

GROSSMONT COLLEGE
Planning & Institutional Effectiveness (PIEC) Committee
Friday, December 20, 2019
11:00 a.m. – 12:30 p.m.
ASGC Board Room
MEETING SUMMARY

Purpose The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college's mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input checked="" type="checkbox"/> Catherine Webb	<input type="checkbox"/> Pedro Miranda	<input type="checkbox"/> Mike Reese
<input checked="" type="checkbox"/> Jocelyn Pacheco-Fonseca	<input type="checkbox"/> King Wong	<input type="checkbox"/> Marsha Gable
	<input type="checkbox"/> Vacant	<input type="checkbox"/> Bill McGreevy
		<input checked="" type="checkbox"/> Victoria Christine Rodriguez
		<input checked="" type="checkbox"/> Joyce Fries
		<input type="checkbox"/> Natalie Ray

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input type="checkbox"/> Lara Braff	<input type="checkbox"/> Nadia Almaguer	<input type="checkbox"/> Joan Ahrens
<input type="checkbox"/> Malia Molina	<input checked="" type="checkbox"/> Alexis Lytle	<input checked="" type="checkbox"/> Courtney Williams
<input type="checkbox"/> Tiffany Glen-Hall		<input checked="" type="checkbox"/> Heriberto Vasquez

EX-OFFICIO	RECORDER
<input checked="" type="checkbox"/> Lida Rafia	<input checked="" type="checkbox"/> Cindy Emerson
<input type="checkbox"/> Bonnie Ripley	
<input type="checkbox"/> Felicia Kalker	

ROUTINE BUSINESS	
1. Welcome and Introductions	Introductions around the table
2. Public Comment	None
3. Additions/Deletions to Agenda	None
4. Approve 11/15/19 Meeting Notes	Approved
5. Options for January Meeting	The committee decided to move the January meeting from the 17 th to the 31 st of January since staff and faculty will be back on campus on the 31 st .

DISCUSSION OF PRIOR AGENDA ITEMS / OLD BUSINESS

<p>6. Update Key Performance Indicators (KPIs) – 2nd draft</p>	<p>Catherine distributed the Key Performance (KPI) Momentum Indicators for discussion, with the goal of arriving on group consensus for presentation to constituency groups.</p> <p>Catherine shared an updated draft of indicators with a sample KPI dictionary page for feedback and input. Group recommended to use words not acronyms. Catherine and Jocelyn will re-work the documents and present at the January meeting.</p> <p>Jocelyn shared a Key Performance Indicators (KPIs) PowerPoint as presented. The group recommended the PP be included in the presentation to constituency groups. Catherine shared several community college data dashboards and asked the committee to peruse the websites. We will be discussing Grossmont’s data site in future meetings.</p>
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NEW BUSINESS ITEMS

<p>7. PIEC 101: How does PIEC support educational equity?</p>	<p>Jocelyn shared the PIEC 101: How does PIEC support educational equity? As presented, and will share it again in January. We will discuss our charge and equity.</p>
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COMMITTEE/CONSTITUENCY REPORTS

<p>8. Reports on PIEC-related topics from constituency groups and other committees (as needed)</p>	<p>Associated Students: Classified Senate: Faculty Senate: Admin Association: Committees:</p>
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FOR CONSENSUS

<p>9.</p>	
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FOR FOLLOW-UP AT NEXT MEETING

Who	Item	Timeline

10. WORK AHEAD

NEXT MEETING: January 31, 2020; 11:00- 12:30; College Conference Room (10-106)

Planning & Institutional Effectiveness Committee

Norms

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

- Thumb up- all the way in; Thumb middle- can live with it; Thumb down-want to keep talking about additional solutions.
- Quick check (weather check-in at the beginning of the meeting. This would help us calibrate our body language with one another.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- Everybody's voice is equal, important and valuable.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Use a parking lot.
- Give ourselves passing time at the end of meetings.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don't understand where someone is coming from.
- Periodically check in on our norms and adjust them.