




## ONLINE TEACHING AND LEARNING COMMITTEE MEETING

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 Location: 70-173

 Date: 9/27/2023

 Time: 10-11am

**Present:** Nancy Boskin-Mullen, Elisabeth Burke, Jeanette Calo, Carl Fielden, Dawn Heuft, Tate Hurvitz, Felicia Kalker, Adelle Roe, Bonnie Yoshida, Virginia Young, Tim Cliffe

### MINUTES

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Minutes and agenda were both approved.

Adelle introduced a potential change to the description of a fully online course in the DE Addendum, expressing that it is confusing to write that no meetings are required, followed by a caveat that any required meetings will be in the schedule. Adelle stated that to avoid ambiguity we may need to add “in-person” before the word meetings, and add the clarifying phrase “For synchronous online courses” to underscore that asynchronous courses cannot require scheduled meetings. There was discussion around the word “meetings” and whether that would include student appointments. The group could not reach consensus on workable clarifying language and moved on. There was a discussion of wording for the Addendum regarding the terms asynchronous and synchronous

Adelle reported that Cuyamaca’s Curriculum representative Jane Gazale requested via email removing “includes HyFlex”) from the DE Addendum, since the chancellor has stated that HyFlex courses will now be coded as Face-to-Face. There was discussion around the challenges that HyFlex coding continues to present, including the necessitation of DE certification of courses as a possible obstacle. There was disagreement as to whether the change was acceptable. A suggestion was raised to bring Dee Aceves to the group to discuss curriculum, and Adelle relayed that Dee had requested this decision come from the district DE/OE coordinators. As no consensus could be reached, Adelle stated that she would need to bring the issue back to the district DE Addendum workgroup. Tate suggested our committee work on adding Hyflex to the Addendum.

There was a discussion about the problem of the form being both part of the curriculum process as well as pedagogical, and concern that if Face to Face is equivalent to Hybrid that opens the door for instructors to be mandated to teach hybrid.

Adelle asked for input on the AUP via email and requested volunteers for workgroups focusing on the district DE handbook and its constituent sections. Elizabeth said she has all the hyflex courses in spreadsheet form and will share it

Agenda Item IV – Planning palooza was tabled due to lack of time.

Agenda item V – Additional Comments:

Adelle mentioned her persistence strategy campaign of Low-Key, High Impact Practices in GC Canvas Resources and mentioned that they are POCCR-aligned. She called for a possible survey within the group for additional persistence ideas.

There was mention of revisiting the RSA document and a call to create a small RSI workgroup.

The topic of the need for re-certification was also brought up as a needed action.

Adelle will bring up Ally to Chairs/Coordinators and the need to normalize one on one coaching as a means to improve Ally scores that goes beyond disability support as best practice for universal design.

There was clarification that Tech training funding is separate from Professional development funding.

Adelle asked the group about holding some meetings via Zoom and the consensus was no, that the group wants to continue to meet in person. Elisabeth Burke volunteered to oversee Hyflex delivery of the meetings as needed in future.

Discussion of DE Plan priorities was shelved, as time ran out.

Meeting adjourned at 11:01.