




ONLINE TEACHING AND LEARNING COMMITTEE MEETING

-  Location: 70-173
-  Date: 2/28/2023
-  Time: 10-10:55 AM

AGENDA

- I. Approval of Minutes from 2/14/24
- II. Approval of Agenda
- III. Quarterly Newsletter rollout: additions/audience?—Adelle
- IV. ID Report/Updates—Dawn
 - a. 3C Media
 - b. Zoom storage
- V. Spring Senate Slots—Adelle
 - a. March 18 – DE Recertification Info item
 - b. April 1 – DE Recertification Vote
 - c. April 1 – Committee Structure Info item
 - d. April 15 – Committee Structure Vote
 - e. April 15 – DE Addendum Info item with Dee
 - f. April 29 - Generative AI Info
- VI. The Digital Critical Plan—Felicia and Adelle
 - a. Faculty Survey>Module(s) development>Feedback>Deployment
- VII. Camera policy—Dawn (if time)
- VIII. Additional Comments/Announcements

OTLC MEMBERSHIP

Name	Representation
Adelle Roe	OTLC Chair
Dawn Heuft	ID Tech Specialist
Michelle Soltero	CTE/WD (Career Technical Education/Workforce Development)
Virginia Young	ALH (Arts, Languages and Humanities)
Elisabeth Burke	ESBS (English, Social and Behavioral Sciences/HyFlex Lead)
Tim Cliffe	MNSESW (Mathematics, Natural Sciences, Exercise Science and Wellness)
Felicia Kalker	LTR (Learning and Technology Resources)
VACANT	Counseling
VACANT	AHN (Allied Health and Nursing)
Carl Fielden	ARC (Accessibility Resource Center)
Bonnie Yoshida	OER (Open Education Resource Liaison)
Nancy Boskin-Mullen (On leave Sp 2024)	Part-Time Faculty (Dance)
Jennifer Andrews	Part-Time Faculty (CD)
Vacant	Student (2)
Tate Hurvitz	LTR Dean

ADVISORY/RESOURCE MEMBERS:

- Vice President of Academic Affairs or designee – Agustin Albarran
- Faculty Curriculum Co-Chair—Dee Aceves
- POCR Coordinator—Jeanette Calo
- Information Systems Personnel
- Technology Support Personnel

ATTACHMENTS:

RESOURCES:

- [OEI \(Online Education Initiative\) Course Design Rubric](#)
- [Peralta Equity Rubric](#)

NEXT OTLC MEETING

March 13, 10-10:55am