

GROSSMONT COLLEGE
Classified Senate
Friday, November 4, 2022
1:30 pm – 3:00 pm
Zoom

<https://us06web.zoom.us/j/85697124708>

Meeting Summary

VISION: Provide classified staff a voice to participate in the initiation, development, and evaluation of all District policies and procedures that support educational programs and services for students at Grossmont College.

MISSION: Grossmont Classified Senate promotes the valuable contributions made by classified professionals in creating an environment that will lead to the greatest level of student success. The Senate encourages the exchange of ideas, understanding and, cooperation between classified staff, faculty, administrators and students, in the best interest of enriching the educational environment.

2021-2023 Classified Senate e-Board

EXECUTIVE OFFICERS
<input checked="" type="checkbox"/> Michele Martens-President
<input checked="" type="checkbox"/> Rochelle Weiser-Vice President
<input checked="" type="checkbox"/> Bernadette Black-Secretary
<input checked="" type="checkbox"/> Graylin Clavell – Interim Treasurer
<input checked="" type="checkbox"/> Cindy Emerson-Past President

2022-2024 Classified Senate

SENATORS	SENATORS	SENATORS
<input checked="" type="checkbox"/> Andrew Hellier	<input type="checkbox"/> Janet Shipstead	<input checked="" type="checkbox"/> Ondrea Mesquita
<input checked="" type="checkbox"/> Bryan Lam	<input checked="" type="checkbox"/> Janice Fischer	<input checked="" type="checkbox"/> Pat Murray
<input type="checkbox"/> Chad Deitchman	<input checked="" type="checkbox"/> Juliana Bertin	<input type="checkbox"/> Ryan Cline
<input checked="" type="checkbox"/> Danielle Feliciano	<input checked="" type="checkbox"/> Karla Garcia	<input checked="" type="checkbox"/> Shardai Zaragoza
<input checked="" type="checkbox"/> Dawn Heuft	<input type="checkbox"/> Kelly Jackson	<input checked="" type="checkbox"/> Steve Miller
<input checked="" type="checkbox"/> Debora Curry	<input checked="" type="checkbox"/> Lisa Brlas	<input checked="" type="checkbox"/> Theresa Apodaca

Routine Business

1. Welcome	Michele welcomed everyone.
2. Public Comments	No public comments were made.
3. Approval of 10/7/22 Meeting Minutes	Date correction: Last meeting was 10/21/22. Defer item to next meeting for approval.

4. President's Report	The 4CS is having their annual gathering of the Senates on November 10 th from 1:00-4:00. The gathering is virtual, at no cost, for colleges to share what is working well at their colleges. Michele encouraged everyone involved in Senate to attend. She will forward the invite.
For Discussion	
5. Parking Safety and Emergency Preparedness Committee and Public Safety Taskforce updates (1:40)	<p>Elaine reported that security cameras for outside of the buildings was approved (which also went through the union). Rochelle noted that students had different opinions about cameras than faculty so we need to continue to advocate for all voices at the table. In follow up to the recent bomb threat and the message that was sent out via text, they are working on language so people can respond appropriately.</p> <p>A Public Safety Taskforce was setup back in 2021 to deal with the sheriff's contract but nothing came through this taskforce. A couple of months ago, the Academic Senate presidents went to the Chancellor wanting this Taskforce back up and running and the Chancellor agreed. From there, Academic Senate decided they wanted to discuss every decision that the Emergency Preparedness Council made for the last five years. Faculty decided that they did not have enough faculty represented on this council. Elaine shared her concerns that this is governance and there should be an equal number of stakeholders involved. The Taskforce is being dis-banded and the district is redefining who is on the committee and its charge. The district's governance handbook is not up to date and their structure is not clear. There was concern about changes being made to their governance handbook without consultation with Classified Senates. The district will be doing an IEPI in the spring to over their governance handbook redesign. The biggest concern shared is that all groups should have input in shared governance and not just one group so we need to strongly advocate for classified. The college went through a big governance reorg so all voices are represented and it should be the same at the district level.</p> <p>There was further discussion about the feeling of faculty controlling search committees and shutting them down. Every search committee has an EEO rep which is mostly faculty, and are also voting members. Cindy shared her positive experience with EEO rep on the committee she served as she found them helpful.</p>
6. Technology Plan update (2:00)	Tate Huvitz and Bryan Lam, as co-chairs of the Technology committee, gave an update on the Technology Plan. Tate stated they are working on developing a six-year Technology Plan and wanted to give all constituent groups a sneak preview of the work that is happening. Bryan reviewed the list of committee members noting that as the governance handbook was being reviewed, the Technology committee requested increasing their constituent reps to a total of three instead of two reps. Bryan added that when he joined the

Technology committee, he was automatically signed up to be on the District technology committee as well since they integrate together.

The current plan expires this year; the new plan will start Fall 2023 and is always one year behind our strategic plan cycle. This work is done in coordination with Cuyamaca and the District. There was a Technology Summit in September where 71 faculty, staff, and administrators from all three sites came together and worked on developing a shared set of core values/guiding principles. The goal was to have broad goal categories to guide the work of all three sites. As for the guiding principles, all technology decision makers will seek solutions that are equitable, accessible, sustainable, student focused, secure, and transparent. The goals that came out of the District summit were to: improve infrastructure; expand operational excellence; enhance online and in person learning experiences; and eliminate digital divides;

Tate shared and reviewed the timeline. Highlights are:

- End of this month: Complete “Drafty” drafts of each section
- December and January 2023: Tate and Bryan will work on the drafts and beef up the sections and then bring back to the Technology committee at the first of the semester.
- March 2023: The draft will go to constituent groups to comment and provide feedback. It will also be available for online comment.
- Mid-April 2023: The Plan will go back to the Technology committee for a final vote and then to College Council as a recommendation.
- May 2023: College Council will vote on the final six-year Technology plan.

