

GROSSMONT COLLEGE CURRICULUM COMMITTEE

Meeting Summary for Tuesday, April 20, 2021 via Zoom

Dr. Marshall Fulbright, Administrative Co-Chair

Dee Aceves, Faculty Co-Chair

MEMBERS PRESENT:	Dee Aceves, Krista Ames-Cook, Javier Ayala, Liz Barrow, Jeanette Calo, Martha Clavelle, Sebastien Cormier, Caylor Cuevas, Marion de Koning, Angela DiDomenico, Carl Fielden, Marshall Fulbright, Karen Hern, Felicia Kalker, Raymundo Quezada, Sharon Sampson, Jason Stevens, Tenille Venard
MEMBERS ABSENT:	Alan Traylor, Vacant position – ASGC Student Rep.
ADMINISTRATIVE SUPPORT:	Bobbi Prilaman
FACULTY GUESTS:	Dave Dillon, James Foran, Mark Pressnall, Sosha Thomas, Donna Dixon, Clif Quinn, Israel Cardona, Roxanne Tuscany, Paul Turounet
CLASSIFIED GUEST:	Candy McLaughlin

This is a Zoom meeting of the Curriculum Committee due to the COVID-19 pandemic and subsequent campus closure. The Brown Act requires all motions, seconds, and votes to be recorded in the Zoom chat room. Meeting was livestreamed via YouTube for the public.

Meeting was called to order by Dee Aceves at 2:05 pm.

APPROVAL OF SUMMARY from April 13, 2021 meeting:

Calo/Cuevas to approve meeting summary: 18 Yes, 0 No, 0 Abstentions.

ACTION ITEM:

Stevens/Calo to adopt the Consent Calendar and proceed with Faculty Presentations: 18 Yes, 0 No, 0 Abstentions.

Consent Calendar:

- ♦ **CA 160, 164, 169, 180, 280, 281, 282:** Course Modifications
- ♦ **CSIS 105, 111, 112, 113, 119, 132, 133, 135, 145, 151, 161, 276, 290, 297:** Course Modifications
- ♦ **CSIS 100, 152, 172, 176, 282:** Course Deletions
- ♦ **PSY 120, 138*, 220:** Course Modifications (* denotes cross-listed course)
- ♦ **SOC 120, 125, 130, 138*, 140:** Course Modifications (* denotes cross-listed course)
- ♦ **ETHN 132, 133:** Course Modifications
- ♦ **HUM 135:** Distance Education
- ♦ **ART 189*:** Course Deletion (* denotes cross-listed course)
- ♦ **PHOT 252:** Course Modification
- ♦ **PHOT 151, 152, 166:** Distance Education
- ♦ **Photography:** Degree Modification
- ♦ **COMM 120, 122, 123, 124, 135, 136, 137, 145, 238, 239, 240, 241:** Course Modifications
- ♦ **Communication:** Degree Modification
- ♦ **BOT 086, 100, 104, 105, 106, 108, 109*, 110, 111, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 150, 151, 161, 163, 164, 165, 167, 170, 172, 176*, 179, 223, 224, 225:** Course Modifications (* denotes cross-listed course)
- ♦ **BOT 133:** Course Addition & Distance Education
- ♦ **BOT 094, 095, 096, 097, 101, 102, 112, 131, 153, 201, 203, 216, 219, 220, 229, 230, 280 ABC, 281 ABC, 282 ABC, 283 ABC:** Course Deletions
- ♦ **BOT Degree Modifications: Administrative Assistant & Executive Assistant**

- ◆ **BOT Certificate of Proficiency (COP) Modifications: Account Clerk, Front Office Receptionist, Office Assistant Level I, Office Assistant Level II, Office Professional, Office Software Specialist Level II**

PRESENTATIONS/INFORMATION FROM FACULTY GUESTS:

