



**GROSSMONT COLLEGE**  
**Curriculum Committee Meeting**

**DATE:** October 29, 2024

**TIME:** 2-4PM

**LOCATION:** 10-106

**Committee Members:**

Dee Aceves, *Curriculum Co-Chair* (Faculty)  
 Agustín Albarrán, *Curriculum Co-Chair* (Interim VPAA)  
 Philip Bell, *Member at Large*  
 Jeanette Calo, (ALC)  
 Martha Clavelle, *Dean* (COUN)  
 Sebastien Cormier, (MNSESW)  
 Caylor Cuevas, (COUN)  
 Angela DiDomenico, (MNSESW)  
 Angela Feres, (ESBS)  
 Carl Fielden, (A.R.C.)

Karen Hern, (CTE/WD)  
 Tate Hurvitz, *Dean* (LTR)  
 Olivia Krausie, *Evaluations Advisor*  
 Julie Middlemas (LTR)  
 Holly Reed, (AHN)  
 Sharon Sampson, *Curriculum Co-Chair* (CTE/WD)  
 Vanesa Willcoxon, *IOPS Supervisor*  
 June Yang, (ESBS)  
 Hadeel Yaqoub, (ALC)

**Administrative Support:** Vacant, *Instructional Ops. Assistant (Substitute)*

**Advisory Member:** Adelle Roe, *Distance Education (DE) Coordinator*

**ASGC Student Representative:** Vacant, *ASGC Representative*

**1. Call to Order**

- a. Absent: Bell, Clavelle, Feres, Fielden, Yang

**2. Approval of Minutes**

- a. **10/15/2024**
  - Approved by Calo and Reed

**3. Proposals**

- a. Overview of Action Items:

Curriculum Proposals for November 12, 2024 Board Packet:

COMMUNICATION

Course Modification: COMM 122

ENGLISH

Course Modifications: ENGL 120, ENGL 124

MATH

Course Modification: MATH 160

POLITICAL SCIENCE

Course Modification: POSC 121

PSYCHOLOGY

Course Modification: PSY 120

General Education Transfer Pattern

- A draft version of the updated transfer GE pattern was presented as



an informational item only. The document includes an addition of an asterisk statement to area 7: *“approved degrees with high units are exempt from this requirement 7A/7B.”*

- b. Course Modification motion to approve: Calo, Cormier, Hurvitz
  - Course Modification vote: All in favor, none opposed
- c. Motion to Approve GE Transfer Pattern: Kalker, Reed
  - GE Transfer Pattern Vote : All in favor, none opposed, 1 abstention: Albarran
- d. Motion to approve Alignment Process for CCN: Kalker, Hurvitz
  - Alignment Process for CCN Vote: All in favor, none opposed, 1 abstention: Albarran

#### **4. Chair Report**

##### **a. AB 928 and AB 1111**

##### **b. AB 1111 Draft Proposal**

- A presentation outlining the proposal details was shared. The proposal lists the key stakeholders who were involved in COR revisions and billable hours associated with the work.
- The billable hours will be variable because in this first wave we only have 6 CCNs, the next wave will be 20.
- An annotation will be added to disclaim that the proposal is not exhaustive and does not include payroll burden and overhead

##### **c. AB 928**

- \$560, 000 was allocated to the colleges
- The Curriculum chairs have drafted an expense report that will be reviewed with the VPAA

##### **d. Curriculum Form Submission**

###### **i. Special Topics**

###### **ii. New Courses**

###### **iii. Deletions**

- Currently accepting proposals for the following categories: special topics, new courses, and deletions. The deadline to get submissions in is Wednesday (10/30/24) at 5pm
- Reminder: deletions prompt additional proposals, ex: program modifications, requisite modifications
- Best practice is to delete after 2 years of not offering. For articulation, determine the cut-off based on students who still need the course and if there is a replacement. A gradual phase-out is best practice.

##### **e. CCN Course and Program Modifications**

###### **i. Batch Process**

- We have about 34 courses that are impacted by CCN due to requisites. We will need to modify all of these courses. We have brainstormed an opportunity to update in a batch process, as opposed to doing 34 individual proposals that address the same change.
- We have about 78 programs that are impacted by CCN. These will also need to be



modified.

**f. LOIs & Alignment Forms**

- Letters of intent and alignment forms will be skipped if the only change is the CCN, this will alleviate the burden of unnecessary paperwork.

**g. Meeting with ESL**

- The ESL department met with the curriculum chairs to discuss a challenge they are facing with students taking ESL classes out of sequence, or lower than their placement.
- Currently, there is no way to restrict students from doing this. Advisory placements are used to admit students into courses, not block them from a course.
- Getting clarity on motivations will help us explore solutions. Are students doing this because there aren't enough sections for the course they actually need?
- There is consensus that solutions for this challenge cannot be found in this space, by this committee. We don't have limitations of enrollment in place to restrict registering below the advisory level.

**h. Work Experience – Title 5**

**i. Requires that we update CORs to reflect the new hours**

- 54 hours yields 1 unit of credit.

**5. Articulation Report**

**a. ADT & CalGetc**

- Are being packaged for a vote next week

**b. CCN Submissions**

- We have to resubmit for articulation. A 2-year grace period will be given for remediation if necessary

**c. High Unit Majors & GE**

**d. Other**

**6. Information/Other Items:** The committee will review as many items as is reasonable and will not exceed the regular meeting time. Remaining items will be rolled over to the next meeting.

**7. Next Meeting: November 5, 2024**

*Agenda is subject to change prior to the meeting.*