	Danielle Felicia accepted the 2021-2022 Classified Professional PIEC Co-Chair position. Danielle will Co-Chair with Dr. Joan Ahrens.
7. Strategic Planning Tentative Timeline	Dr. Joan Ahrens presented the Grossmont College Strategic Planning Next Steps: 2022-2028 PowerPoint.

DISCUSSION	
8. Planning Forum Feedback	Dr. Victoria Rodriguez presented the feedback from the 3 rd session of the Spring 2021 Annual Planning Forum.
9. RP Group Report Recovery with Equity Executive Summary and introduction	Tabled to the next meeting.

UPDATE	
10. Board/Administrative Policies <ul style="list-style-type: none"> • BP/AP 3200 Compliance with Accreditation - 6-year review <ul style="list-style-type: none"> • Reference ACCJC Accreditation Standards on Institutional Effectiveness <i>IB for more information</i> (Tate, Joan, Felicia, Veronica) • BP/AP 3225 Institutional Effectiveness – 6-year review (Tate, Joan, Felicia & Veronica will report out) <ul style="list-style-type: none"> • Reference – AP 3250 	A workgroup consisting of Joan Ahrens, Lara Braff, Felicia Kalker, Tate Hurvitz, Victoria Rodriguez, and Veronica Rosales met with a small group from Cuyamaca to discuss BP/AP 3200 Compliances with Accreditation, and BP/AP 3225 Institutional Effectiveness. Joan presented the recommended additions and changes to AP 3200 and AP/BP 3225. PIEC members were in agreement with recommendations of moving the items forward to DEC.

FOR CONSENSUS	
11. Recommendations to College Council: Strategic Planning Steering Committee become a committee of PIEC	The PIEC committee members move to recommend to the College Council the establishment of a Strategic Plan Steering Committee as a Committee of the Planning & Institutional Effectiveness Committee for the 2021-2022 academic year. The steering committee will oversee the development of Grossmont College's 2022/2028 Strategic Plan and will be responsible for completing the plan by May 2022. The Request supports BP/AP 3225 and BP/AP 3250.
12. Recommend to College Council Accreditation Steering Committee become a committee of PIEC	The PIEC committee members move to recommend to the College Council the ongoing Accreditation Steering committee as a Committee of the planning & Institutional Effectiveness Committee. This committee will ensure ongoing efforts are made for continuous improvement related to accreditation requirements. This request supports BP/AP 3200.
13. Meeting summary – What should committee members report out from this meeting?	<ul style="list-style-type: none"> • Summary slides from Victoria's presentation. • Strategic Plan Slides • The Accreditation and Strategic Plan to CC • We do Accreditation every day • Various committees are being used ever day • We have a new Classified Co-Chair
COMMITTEE/CONSTITUENCY REPORTS	

<p>14. Reports on PIEC-related topics from constituency groups and other committees (as needed)</p> <ul style="list-style-type: none">• Associated Students:• Classified Senate:• Faculty Senate:• Admin Association Committees:	The SSSEC-Belief statement to College Council
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FOR FOLLOW-UP AT NEXT MEETING		
Who	Item	Timeline

WORK AHEAD

Next meeting: August 20, 2021; 11:00 – 12:00

Planning & Institutional Effectiveness Committee
Norms

Updated at 09/18/2020 PIEC meeting

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

- Thumb up- all the way in; Thumb middle- can live with it; Thumb down-want to keep talking about additional solutions.
- Quick check (weather check-in at the beginning of the meeting. This would help us calibrate our body language with one another.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- Everybody's voice is equal, important and valuable.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Use a parking lot.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don't understand where someone is coming from.
- Periodically check in on our norms and adjust them.
- Conversations in the Chat should be discussed (added at 09/18/2020 meeting).