

Meeting Minutes of the Academic Senate	
Grossmont College	
August 19, 2024	
Library Living Room	
1	Call to Order 11:07 am
2	Teleconferencing Request(s) - <i>Julie M.</i>
3	Public Comment: <i>Natalie R.</i> - Offered kind words to all faculty and staff to have a great fall semester and to be the light for the students. Gave advice on how to communicate with fellow students in offering them more assistance.
4	Approval of minutes from 05/20/24 VOTE: Minutes approved with no objections
5	Approval of Agenda from 09/19/24 VOTE: Agenda approved with no objections
6	PRESIDENT'S REPORT- <i>Dr. Perla Lopez</i>
6.1	Bachelor's Program at Grossmont College Gave an update on Feasibility Groups' decision on which applicant received the bachelor's degree program. The Computer Science Information Systems (CSIS) department was selected to submit an application to the State for a Bachelor's Degree in Cybersecurity. Concerns expressed regarding the institution's capacity to implement a Bachelor's program. Concerns have been shared with the College President.
6.2	Classified Staffing Prioritization List List was reviewed at College Council in May and provided in attachments.
6.3	EEO Plan The final EEO Plan attached was presented to the board. Expressed frustrations and concerns regarding the implementation of the process and the timeline on the EEO Plan. Was informed that data collection is underway. Mentioned a recent meeting

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6.4	with the District HR committee, where they discussed the establishment of an EEO Advisory Council that hasn't been implemented.
6.5	<p>Generative AI Board Presentation Perla reported that her AI presentation to the board on behalf of Adelle Roe and her team was well-received. The board expressed interest in forming a taskforce to explore guidelines for staff unrelated to Academic Senate’s purview. Recommended colleges meet with their constituents to discuss additional needs. A sub-committee formed by AFT is also exploring the implications of generative AI on employees’ workload.</p> <p>Other</p>
7	UNFINISHED BUSINESS
8	NEW BUSINESS
8.1	Participatory Governance Committees
8.1.1	<p>Student Success & Equity (SS&E) Committee- Men of Color- <i>Karolina Macias</i> Shared a presentation on what the SS&E Committee has been working on for the Fall 2024 Semester. The SS&E committee has formed a subgroup to conduct focus groups with men of color students to learn about their experiences and how to better support them. Dr. Frank Harris has been hired as a consultant for this project. The goal is to learn about their experiences, understand their needs, and develop strategies to enhance their sense of belonging and academic success. This involves comparing local data to national trends, analyzing institutional practices, and providing support to faculty and staff. The timeline shows data will have completed analysis & by Spring 2025 will be shared. Requested faculty and staff to encourage students to participate. Flyers to get feedback from Men of Color students is in attachments.</p>
8.2	Academic Senate Committees

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9 9.1	<p>Special Reports Online Education - <i>June Yang, Dawn Heuft, Agustin Albarran</i></p> <p><i>Agustin A.</i> - Gave updates on enrollment for the Fall 2024 semester one week before term start, a report of comprehensive enrollment update based on a comparative analysis of historical data. This report offered a detailed examination of unduplicated student headcount, enrollments, and productivity, highlighting trends. Also provided brief update on Faculty Staffing list.</p> <p><i>Dawn H. & Adelle R.</i> - An analysis of online GE courses from the 2022-2023 academic year revealed disparities in success rates between on-campus and online modalities, particularly for certain ethnicities. Goal now is to help classes that struggle with “access” with refining content & making it more accessible. A positive trend of a 5% increase in online student success from this Spring semester compared to the previous year's Spring semester indicates that efforts are moving in the right direction. Encouraged staff to complete modules on Canvas resource container for a more consistent and unified approach to online instruction such as common language & accessibility. A variety of resources for all faculty are through one-on-one appointments, POCR buy-in, Canvas Camps, GC Canvas Resources, the RSI Module, the Accessibility Module, and workshops.</p> <p><i>June Y.</i> - Requested feedback from attendees for improving online students’ success. Suggestions from staff can be for the individual course, or at the discipline or department levels. <u>Feedback is captured below. It will also be available as part of the meeting attachments or click the link here.</u></p>
10	Equity Corner
11 11.1	<p>SENATE OFFICERS’ COMMITTEE REPORT <i>Steve Davis</i> - Admin List Moved to the next meeting due to time.</p>
12	Next meeting: Sept 16, 2024.

