

# OTLC

## (Online Teaching and Learning Committee)

Meeting Minutes

Wednesday, February 22, 2022 10am-10:55am

Zoom: [Meeting Link](#)

*“Every child deserves a champion—an adult who will never give up on them, who understands the power of connection and insists that they become the best that they can possibly be.”*

— Rita Pierson

We acknowledge Grossmont College (and most of where we are zooming from) resides on Kumeyaay land. This land acknowledgment serves to honor and respect Indigenous peoples and their connections to the land.

### Members

Yes/No if Present	Name	Representation
Yes	Dave Dillon	OTLC Chair
Yes	Dawn Heuft	ID Tech Specialist
No	VACANT	CTE/WD
No	Virginia Young	ALH
Yes	Elisabeth Burke	ESBS
Yes	Tim Cliffe	MNSESW
Yes	Felicia Kalker	LTR
N/A	VACANT	Counseling
Yes	Rebecca Handley	AHN
Yes	Carl Fielden	A.R.C.
Yes	Bonnie Yoshida	OER
Yes	Nancy Boskin-Mullen	Part-Time

No	Lisa Hutton	Part-Time
No	Tate Hurvitz	Interim LTR Dean

## Agenda

1. Approval of minutes from 2/8
  - a. Approved
2. Reminder: next meeting 3/8 and future meetings will be in person
3. [OTLC Subgroups](#) Overview and Participation
  - a. Reviewed Subgroup membership, leadership, and goals/development
4. HyFlex Report – Elisabeth
  - a. Training for HyFlex offered (mandatory for teaching HyFlex for the first time)
    - i. Wednesday, April 12, 9-11am in Room 31-129
    - ii. Friday, May 5, 9:30-11:30am in Room 31-129
  - b. HyFlex office hour offered weekly 12:30pm-1:30pm 31-128 (or via zoom)
5. ID Report – Dawn
  - a. Start Here Module template for POCR – ask for volunteers to view and provide feedback
  - b. Drag and Drop function in Canvas now enabled
  - c. Pope Tech accessibility tool enabled
  - d. Compressed Calendar causing changes i.e. increase in online modality for some courses
6. Chair Report – Dave
  - a. Winter Camp report
    - i. a lot of interest and participation
  - b. CVC (California Virtual Campus) Course Exchange update
    - i. We are a home college as of 1/31/23
    - ii. We will be a teaching college in Fall '24
  - c. POCR (Peer Online Course Review) update
    - i. Recruiting more faculty to participate
    - ii. Meeting with CVC to determine timeline to launch
    - iii. Hiring POCR Lead
  - d. DE Addendum form update
    - i. District reps adding new Title 5 changes
7. AI (Artificial Intelligence) – ChatGPT update
  - a. Postponed
8. Rumors
9. Announcements

Resources:

[OEI \(Online Education Initiative\) Course Design Rubric](#)

[Peralta Equity Rubric](#)

## Next OTLC Meeting

March 8, 2023, 10am-10:55am

['22-'23 OTLC Meeting Schedule](#)

[Grossmont College '22-'23 Academic Calendar](#)