




ONLINE TEACHING AND LEARNING COMMITTEE MEETING

-  Location: 70-173
-  Date: 9/27/2023
-  Time: 10-10:55 AM

AGENDA

- I. Approval of Minutes
- II. Approval of Agenda
- III. Discussion: HyFlex and DE language in DE Addenda
- IV. Planning-palooza
 - a. Open floor for AUP input
 - b. Prioritization of DE Plan
 - c. Workgroup Formation
- V. Additional Comments/Announcements
 - a. Next meeting's venue

PROPOSED DE ADDENDUM EDITS:

Fully Online (FO) All instruction is online. No in-person assessments or meetings are required. [For synchronous online courses,] any required scheduled online meetings will be included in the schedule of courses.

Partially Online (PO, formerly called hybrid ~~—includes HyFlex~~) Some instruction is online, and some is in-person. The class schedule indicates when and where the in-person meetings occur and how many hours are to be completed online. Any required scheduled online meetings will also be included in the schedule of courses. This includes Online with Flexible In-person components (OFI), such as proctored assessment at a flexible time and place proximal to the student.

RESOURCES:

- [OEI \(Online Education Initiative\) Course Design Rubric](#)
- [Peralta Equity Rubric](#)

NEXT OTLC MEETING

October 11, 10-11am