

GROSSMONT COLLEGE
Planning & Institutional Effectiveness (PIEC) Committee
Friday, February 19, 2021
11:00 a.m. – 12:00p.m.
PIEC Zoom Room
MEETING NOTES

Purpose The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college’s mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input checked="" type="checkbox"/> Joan Garcia Ahrens	<input type="checkbox"/>	<input checked="" type="checkbox"/> Marshall Fulbright
<input checked="" type="checkbox"/> Lara Braff	<input type="checkbox"/>	<input checked="" type="checkbox"/> Aaron Starck
	<input type="checkbox"/>	<input checked="" type="checkbox"/> Bill McGreevy
	Proxies:	<input checked="" type="checkbox"/> Victoria Christine Rodriguez
		<input checked="" type="checkbox"/> Joyce Fries
		<input checked="" type="checkbox"/> Natalie Ray

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS’ ASSOCIATION
<input checked="" type="checkbox"/> Marilyn Tajii	<input checked="" type="checkbox"/> Alexis Lytle	<input type="checkbox"/> Courtney Williams
<input checked="" type="checkbox"/> Tiffany Glen-Hall	<input checked="" type="checkbox"/> Iliana Garcia	<input checked="" type="checkbox"/> Niko Crumpton
	<input checked="" type="checkbox"/> Danielle Feliciano	<input checked="" type="checkbox"/> Wayne Branker

EX-OFFICIO	RECORDER
<input type="checkbox"/> Lida Rafia	<input checked="" type="checkbox"/> Cindy Emerson
<input checked="" type="checkbox"/> Bonnie Ripley	
<input checked="" type="checkbox"/> Felicia Kalker	

ROUTINE BUSINESS	
1. Welcome and Introductions	Members were welcomed around the table.
2. Public Comment	None
3. Additions/Deletions to Agenda	None
4. Approve 12/18/2020 Meeting Summary	Approved

NEW BUSINESS	
5. Annual Planning Forum Planning <ul style="list-style-type: none"> • February 19th • March 19th • April 16th 	Committee members discussed the plans for the planning forums. Joan reviewed the agenda for the after forum. Members agreed to take notes in the afternoon break-out rooms and send them to Cindy.
6. Reschedule March and April Meeting to the 4 th Friday. March 26 th , April 23 rd .	Committee members determined it would be best to leave the meeting dates as originally scheduled.

INFORMATIONAL ITEMS	
7. None	

FOR CONSENSUS	
8. None	

COMMITTEE/CONSTITUENCY REPORTS	
9. Reports on PIEC-related topics from constituency groups and other committees (as needed) <ul style="list-style-type: none"> • Associated Students: • Classified Senate: • Faculty Senate: • Admin Association Committees: 	

FOR FOLLOW-UP AT NEXT MEETING		
Who	Item	Timeline

Next meeting: March 19, 2021; 11:00 – 12:30

***Planning & Institutional Effectiveness Committee
Norms***

Updated at 09/18/2020 PIEC meeting

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

- Thumb up- all the way in; Thumb middle- can live with it; Thumb down-want to keep talking about additional solutions.
- Quick check (weather check-in at the beginning of the meeting. This would help us calibrate our body language with one another.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- Everybody’s voice is equal, important and valuable.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Use a parking lot.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don’t understand where someone is coming from.
- Periodically check in on our norms and adjust them.
- Conversations in the Chat should be discussed (added at 09/18/2020 meeting).