GROSSMONT COLLEGE

Official Course Outline

ADMINISTRATION OF JUSTICE 171 A-B-C-D – BASIC SECURITY ACADEMY

1. Course Number Course Title Semester Units Semester Hours

AOJ 171 A-B-C-D BasicSecurity 3 **3** hours lecture: 48-54 hours

 Academy 96-108 outside-of-class 144-162 total hours

1. Course Prerequisites

None.

Corequisite

None.

Recommended Preparation

None.

1. Catalog Description

The criminal justice system and the role of the security sector: the law and procedures relative to arrest, search and seizure, interrogation, custody, civil liability, and the moral, legal, and ethical use of force for security personnel. Emphasis is placed on security operations, emergency procedures, public relations, report writing, CPR, preparation for employment, and career opportunities in contract as well as proprietary security services. Satisfies California Department of Consumer Affairs, Bureau of Security and Investigative Services, licensing requirements for guard registration (guard card) for security officers. This course is offered on a Pass/No Pass basis only.

1. Course Objectives

The student will:

* 1. Identify and distinguish the components of the Criminal Justice System.
	2. Identify the most often confronted penal code violations.
	3. Identify the elements of law and describe policy with respect to a police officer’s and private person’s authority to arrest.
	4. List and describe rules of evidence as they pertain to search and seizure, interrogation and custody in the private as well as the public sectors.
	5. Describe the conditions under which civil and criminal liability may attach to a security person’s actions.
	6. Distinguish public police authority from the authority of private security.
	7. Inspect a facility to expose and correct safety and security hazards.
	8. Evaluate emergency situations to determine appropriate course of action.
	9. Collect information regarding an accident, complaint, or criminal activity.
	10. Analyze incident reports to identify problem areas.
	11. Demonstrate appropriate public relations skills.

l. Write clear, concise, legible, and accurate reports.

m. Demonstrate appropriate work habits.

n. Demonstrate appropriate CPR techniques.

o. Identify and explore career opportunities in Safety and Security Management.

p. Demonstrate procedures for arrest, control, and custody of criminal suspects.

q. Describe appropriate procedures for hazardous materials and bloodborne pathogens management.

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1. Instructional Facilities

Standard classroom

1. Special Materials Required of Student

Electronic storage media.

1. Course Content

a. Orientation to the field of security.

b. Preparation for entry-level employment with contract and proprietary security operations.

c. Role of the security officer, private security law, professionalism and ethics.

d. CPR.

e. Job search techniques and career opportunities in the security industry.

f. Patrol and emergency procedures.

g. Communication and report writing.

h. Safety and security procedures.

i. Legal and ethical use of force.

j. Basic investigations**.**

1. Method of Instruction
	1. Lecture.
	2. Discussion.
2. Methods of Evaluating Student Performance
	1. CPR written and proficiency exams administered by appropriate licensing authority.
	2. Arrest andcontrol performance activities and competency based exams as required.
	3. Since time allotted for this course is mandated by the State of California, participation during all regularly scheduled class sessions is critical.
	4. Classroom participation.
	5. Quizzes and exams including a final

10. Outside Class Assignments

 a. Outside reading assignments from California State and CPR manuals and textbooks.

b. Writing assignments ~~i~~ncluding reports for mock incidents and scenarios.

11. Texts

* 1. Required Text(s):
		1. *California State Powers to Arrest Training Manual*. Sacramento, CA: California State Department of Consumer Affairs, Bureau of Security and Investigative Services, 2015.
		2. *American Heart Association CPR/First Aid Training Manual*. American Red Cross, 2017 .
	2. Supplementary texts and workbooks:

None.

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Addendum: Student Learning Outcomes

Upon completion of this course, our students will be able to do the following:

1. Identify the elements of law and describe policy with respect to a police officer’s and private person’s authority to arrest.
2. Describe rules of evidence as they pertain to search and seizure, interrogation and custody in the private as well as the public sector.
3. Collect information regarding an accident, complaint, or criminal activity.

Date approved by the Governing Board: May 15, 2018