

9.13.23

OTLC Meeting Minutes

Present: Nancy Boskin-Mullen, Elisabeth Burke, Jeanette Calo, Carl Fielden, Dawn Heuft, Tate Hurvitz, Felicia Kalker, Adelle Roe, Bonnie Yoshida, Virginia Young

Notes

Minutes and agenda approved.

Review of Charge

Terminology: Adelle asked age of charge and committee members recalled it being created during COVID when Dave Dillon was chair. There was conversation about the use of “anti-racist” and “anti-oppressive” in the charge, and Tate mentioned Dr. Pearl Lopez’s encouragement to add DEI language to the charge. Dawn mentioned intentional inclusion of the terms in The President's Taskforce on Anti-Racism. Several members said DEI is included in many aspects of the committee’s work from OER to POOCR. Tate and Dawn discussed educating committee members on what it means to be anti-racist and anti-oppressive. Carl pointed out that it is an evolving process like cultural humility.

Clarity: Several members expressed interest in editing the charge for length and clarity. Adelle said the charge doesn’t seem actionable, and Carl agreed, saying it sounded like a mission statement. Bonnie suggested moving some of the charge items into the list of responsibilities. Felicia said the first bullet point under responsibilities may summarize the charge. Tate edited the charge statement, suggesting cutting the first part of the last sentence. Adelle said she will look at Tate’s copy and send out the charge via email and that she would love to see the charge a little bit tighter.

Review of Goals

Online Equity Showcase: Elisabeth recalled the desire for an online equity showcase. Dawn mentioned she went to the FLEX workshop hosted by the CPIE office and it wasn’t well-attended, speculating that it may have been because it was held in person.

Funding and Support: Carl mentioned the struggle of getting support and funding for distance education. Tate said AUPs and technology requests (which includes software and equipment updates) tend to be under-utilized. He also suggested coordination between this Academic Senate committee and the college-wide Technology Committee. Tate mentioned that the college has given money into online education for POOCR and Hyflex training, which has included money for professional development growth. Dawn said the funding was the result of Tate’s advocacy and said the programs should focus on being effective. Tate said we can get money by showing how it helps people achieve the key goals and priorities of the college (enrollment, retention, pathways, ant-racism, etc.), so the committee needs to be attuned to them and nuanced in how it aligns requests with college priorities. Felicia added that aligning with the college-wide Technology Committee would help with that.

Collecting Data: Dawn indicated that about 30 faculty members are planning on participating in the POOCR Buy-In process and that we should collect data on their courses. Carl agreed that demonstrating with data the quality of online education will enhance enrollment.

Adelle noted the need keep track of POCR and Hyflex sections each semester to make data collection easier.

Faculty DE Refresher/ Recertification: Dawn said she would like to examine the contract language regarding requiring a periodic online refresher for faculty teaching DE. Jeanette said it is important and an equity issue, especially regarding the frequent changes in accessibility standards. Virginia noted that other institutions pay faculty for DE education.

Accreditation: Tate suggested pairing the need for refreshing faculty knowledge with accreditation coming up in two years. The process requires a random sampling of DE courses that are reviewed for federal standards. He suggests using the time to be ready, including taking a random sampling or two in advance to show where the school may have issues. Dawn questioned how we could get people to participate and mentioned the importance of trust when an anonymous sampling was suggested.

Regular and Effective Contact: Nancy suggested making recommendations and creating workshops for faculty about streamlining contact because it is time-consuming. Dawn mentioned there are other aspects of interaction beyond Inbox responses. Tate mentioned the updated federal standards for regular and effective interaction were updated after Grossmont's previous round of accreditation and asked if there was awareness of the new standard. Dawn said that Grossmont's guidelines already exceeded the federal ones, so the change doesn't affect us. Nancy suggested creating a checklist for all DE instructors prior to accreditation.

POCR Update

Jeanette said the POCR Buy-In Introduction went well and they will receive final confirmations of participation by the end of the week. Hyflex workshops will be held on all Fridays in October and Nov. 3. Dawn is working on developing trainings for faculty and preparing POCR trainers (Felicia Kalker and Beth Kelley).

Hyflex Report

Elisabeth informed the committee of the district's decision to code Hyflex classes as face-to-face. Tate said there is a pending conversation with Barbara Gallego at the district and hopes there is still room for conversation. Adelle said she felt the decision was final because it had to be submitted to the CVC.

Additional Information

Tate said Grossmont is slated to become a teaching college and the cohort of colleges will get started in Spring 2024. Adelle said she is working on the DE AUP and will bring it to the next meeting.

Adjourn: 11:05 a.m.