

GROSSMONT COLLEGE
Classified Senate
Friday, March 3, 2023
1:30 pm – 3:00 pm
Griffin Gate and Zoom

<https://us06web.zoom.us/j/83151959817>

Meeting Summary

VISION: Provide classified staff a voice to participate in the initiation, development, and evaluation of all District policies and procedures that support educational programs and services for students at Grossmont College.

MISSION: Grossmont Classified Senate promotes the valuable contributions made by classified professionals in creating an environment that will lead to the greatest level of student success. The Senate encourages the exchange of ideas, understanding and, cooperation between classified staff, faculty, administrators and students, in the best interest of enriching the educational environment.

2021-2023 Classified Senate e-Board

EXECUTIVE OFFICERS
<input checked="" type="checkbox"/> Michele Martens-President
<input type="checkbox"/> Rochelle Weiser-Vice President
<input checked="" type="checkbox"/> Bernadette Black-Secretary
<input type="checkbox"/> Graylin Clavell – Interim Treasurer
<input checked="" type="checkbox"/> Cindy Emerson-Past President

2022-2024 Classified Senate

SENATORS	SENATORS	SENATORS
<input type="checkbox"/> Andrew Hellier	<input checked="" type="checkbox"/> Diana Barajas	<input type="checkbox"/> Lisa Brlas
<input checked="" type="checkbox"/> Bryan Lam	<input type="checkbox"/> Janet Shipstead	<input type="checkbox"/> Ryan Cline
<input checked="" type="checkbox"/> Chad Deitchman	<input checked="" type="checkbox"/> Janice Fischer	<input type="checkbox"/> Shardai Zaragoza
<input type="checkbox"/> Dawn Heuft	<input type="checkbox"/> Juliana Bertin	<input checked="" type="checkbox"/> Steve Miller
<input checked="" type="checkbox"/> Debora Curry	<input type="checkbox"/> Karla Garcia	<input checked="" type="checkbox"/> Theresa Apodaca
Guests: Dan Lopez Debora Hanssen Illiana Garcia Julie Bennett	Guests: Kelly Jackson Maryam Ratsvan Michelle Miles Reyna Torriente	Guests: Stefanie Beason Victoria Rodriguez

Routine Business

1. Welcome	Michele welcomed everyone to the meeting and acknowledged those who were not able to attend today to assist with the Respect the Griffin initiative in the LTR.
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2. Public Comments	Michelle Miles stated Theater Arts and Media Comm students created a show, She Speaks, which runs this weekend and invited everyone to attend.
3. Approval of 2/3/23 Meeting Minutes	The meeting notes from 2/3/23 were approved.
4. Committee Report Outs <ul style="list-style-type: none"> • Technology • Professional Development • Staffing 	<p><u>Technology Committee</u> Bryan Lam stated they worked on the draft Technology Plan. He noted this is a five year plan (2023-2028) that covers technology needs. There was a districtwide Technology Summit last fall and from there, they took the core values and principles and drafted a plan. The core values included: student focused, accessible, equitable, sustainable, transparent, and secure. Brian also reviewed briefly the goals of the plan and the alignment with the District and Vision for Success. The constituent groups are now taking the draft plan to their groups for feedback. They hope to bring a recommendation to College Council next month. The review period is March 13-March 24th. An email will be sent out with information on how to provide feedback. This fall, the committee will work on the action/implementation plan.</p> <p><u>Professional Development Committee</u> Theresa Apodaca stated they reviewed the professional development calendar of activities for spring 2023. They had a collaboration with JEDI, which is a subcommittee of Academic Senate, which included a report on equity showcase, and methods to market and publicize in collaboration with the professional development committee. She reminded senate that this fall the college will have a compressed calendar. Dr. Ahrens shared the draft resource request form as well as KPIs that came out of PIEC.</p> <p><u>Staffing Committee</u> Chad Deitchman stated they voted to move forward the classified staffing prioritization lists. He noted that the list was divided into two lists; one for the general requests and another just for FMO positions. Dr. Ahrens shared the AUP process and standardizing some of the questions in the reports. The committee also broke into groups to work on updating the Staffing Plan. The goal is to come up with a rubric to help the prioritization committees with their rubrics.</p>
4. President's Report	It was noted that our participatory governance has been in place now for four years. The goal was to evaluate this process each year; however, since COVID hit, that hasn't been done until now. Governance committees have been reviewing their responsibilities and composition. A subgroup was formed, which consisted of Cindy Emerson, Michele Martens, Javier Ayala, Wayne Branker, and Liz Barrow, to review the narrative portion of the governance handbook. The one issue that came to light was that governance committee members do not know what their committee is supposed to be doing. There has been turnover in leadership which has been causing lack of communication. There are many things in the handbook that is not being done. We are supposed to continually compile accreditation information to support our accreditation when the time comes, and not one committee has even looked at their accreditation standard. Also, the College Council convener is supposed to work with committee chairs on annual training but that is not being done either. When we had our IEPI, the top thing noted was for the college to follow our governance process. Cindy suggested adding the updated governance handbook to the Classified Senate website.

