**GROSSMONT COLLEGE**

**CURRICULUM COMMITTEE**

**Meeting Summary**

**Tuesday, April 14, 2020**

**Jeff Waller, Co-Chair**

**Mike Reese, Co-Chair**

**Zoom Meeting**

**MEMBERS PRESENT** Dee Aceves**,** Liz Barrow, Sebastien Cormier, Marion de Koning, Carl Fielden, Gary Johnson, Felicia Kalker, Raymundo Quezada, Marsha Raybourn, Mike Reese, Brian Rickel, Jason Stevens, Alan Traylor, Tenille Venard, Jeff Waller, Cary Willard

**MEMBERS ABSENT** None

**GUESTS** Sue Gonda (Cross Cultural Studies), James Canady (Counseling)

The meeting was called to order by Jeff Waller at 2:00 pm. The meeting summaries for March 3, 10, 31, and April 7. 2020 will be submitted at a later date.

This is the third Zoom meeting of the Curriculum Committee due to the COVID-19 pandemic and subsequent campus closure. The Brown Act requires all motions, seconds, and votes to be recorded in the Zoom chat room.

**PROPOSAL REVIEW**

**DISTANCE EDUCATION**

*Aceves/Barrow*

**HISTORY 118: U.S. History: Chicano/Chicana Perspectives I**

**Unanimously approved**

**PHYSICS**

*Cormier/Traylor*

**Content Review: Physics 210**

**Unanimously approved**

**NOTE:** Physics 210 was approved as a course addition at the April 7, 2020 meeting; however, the entrance and exits skills were not posted on OneDrive as planned. The committee procedures were still being adjusted to operate remotely.

**GENERAL EDUCATION PROPOSAL FORMS**

*Fielden/Aceves*

**Associate Degree General Education Areas C: Humanities and D: Social Sciences**

**Unanimously approved to modify the Associate Degree GE Forms**

The revision to the General Education forms will align the areas with Title 5 as well as within the district and Region X. Area C will now only list courses in the Humanities rather than specific sections of Humanities and Philosophy, Language and Literature, and Fine Arts. Area D will only list courses in Social Sciences rather than specific sections of Social Science, Behavioral Sciences and U.S. History and Government. The recommendation to remove the individual sections in these areas was approved at the December 2019 Governing Board meeting.

**DISTANCE EDUCATION AND EMERGENCY REMOTE TEACHING**

Jeff updated the committee that a decision has been made to allow summer courses to be offered as either Distance Education (DE) or Emergency Remote Teaching (ERT). He reminded everyone that DE is

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the more rigorous of the two online formats and will continue to require the committee to review as has been past practice. ERTs only need to meet minimum requirements (regular and effective contact with students, accessibility for students with disabilities, and SLOs) as addressed in Title 5. A district group of faculty and staff have been working on the ERT proposal form to align as close as possible. Jeff is posting information on ERTs along with the form and FAQs on the Curriculum website.

ERT courses are only approved to be offered remotely in emergencies. They will typically be scheduled with a day and time so that if the emergency is over during a semester, those classes will return to campus. DE courses by definition will be offered online whether an emergency has been declared or not.

Even though the State Chancellor’s Office does not require approval of ERT courses prior to being offered, Jeff would like to approve as many as possible for summer and fall to submit to the Governing Board at the June meeting. He anticipates the number of ERT courses submitted for approval will be overwhelming for the committee to review. He would like to propose that Tech Review along with Janet Gelb as DE Coordinator be the body that reviews the courses. If there are any substantial issues with one or more ERT proposals, those will be brought to the committee for discussion. The total list of all ERT courses must be submitted to the state by the end of December, 2020.

*Cormier/Rickel*

Grant authority to Tech Review and Janet Gelb as DE Coordinator to review all ERT proposals and inform the Curriculum Committee of what is and is not approved.

**Unanimously approved**

**Adjourned** 3:30 PM

**Next Meeting** May 5, 2020

**Place of Meeting:** Zoom

Meeting Summary prepared by

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Instructional Operations Supervisor

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