



GROSSMONT COLLEGE
Facilities Committee
Nov 4, 2020
9:30am-11:00am
Location: Zoom
MINUTES

Purpose The Facilities Committee identifies, prioritizes and advocates for the facilities needs and services. It makes recommendations to the College Council for the strategic direction and implementation of facilities priorities. These recommendations address facilities policies and procedures, prioritization of facilities requests from annual unit plans*, facility requirements for existing programs, and projected facility needs of the college for the future. The committee will ensure that its recommendations are consistent with the objectives and recommendations established in the Facilities Plan, Strategic Plan, Educational Master Plan, and other supporting plans and reports (five-year capital outlay plan, use of space, scheduled maintenance, state and federal reports, etc.).

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input checked="" type="checkbox"/> Loren Holmquist	<input checked="" type="checkbox"/> Candence Dobias	<input type="checkbox"/> Marshall Fulbright
<input checked="" type="checkbox"/> Randy Abshier	<input type="checkbox"/> Benjamin Blevins	<input type="checkbox"/> Marsha Gable
		<input checked="" type="checkbox"/> Nedra Brown
		<input type="checkbox"/> Reyna Torriente
		<input type="checkbox"/>

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Randy Abshier	<input checked="" type="checkbox"/> Andy Timm	<input checked="" type="checkbox"/> Lorena Ruggero
<input checked="" type="checkbox"/> Malia Molina	<input checked="" type="checkbox"/> Keith Turner	<input checked="" type="checkbox"/> Melissa Takagi

EX-OFFICIO	RECORDER
<input checked="" type="checkbox"/> Patrice Braswell-Burris	<input type="checkbox"/> Colleen Parsons
<input checked="" type="checkbox"/> Bill McGreevy	

ROUTINE BUSINESS	
Welcome and Introductions – Randy Abshier	Randy introduced two new committee members
Additions/Deletions to Agenda – Randy Abshier	None
Approve Meeting Notes & Follow-up – Randy Abshier	All 3 will be approved via email after the next meeting
5-Minute Public Comment – Randy Abshier	None

NEW BUSINESS	
Facilities Committee Member Changes – Randy Abshier	ASGC Has a new committee member Candence Dobias. AA has also appointed a new member Jacob Angelo
FC AUP & FPRS	Loren stated that the current FPR forms and process will need to change to better reflect the AUP. However, the current FPR forms will be used for the 20.21 FPR prioritization for now. There are four FPR requests this year. All four were presented and discussed in the PPT.

COMMITTEE REPORTS	
Construction Update – Loren Holmquist	Ran out of time during the meeting to discuss but please see Powerpoint for construction updates

DISCUSSION	
Facilities Committee Member Changes – Randy Abshier	
FPRs – Loren Holmquist	All four FPRs were presented and discussed in the PPT.

FOR CONSENSUS	
Approving Meeting Minutes	

FOLLOW-UP		
Who	Item	Timeline

<p>1. WORK AHEAD</p> <ul style="list-style-type: none"> •

<p>NEXT MEETING: December 2nd 2020</p>
--

Committees are to establish norms

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

Rules of Engagement

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

- There is no rank in the room when at the committee table. All participants are treated as peers, both between constituencies and within constituencies.
- Speakers will be heard one at a time and without interruption. Participants will allow for moments of silence for thought and other viewpoints. In consideration of hearing all feedback, members should be mindful of how often and how long they speak. Equity in consensus building means including diverse perspectives at all levels of the organization.
- Members will be engaged and contribute, and challenge ideas, not people. All meeting attendees will be respectful/civil in their comments, responses, and body language.
- Members will listen to others, and seek to focus on the merits of what is being said, while making a good faith effort to understand the concerns of others. Council/committee members are encouraged to ask questions of clarification.
- Each person reserves the right to disagree with any proposal and accepts responsibility for offering alternatives that accommodate individual interests and the interests of others.
- All members should be mindful of the language used in discussions, including use of "I" statements instead of "they" attributions to relate anecdotal evidence or experiences. Members are encouraged to use an asset-minded approach that focuses on what works and how something can be done. This is in contrast to a deficit-minded approach that focuses on the negative and why an initiative, idea, or project can't get done.
- All council/committee members will be aware of the purpose and responsibility of their committees. When issues arise in discussion that are not supported by the committee's charge, the chair will identify the proper council, committee, or constituency group leadership for review, and forward the issue for consideration.
- Once consensus is reached after deliberation, council/committee members will support the group's recommendation.

