GROSSMONT COLLEGE

Official Course Outline

ADMINISTRATION OF JUSTICE 107 – CORRECTIONS ACADEMY

1. Course Number Course Title Semester Units Semester Hours

AOJ 107 Corrections Academy 11.5 10 hours lecture: 169-180 hours

4.5 hours lab: 72-81 hours

320-360 outside-of-class hours for

lecture

561-621 total hours

2. Course Prerequisites

Students must not have any felony or domestic violence misdemeanor convictions and must meet state and federal government requirements for possession of a firearm.

Corequisite

None

Recommended Preparation

None.

3. Catalog Description

This course addresses specific instructional and performance objectives for those seeking employment as corrections officers in local or county jails, adult probation, and community correctional facilities in California**,** as well as privately-contracted federal correctional facilities. This course meets the requirements for PC 6035 Adult Corrections Officer Core Course as specified by the State of California, Board of State and Community Corrections, Standards and Training for Corrections (STC) for entry-level adult corrections officers. This course is offered on a Pass/No Pass basis only.

4. Course Objectives

The student will:

a. Describe the roles, function and mission of an adult corrections officer.

b. Analyze the legal framework for a corrections officer.

c. Demonstrate appropriate physical ability.

d. Demonstrate proper search procedures.

e. Assess the guidelines outlined in Title 15 of the California Code of Regulations as it applies to the incarcerating and housing of inmates.

f. Evaluate situations to determine appropriate courses of action.

g. Implement intervention techniques used by officers to de0esculate tension (best practices).

h. Analyze and communicate how cultural awareness can reduce racial and ethnic disparity.

i. Assess special considerations related to gender identity issues (e.g., searches, urine testing, housing, etc.).

j. Demonstrate knowledge of officer responsibilities for sexual assault/abuse and harassment prevention, detection, reporting and response.

k. Recognize signs and symptoms of those affected by trauma.

l. Identify HIPAA requirements and strategies to preserve confidentiality.

m. Identify suicidal risk factors.

n. Discern between possible indicators of mental illness, intellectual disability, medical conditions and substance abuse.

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5. Instructional Facilities

1. Standard classroom
2. Athletic track
3. Gym
4. Computer lab

6. Special Materials Required of Student

1. Uniforms
2. Athletic gear
3. USB
4. Racquetball

7. Course Content

a. Professionalism and ethics.

b. Receiving, booking and releasing prisoners.

c. Escorting and transporting inmates.

d. Report writing and record keeping.

e. Supervising non-inmate movement and visitors.

f. Supervising inmates.

g. Searching and securing inmates.

h. Interpersonal communications.

i. Managing inmate hygiene, mail, and commissary.

j. Monitoring medical and psychological services.

k. Performing physically demanding tasks.

l. Handling emergencies, fire and life safety issues, evacuation.

m. Use of force.

n. Behavioral health.

o. Cultural awareness.

8. Method of Instruction

a. Lecture.

b. Demonstrations.

c. Visual aids.

d. Group discussion.

e. Role-playing.

f. Practical exercises.

g. Field trips (SD Sheriff Office, Jail tour).

9. Methods of Evaluating Student Performance

a. Written exams, including a final exam, that measures student’s ability to apply principles related to the corrections discipline.

b. Written exercises, including discipline-related reports that measure the student’s ability to assess and analyze scenarios relevant to the corrections environment

c. Assignments which measure student’s ability to apply specific behavioral skills relevant to the corrections field.

d. Assignments which measure student’s ability to pass physical agility tests required by the State of California.

e. Assignments which measure student’s ability to properly analyze and draw conclusions based on professionalism and ethical situations.

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10. Outside Class Assignments

a. Students will be required to read text and supplementary materials.

b. Students will be required to critically analyze text and supplementary materials to prepare them for role-playing simulations.

c. Critical-thinking and problem-solving written assignments, including discipline-specific reports, which apply the analysis of the various aspects of the corrections environment.

11. Texts

a. Required Text(s):

1. *California Penal Code*. Unabridged, Eagen, MN: West Publishing, 2020

2.*The Way to a Long and Healthy Life.* El Cajon, CA: Grossmont College, 2016**.**

3. *Corrections Academy Workbook*. El Cajon, CA: Grossmont College, 2018.

b. Supplementary texts and workbooks:

Handouts from instructor.

Addendum: Student Learning Outcomes

Upon completion of this course, our students will be able to do the following:

1. Demonstrate high professional ethical standards.
2. Describe the principles and procedures for prisoner transport.
3. Identify, critically analyze, and develop solutions to problems.

Date approved by the Governing Board: May 19, 2020