

## **Charge**

This Committee will ensure that academic and professional issues affecting part-time faculty and their contribution to Grossmont College are brought to the attention of the Academic Senate and the administration for resolution. As a committee of the senate, the ASPTFC recognizes that the exploration of teaching and learning strategies is essential in order to promote equity-infused teaching practices. Furthermore, the ASPTFC will facilitate communication between college-wide governance and the Academic Senate as it relates to part-time issues.

## **Meeting Schedule**

4th Monday of each month, 12:00-1:15

## **Chair**

Part-time Senate Officer at Large

## **Composition**

- Part-Time Divisional Senators (7 total) Part-Time Faculty. (1) Part-time faculty senate seat will be filled by one elected part-time senator from each of the following divisions:
  - Mathematics, Natural Sciences, Exercise Science and Wellness Division,
  - Allied Health
  - English, Social and Behavioral Sciences Division
  - Arts, Languages and Communication Division
  - Career Technical Education/Workforce Development Division
  - Student Services Division
  - Learning and Technology Resources Division
- Representatives from each department
- Academic Senate President
- The part-time representative serving on each of our Participatory Governance Committees per [AS Criteria for appointment for part-time faculty](#).
  - College Council
  - Budget
  - Facilities
  - Planning and Institutional Effectiveness
  - Professional Development
  - Staffing
  - Student Success and Equity
  - Technology

Part-time Representatives, and when applicable, interim Representatives shall be selected by Part-Time faculty in a democratic manner. Seats will be up for election every Fall semester and the election will be conducted at each division or department meeting during flex week or through an online voting tool that can be deployed within each division, department, or the ASPTFC. All part-time faculty will vote for their respective division and department representatives.

Senator seat vacancies that occur within a term may be filled on an interim basis by a current department representative from that division upon committee approval. The seat may also be filled after a call out and special election is conducted.

**Notes**

A simple majority of Senators including Senator designees recognized by the Chair at the opening of meetings shall constitute a quorum. Department Representative positions not filled by departments will not be included in quorum determination. Minutes to be sent to all Part-Time Faculty.

**Classified Professional**

Senate Administrative Assistant to take notes and maintain the ASPTFC website

**Adopted**

May 2007

**Updated**

March 2009, December 2011, February 2022