WELCOME TO THE FACILITIES COMMITTEE

NOTE:

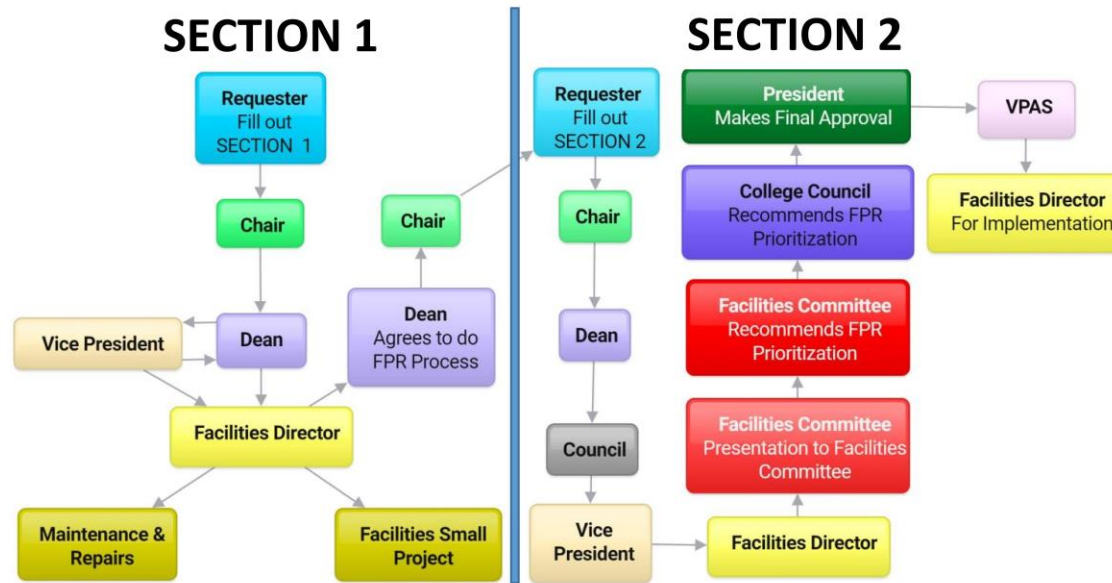
The following slides
are not approved
technical documents.
Reference only.

FACILITIES COMMITTEE AGENDA

1. Introductions – Randy
2. Agenda – Additions/Deletions - Randy
3. Approve Meeting Minutes – Randy
4. 5-Minute Public Comment – Randy
5. FC Member Changes – Randy
6. **FC AUP & FPRs - Loren**
7. Construction Update - Loren

DATE 11-7-20

(FPR) Facilities Project Request - FLOWCHART



STEP 1 Fill out **SECTION 1** Facilities Project Request (FPR) form. SECTION 1 is a prerequisite to starting the FPR process that goes through the Facilities Committee. Follow the flowchart for approvals and signatures.

STEP 2 Fill out **SECTION 2** Facilities Project Request (FPR) form after SECTION 1 signatures are completed.

NOTE: The scope of work may have changed from SECTION 1. Follow the flowchart for approvals and signatures.

STEP 3 The Facilities Committee may ask for a brief presentation/Q&A.

FPR TIMELINE FOR 2019

Mar 15 Facilities Director sends out FPR form to the campus

April 3 Requester turns in **SECTION 1** to their Chair/Supervisor

April 12 Dean turns in **SECTION 1** to Facilities Director with signatures from Chair/Supervisor, Dean/Director, and VP

May 24 Vice President turns in **SECTION 2** to Facilities Director (If Approved) with signatures from Chair/Supervisor, Dean/Director, and VP along with the Council (AAC, ASC, SSC) review date

June, July & August - No Facilities Committee meeting -

Aug 19 Facilities Director sends out FPR reports and scorecards to the Facilities Committee