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13	<p>Adjournment</p> <p>VOTE: Motion to adjourn: G. Davies-Morris/J. VandenEnyden Meeting adjourned at 12:20 pm.</p>

Brainstorm Activity for Improving our Online Student’s Success

1. Have a student success coach assigned to several different online classes to check in with students that are MIA or falling behind. We learned from Karo today that men of color are not always help-seekers. In general, most students are intimidated by professors. This is also why embedded tutors work so well to help our students learn. In general, having a peer intervene is less scary for our students.
2. Split the LED for an online course between someone who is proficient at online teaching, or organizing a Canvas container, and someone who needs some coaching. Both instructors can learn from one another and work with the students.
3. Give someone in the department .1 RT, to spend 4 hours per week jumping into colleagues' classes, and offer tips, or make superficial formatting changes, not content changes, to

colleagues' Canvases. They can also serve as a kind of coach.

4. Hold weekly standing Hyflex office hours for all students in a discipline. If you are in a larger department, you can hold many of these. Faculty could treat them as their office hours, which they have to hold anyway. Advertise these office hours to all students enrolled in the discipline sections. This also allows all of our professors to be available to all our students, and brings a sense of community.
5. Offer extra credit for students who go to tutoring or to office hours. A little bit at a time, and even allow up to an entire grade boost for this. Students who earn the A in the end usually do not need the extra credit because they have learned the material so well.
6. Pre-recorded videos from faculty on weekly modules showcasing deadlines or examples on challenging assignments due. "This is what's going on this week...here's what I expect..." around 1-3 mins.
7. Pre-made announcements sent out weekly as helpful reminders to students on due dates for assignments. Students juggle multiple classes and reminders can help keep engagement.
8. Hiring more Accessibility Specialists & additional instructional designers.
9. Judicious use of breakout rooms in zoom to facilitate interactions among students.
10. Allow more in person or online tutoring sessions with instructors 2-4 per semester for students to come ask questions or clarify.
11. Do RSI Module in Canvas resources. Push RSI
12. Survey every few weeks or every other week to gain insight and feedback from students for basic needs. Or self-assessment of their progress in the course.
13. Offer more feedback on student progress, when assessing or grading. Goal is to improve the student, not just to give them a grade.
14. Have more resources showcased such as EOPS rosters, Puente, Umoja. Refer students to programs, or offer a module page with links to these resources.
15. Pre-build shells for the IZ Gateway in multiple session periods & Have professors publish outstanding course shells in GC Commons so others can adopt it.

16. Need support for audio descriptions for videos of performances , they are used extensively in courses & struggle to do on their own.
17. Pairing Faculty up teaching the same courses or same departments to review one another's canvas containers.
18. Scheduled PD workshops on accessibility with time to make changes in the workshop at a computer lab. More PD opportunities to help faculty develop ways for students to connect with professors & with each other.
19. Allow for more forgiveness on late assignments (i.e. a deduction of just 5% or only 1 time late work due sheet)
20. POCR Buy in for all departments

Timestamp	Name	Senate Title	Department/Unit
8/19/2024 10:59:26	Brian keliher	Senator	Bus adm.
8/19/2024 11:02:01	Victoria Curran	Senate Officer (Only SOC)	Communication
8/19/2024 10:57:01	Adam Deutsch	Senator	English
8/19/2024 11:04:36	Adelle Roe	Senate Officer (Only SOC)	English
8/19/2024 11:02:36	Agustin Albarran	Guest	Academic Affairs
8/19/2024	Alan Traylor	Senator	English