- ◆ James Foran updated the committee on the modifications made to the Culinary Arts (CA) courses listed above. This is a follow-up presentation for the curriculum modifications pulled from a previous consent calendar. Requested content review is now complete. Additional CA degrees will be coming through in the next review cycle. Overall, the refresh to curriculum included texts and other aspects to keep the course outlines of record current for today's culinary arts work environment. In his role as a relatively new department coordinator, James worked with his faculty team, which includes a newly tenured faculty and another new faculty, to review and update their courses.
- ◆ Clif Quin presented to the committee on the modifications and updates made to the Computer Science Information Systems (CSIS) courses listed above. The five CSIS deletions had been cross-listed with BOT and some were not being offered anymore. The fourteen modifications were to keep the language and content updated since technology, especially in the web design courses, changes frequently. Clif also shared that he appreciated the DEI question on the CPR spreadsheet. He and his faculty team are beginning to look more closely at the backgrounds of the authors of their texts. There is more interest and there will be further conversations on how to incorporate diversity, equity, and inclusion into the CSIS courses.
- ◆ Israel Cardona presented to the committee on the modifications made to the Psychology (PSY) and Sociology (SOC) courses listed above. Overall these were general updates, specifically for textbooks and the out-of-classroom assignments. Israel thanked the committee for the DEI questions and prompts. This encouraged conversation and the faculty (both full-time and part-time) faculty in the behavioral sciences department provided written feedback and comments that were included in this week's shared curriculum folder for the committee's review.
- ◆ Roxanne Tuscany updated the committee on the twelve Communication courses listed above. Most of the updates were to textbooks only. She shared that going forward the Communication faculty will be looking deeper at their course outlines of record (CORs) and plan to return soon. In the next round of review, they plan to look at the SLOs and the DEI aspect will be included. The COMM 120 (Interpersonal Communication) course will be a top priority.
- ◆ Mark Pressnall, Soshia Thomas, and Donna Dixon provided an update to the committee about the Business Office Technology (BOT) courses and degrees listed above. Previously, their review of department curriculum has been slower and stagnant. Now, their approach is to have a dynamic process that happens more often. The modifications to BOT degrees and certificates were related to the course modifications so the updates are reflected throughout. BOT 106 and 107 have diversity components and the BOT faculty are interested in further exploration of how to expand these courses at the college level. Employers may be interested in hiring people who have received a diversity certificate. In the Administrative Assistant Degree, BOT 151 was moved from an elective to a core class.
- ◆ Raymundo Quezada updated the committee on two Ethnic Studies (ETHN) courses that will be renumbered for the 2021-2022 catalog. Both courses are in Native American studies. Cuyamaca offers similar courses that share the current numbers yet the two courses are not aligned. Renumbering Grossmont's courses will eliminate any confusion since the non-aligned courses will have distinct numbers. ETHN 132 will become ETHN 137 and ETHN 133 will become ETHN 138. Course titles will remain the same.
- ◆ Marion de Koning shared that the Inclusive Design wording in the Humanities distance education (DE) request for HUM 135 was updated per the committee's suggestions and feedback. In addition, ART 189 will be deleted for the 2021-2022 catalog. The other cross-listed 189s have been removed and the last on the books is MUS 189.
- ◆ Paul Turounet presented to the committee about the updates made to Photography (PHOT) curriculum. The Photography Degree modification incorporates two art classes (ART 170 and 210) as elective options to provide more flexibility for students. Both courses are related to photography and are part of the Studio Art Transfer Degree. The course modifications adjusted some prerequisites to help facilitate access. The three distance education courses will bring cohesiveness for the department.
- ◆ Following the faculty presentations, the committee discussed if some (or all) of the Communication courses should be pulled from this week's consent calendar. The committee decided to pull COMM 120 and COMM 122 from this week and they will return for the next curriculum review cycle with the updated forms and process. The intention behind this decision is so the Communication faculty can have time to do a more thorough review and updates for the two leading courses in the department.

ACTION ITEMS:

DiDomenico/Sampson to pull COMM 120 and COMM 122 and remove them from the Consent Calendar: 18 Yes, 0 No, 0 Abstentions.

Calo/Sampson to approve the amended Consent Calendar: 18 Yes, 0 No, 0 Abstentions. Above approved items will be added to June 2021 Board Packet.

OTHER:

- ◆ **Distance Education (DE) Proposal, Draft** – Dave Dillon, DE Coordinator
 - Dave shared the updated DE proposal with the committee. Main updates were to format the sections related to the revised fully online (FO), partially online (PO), and emergency online (EO).
 - New term introduced, especially at the K-12 level, is “high-flex”. Grossmont DE, Cuyamaca DE, and other Region X DE Coordinators are discussing if this term should be included and how.
- ◆ **ACTION ITEM:** *Fielden/Calo* to approve DE proposal draft: 18 Yes, 0 No, 0 Abstentions.
Dave Dillon will move this draft forward to next level of review/approval.

- ◆ **Student Learning Outcomes (SLOs) Updates / Exceptions** – Felicia Kalker, SLO Coordinator
 - **CHIN 120, 121**
 - **FREN 120**
- ◆ **ACTION ITEM:** *Barrow/Calo* to approve the updates made for the SLOs portion only on the course outlines of record for the above-identified three courses: 18 Yes, 0 No, 0 Abstentions.

CHAIR REPORT:

- ◆ **Curriculum Committee Charge/Mission and Composition** – Tabled until 4/27/2021.
 - Updated document to be added to the shared folder for next week.
 - Action Item: Committee to review the draft in advance of the meeting.
- ◆ **Other items:**
 - **Updated time for next week – 4/27/2021**
 - President Search Forum from 2:00 – 3:00 PM conflicts with start of Curriculum Committee.
 - Curriculum Meeting will take place from 3:00 – 4:00 PM
 - **Survey re: Flex Week Volunteers** – Dee will send out a survey for volunteers to help with preparing the Flex Week proposal (due April 2021) and to prepare/present during Flex Week (August 2021).

INFORMATION:

- ◆ **Reminders** – All curriculum approved in 2020FA and 2021SP is effective for the 2021-2022 Grossmont Catalog.

Adjourned: 3:52 PM
Next Meeting: April 27, 2021
Place of Meeting: Zoom
Summary Prepared By: Krista Ames-Cook, Instructional Operations (IOPS) Interim Supervisor
Attachment: None