Sept 4 First Facilities Committee meeting after summer and the start of the FPR prioritization

Nov 6 Facilities Committee recommends FPR prioritization to College Council

Nov College Council recommends to President

FPR 2021-01 Biology Cabinets

History for the needed cabinets

- Three chemical hoods were removed
- A temporary countertop was installed
- A new chemical countertop is underway for installation



FPR 2021-01 Biology Cabinets

History for the needed cabinets

- The FPR is requesting new lower cabinets and upper cabinets similar to the other side of the lab



FPR 2021-02 Biology Cabinets



FPR 2021-02 Biology Cabinets



FPR 2021-03

Title V

Relocation

Currently in

Bldg 10



FPR 2021-04 Chemistry

For the most part the items listed in this FPR should not go through the FPR process but should be sent to FMO using the email Grossmont.Maint.andOPS@gcccd.edu.

However, this is a good opportunity to discuss how these are resolved.

Terms used for this discussion:

- Run To Failure = Fix when broken
- PM (Preventative Maintenance) = Maintain before broken
- Predictive Maintenance = Predict when item will break

FPR 2021-04 Chemistry

1. Cleaning drains
2. Touch up painting in hallways and labs
3. Adjust doors to close properly
4. Chemical hoods need to be tuned and cleaned
 1. Dust bunnies
 2. Remove rust
 3. Repaint sashes

FACILITIES COMMITTEE AGENDA

1. Introductions – Randy
2. Agenda – Additions/Deletions - Randy
3. Approve Meeting Minutes – Randy
4. 5-Minute Public Comment – Randy
5. FC Member Changes – Randy
6. FC AUP & FPRs - Loren
7. Construction Update - Loren