11:07:27			
8/19/2024 11:07:11	Amanda Clay	Senator	Orthopedic tech program
8/19/2024 11:02:22	Angela Feres	Senator	History
8/19/2024 11:02:48	Brodney Fitzgerald	Senator	Physics and Astronomy
8/19/2024 11:15:30	Carey Flores	Senator	Respiratory therapy
8/19/2024 11:04:03	Cathy Miller	Guest	English
8/19/2024 11:06:40	Christine Ho	Guest	Accessibility Resource Center
8/19/2024 11:09:24	Dave Dillon	Guest	Counseling
8/19/2024 11:21:24	Deborah Chow	Guest	AHN
8/19/2024 11:15:01	Dee Aceves	Senator	Counseling
8/19/2024 11:01:36	Denise Schulmeyer	Senator	Communication
8/19/2024 10:59:17	Diana Vance	Senator	Chemistry and Science
8/19/2024 11:08:28	Dr. Vanessa Fountain	Guest	ALC
8/19/2024 11:07:56	Elisabeth Burke	Senator	Philosophy and Religious Studies
8/19/2024 10:59:56	Eva	Senator	mmib
8/19/2024 10:57:00	Felicia Kalker	Senator	Library
8/19/2024 11:12:47	Gareth Davies-Morris	Senator	VAH
8/19/2024 11:03:56	Holly Reed	Senator	OTA
8/19/2024 11:05:48	James Holden	Senator	Bio
8/19/2024 11:04:06	Jeanette Calo	Senator	Media Communications
8/19/2024	Jeff Waller	Senator	Mathematics

11:11:29			
8/19/2024 11:02:48	Jennifer bennett	Senator	VAH
8/19/2024 11:02:21	Jenny Vanden Eynden	Senator	Mathematics
8/19/2024 11:02:24	Joel Castellaw	Senator	Communication
8/19/2024 11:25:46	Julio Soto	Guest	Sociology
8/19/2024 11:03:11	June Yang	Senate Officer (Only SOC)	Phil and Relg
8/19/2024 11:14:17	Karolia Macias	Senator	Counseling
8/19/2024 11:02:49	Katie Banville	Senator	Theater arts
8/19/2024 11:02:52	Krystle Jones	Guest	ESL
8/19/2024 11:02:48	Lara Braff	Senator	Behavioral Sciences
8/19/2024 12:09:36	Maité Valladolid	Senator	EOPS/CARE
8/19/2024 11:15:04	Martin Larter	Senator	Chemistry
8/19/2024 11:04:04	Melonie Grinnell	Guest	Music
8/19/2024 12:23:53	Michael Bacon	Senator	Psychology
8/19/2024 11:02:38	Michele Martens	Guest	Classified Senate
8/19/2024 10:52:30	Michele Perchez	Senator	Biology
8/19/2024 11:02:55	Michelle Crooks	Senator	English
8/19/2024 11:07:30	Nancy Saks	Guest	AHN
8/19/2024 11:08:01	Noora Al Saegh	Guest	CalWORKs
8/19/2024 11:03:11	Patrice Braswell	Senator	A.R.C.
8/19/2024	Patricia Chow	Senator	CTE/Bus

11:09:08			
8/19/2024 11:01:30	Randy Abshier	Senator	ESNH
8/19/2024 10:58:32	Raymundo Quezada	Senate Officer (Only SOC)	Ethnic Studies
8/19/2024 11:21:04	Rebecca Handley	Senator	RESP
8/19/2024 11:02:50	Regina White	Senator	Cardiovascular Technology
8/19/2024 10:59:28	Robin Sepulveda	Senator	CDEFS
8/19/2024 11:08:39	Ruth Navarro	Senator	World Languages
8/19/2024 11:04:19	Sarah Moore	Senator	Counseling
8/19/2024 11:04:38	Sébastien Cormier	Senator	Physics and astronomy
8/19/2024 10:45:11	Sharon Sampson	Senate Officer (Only SOC)	AOJ
8/19/2024 11:12:20	Shawn Hicks	Guest	Math and Sciences
8/19/2024 10:57:27	Sosha Thomas	Senator	BOT
8/19/2024 11:13:38	Stephen Fomeche	Guest	ESBS
8/19/2024 10:56:55	Steve Davis	Senate Officer (Only SOC)	Math
8/19/2024 10:51:09	Susan Working	Senator	Math
8/19/2024 11:05:18	Wendy Cruzado	Guest	Counseling
8/19/2024 11:04:02	Zayden Tethong	Guest	Library