	<p>The district is currently going through an IEPI for their governance process. A team visited the district/college and there were several opportunities for classified to sit in the room with them and share feedback. There was also an open forum for the entire district in which everyone was invited to. It was noted that the team was tasked with appreciative inquiry and will return with their recommendations.</p> <p>The Governing Board has decided that reports from Academic Senate, Classified Senate, and the unions will now be submitted as written reports rather than verbal reports and only the Board members will see them. They are also changing the configuration of the room by eliminating tables for the presidents, vice presidents, and constituent groups. It was suggested that the leads from the unions and senate come together to make a public comment at the next Board meeting.</p>
For Discussion	
<p>5. Participatory Governance:</p> <ul style="list-style-type: none"> • Proxy still needed for PIEC and Student Success and Equity Committee • Seat vacant for Technology Committee (through June 2025) and Classified Staffing Prioritization Committee (through June 2024) 	<p>Michele noted that a proxy is still needed for PIEC and the Student Success committee. There are vacant seats in the Technology Committee (through June 2025) and the Classified Staffing Prioritization committee (through June 2024). The Technology committee meets the fourth Mondays from 11:00am-12:30pm and the Classified Staffing Prioritization committee meets as needed. This committee works around people's schedule when scheduling meetings. Kelly added that their next step is to work on the Classified Staffing plan and to come up with a way to help those submitting AUPs. Reyna Torriente volunteered to serve on this committee.</p>
<p>6. IEPI Open Forum</p>	<p>Janice Fischer attended the districtwide IEPI open forum and noted that only three people spoke. It was brought up that we need involvement from all constituent groups. The team asked participants what they wanted governance to look like in five years which included having all positions filled; getting information from the bottom up; receiving implementation feedback; and having all voices be heard without fear. They talked about employee retention and that more effort is needed in exit interviews so we can understand why we are losing people.</p>
For Information	
<p>7. CCC LGBTQ+ Summit in April 2023</p>	<p>Dr. Victoria Rodriguez stated she is hoping to send about 10 classified professionals, 10 students, 10 faculty, and 10 administrators to attend the CCC LGBTQ+ virtual summit April 19-20th. There will be a watch party hosted on campus so those attending can come together to watch, at least for the keynote presentation and closing. If interested, please complete the interest form here. For more information about the summit, please see their website here.</p>
<p>8. Professional Development Travel Funding Application</p>	<p>Dr. Victoria Rodriguez stated there are professional development funds available for faculty and staff to apply for to attend trainings and/or conferences. People can request up to \$500. The form will need to be submitted to their supervisor. Once signed, the form should be sent to Dr. Rodriguez.</p>
<p>9. Public Speaking Workshops – 3/24/23, 4/28/23, and 5/12/23, 1:30-3:00PM</p>	<p>Dr. Victoria Rodriguez stated they are hosting a series of public speaking workshops specifically for classified professionals. The series is hosted by Dr. Michael McHan. Registration can be found here.</p>

10. Spring Break Social – Monday,
3/27/23, Time TBD

The Spring Break social is scheduled for Monday March 27th. Michele asked Victoria that the time be changed to 2:00-3:00PM so it's not scheduled during people's lunch time.

Next Classified Senate Meeting: Friday, March 17, 2023 @ 1:30-3:00, Griffin Gate / Zoom

[Visit the Classified Senate Website Here](#)

CLASSIFIED PROFESSIONAL BOOK CLUB: Next book is **Divergent** by Veronica Roth
Discussion on Divergent will be on Friday, March 10, 1:30-2:30 via zoom:

[Book Club Zoom Link](#)

Need help getting a copy or have questions, please email lisa.brlas@gcccd.edu.