DATE 11-7-20

TEMPORARY PARKING LOT

PARKING LOT# 4A

PARKING LOT# 4

PARKING LOT# 3

PARKING LOT# 3E

PARKING LOT# 1N

LOT #1S

PARKING LOT# 6

PARKING LOT# 7

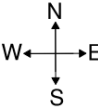
PARKING LOT# 5

PARKING LOT# 4

PARKING LOT# 3

PARKING LOT# 2

PARKING LOT# 1



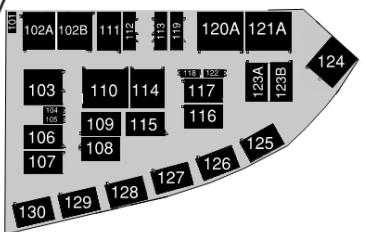
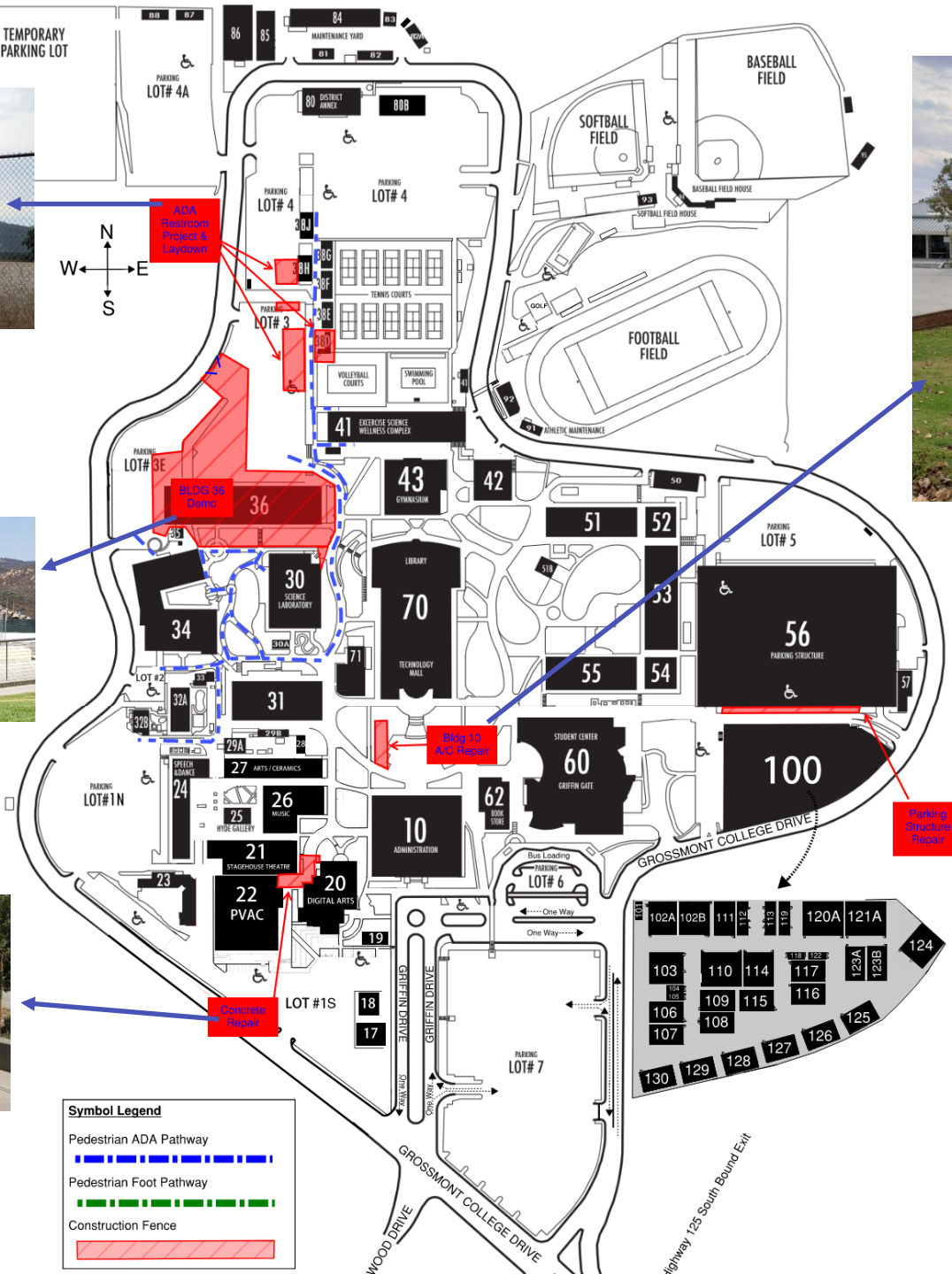
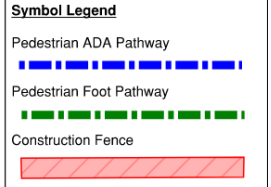
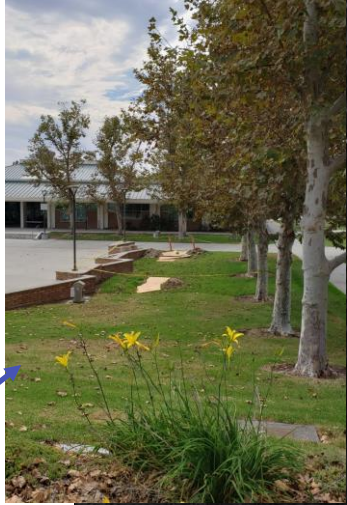
ADA Pedestrian Project 2 Laydown

BLDG 34 Drive

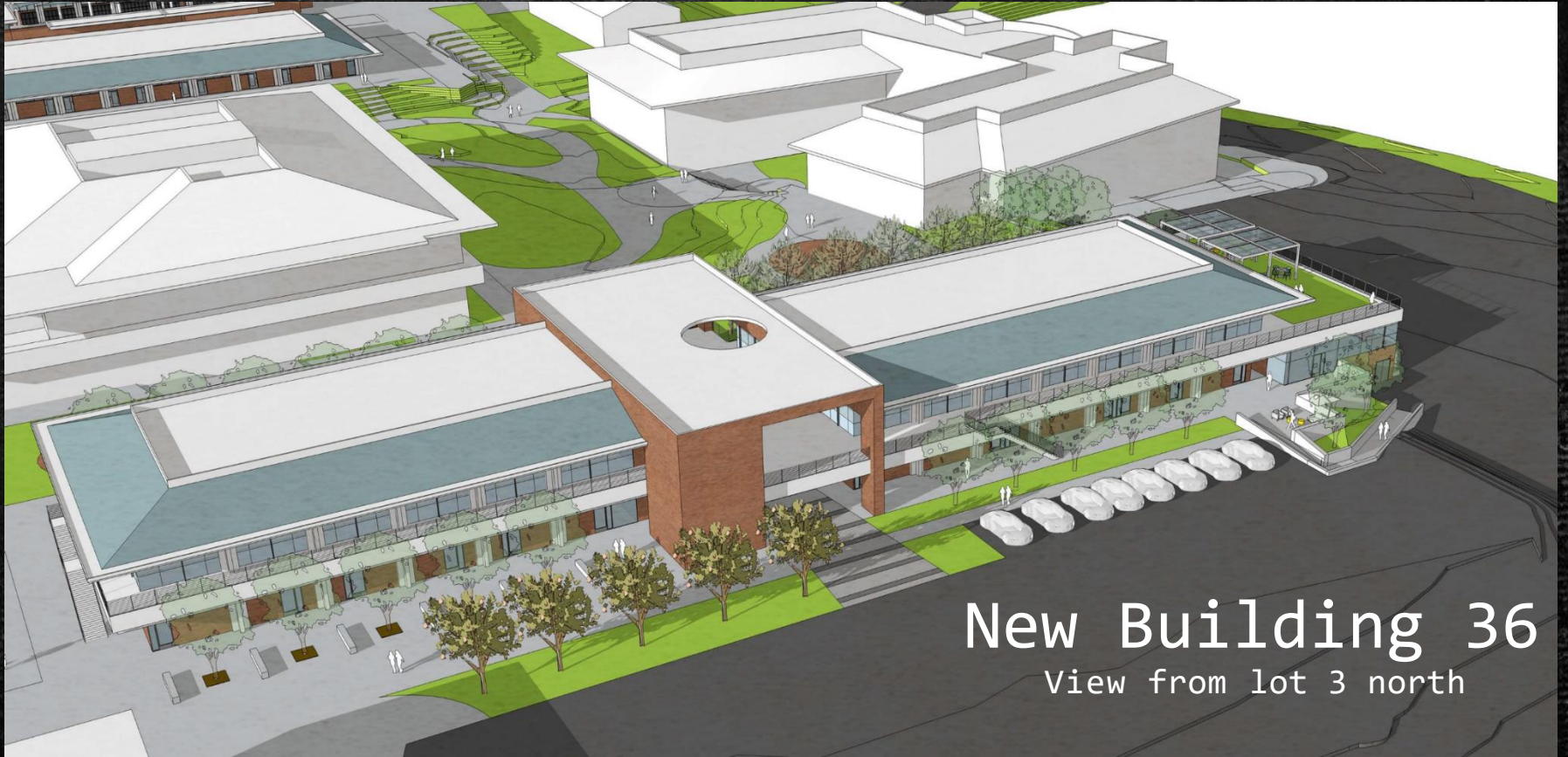
Blvd 10 AC Repair

Concrete Repair

Parking Structure Repair



Demo Completed Oct 2022



New Building 36

View from lot 3 north

New Construction Starts Dec 2020





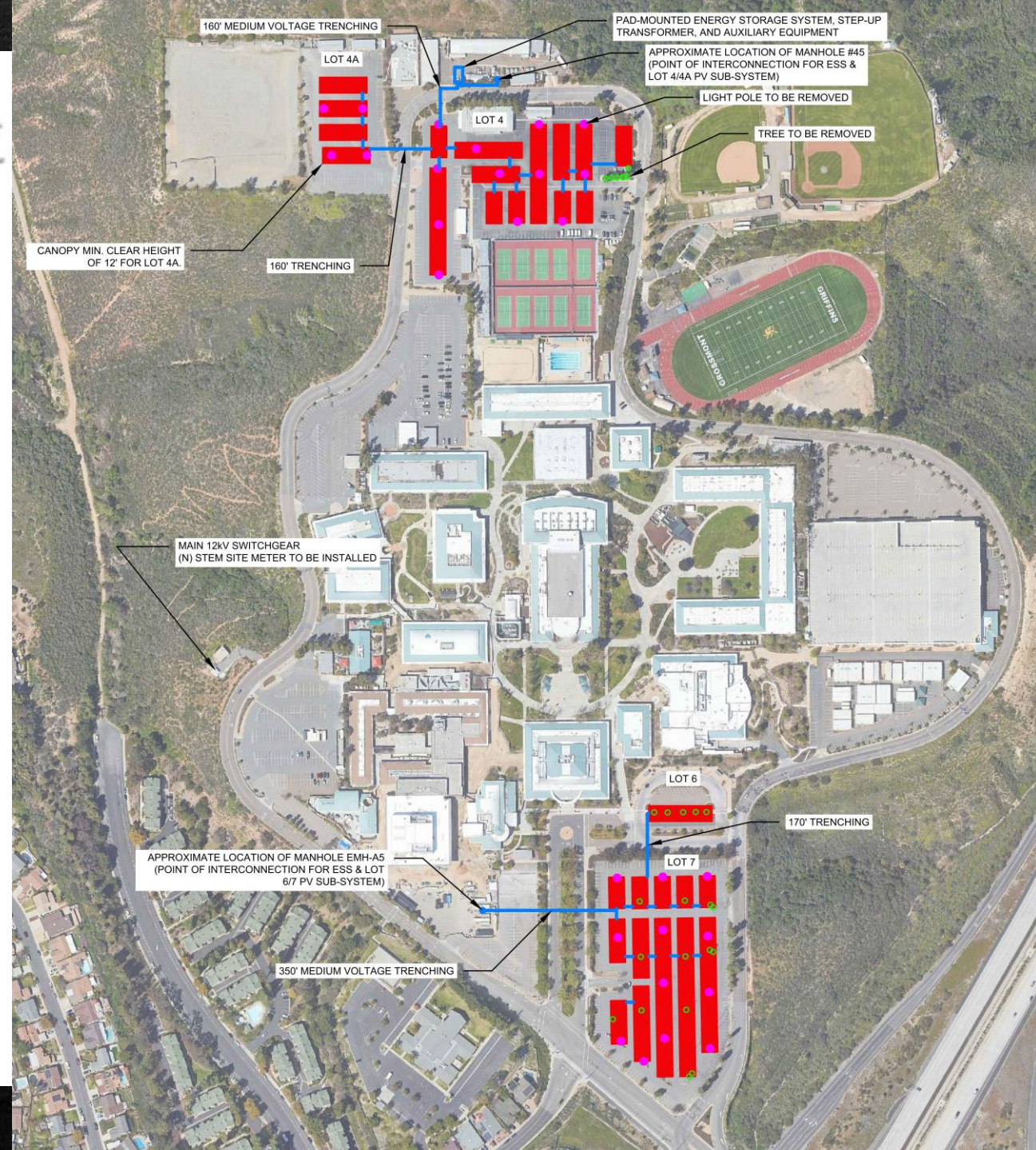
ADA Specialty Restroom Building 38c





- **System Metrics:**
 - Size: 3,659
 - Energy Offset: 80%
- **Design**
 - DSA PC Designs
 - POCC: 12KV Loops
 - 100% Double Bay
 - Title 24 LED Lighting
 - Shade/Security
 - 12' minimum clearance
 - Painted Canopies

Electric Vehicle Charging Stations Lot 7



Draft Construction Timeline

- Bldg 36 demolished = End Oct 2020
- Bldg 36 new construction= Dec 2020 – Sept 2022
- New Specialty ADA restroom = Oct - Dec 2020
- Bldg 10 CHW Replacement = July 2021
- Bldg 51 & 55 Renovations = Design task force thru 4/1/21, Out to bid 4/1/21, Construction start = Aug 2022
- Solar = Survey in progress
- Bldg 21, 24,27, & 41 Boiler Repair = In Assessment
- Bldg 42 Fix lower gym floor and ceiling – On Hold
- Padre Dam Water Meeter Replacement – Dec-Jan 2021
- Master Pump
- Fire Hydrant Replacement = On Hold
- Fire Sprinkler and emergency lights = On hold
- Water Heater Replacement = On hold
- Main Chiller Plant Issues = In Progress
- BLdg 500 HVAC = On Hold