Tate encouraged everyone to provide their feedback when the opportunity arises. Cindy asked if the plan addresses items such as the wiring that goes into buildings and wireless throughout campus. Tate clarified that the scope of the plan is less about specific action steps and more about prioritized and privileged goals. We will address infrastructure needs rather than advanced computing needs. It was also confirmed that the District will share their Technology Plan for feedback.

7. Executive Board elections

According to the Senate bylaws, nominations for the executive board are to be done the first week of December with voting conducted the second week. All executive board positions are open for nominations. Michele will send out the call for nominations and encouraged people to nominate themselves or someone else. The call for nominations will be sent out November 28th and voting will take place the week of December 5th. The results will be announced in January.

8. Senate Retreat Takeaways

A survey was sent out after the retreat and the results will be summarized later. The retreat started off with a presentation

	<p>from a student from the Forensics speech and debate team which provided insight to the student mind. The retreat also had a leadership panel that consisted of Pearl Lopez, Tate Hurvitz, Nashona Andrade, Joan Ahrens, Victoria Rodriguez, and Heriberto Vasquez, who provided their insight and perspectives on leadership and their values. Next, retreat participants were asked to provide their values as well as ideas for moving classified forward. We also had a parking lot with random ideas and participants left the retreat providing a one word experience. Rochelle highlighted common themes that were identified throughout the retreat. Michele thanked everyone for their feedback and participation. Cindy Emerson thanked the executive board for their efforts in coordinating the retreat.</p>
<p>For Information</p>	
<p>9. Student Popup Events</p>	<p>The student popup events are scheduled November 16th and 17th. Michele will send out a sign-up sheet on Monday for volunteers. She anticipates there to be more participation from students as the last time we did it there were fewer students on campus and construction was going on. There will be games, snacks, and prizes available to students.</p>
<p>10. Thank You Grams Volunteers</p>	<p>The email went out for Thank You Grams. Michele noted that we are able to offer electronic payment through the Foundation via credit card, Google Pay, Pay Pal, or Venmo. Exact cash can be delivered to Bernadette or Graylin. Volunteers are needed to help print out the messages and stuff bags full of candy, as well as delivering them. Last time there were over 1200 Thank You Grams but that was for the entire district. Cuyamaca is not participating so this is just for Grossmont and District Services. Graylin solicited at least five volunteers in which nine people so far signed up. This effort will take place starting next week. Michele acknowledged Graylin for his efforts in getting this off the ground. Andrew inquired about the funds raised and whether that is a Classified Senate scholarship or a scholarship through the Foundation. Michele clarified that funds raised will go towards the Classified Senate Student Scholarship. The backend is done by the Foundation as they have the software needed to handle donations.</p>
<p>11. Getting Real with the Chancellor</p>	<p>Michele reminded everyone to RSVP for the Getting Real with the Chancellor as her office is providing food. She will send out a reminder on Monday. This is for Grossmont and District Services; Cuyamaca is hosting their own.</p>
<p>12. Committee Report Outs</p> <ul style="list-style-type: none"> • Technology Committee • PIEC • Professional Development Committee • Staffing Committee 	<p><u>Technology Committee</u> Bryan shared a copy of the summary from the Technology Summit. He added that the committee is also working on their prioritization from the AUPs. They received a total of five requests.</p> <p><u>PIEC</u> Pat shared the link to the PIEC website in which Joan manages a lot of the information on regarding the strategic plan. The</p>

committee met and went over meeting norms. Joan laid out what she is hoping to accomplish. They talked about how they wanted to structure the meetings. Joan invited us to work together in identifying friction points. There were breakout rooms with topics which gave the opportunity for members to choose which room and topic they felt comfortable to participate in. On a separate note, Pat acknowledged that fact that President Whisenhunt emailed supervisors to encourage classified professionals to attend the Senate retreat.

Professional Development

Shardai indicated Victoria shared the five professional development themes that were identified through the campus survey. Those were CCC Basics, mental health and wellness, equity series, a new employee institute, and technology training. All offerings from the PD office will be focused under one of these themes. They also reviewed the three goals for the committee this year, which included conducting meaningful assessments, to provide accessibility for all campus constituent groups, and to create a PD marketing plan. They brainstormed ideas on how to achieve these goals so there's more focus.

Dawn shared that she would like to share with the PD committee information on Microsoft being available to provide tech training via Zoom which gives us additional resources. In terms of accessibility, Dawn encouraged PD to include their information in the body of the email when sending out opportunities as the flyer is not accessible.

Staffing Committee

Graylin stated the committee went over how both prioritization committees are doing. Faculty completed their prioritization and classified staffing just started their work and presentations will be heard on November 16th. The turnaround time will not meet the timeline for the next Staffing meeting which means it will go to them in January. The committee is also going to restart the work on the Staffing plan so that it aligns with our vision and mission.

Next Classified Senate Meeting: Friday, November 18, 2022 @ 1:30-3:00, Griffin Gate / Zoom

[Visit the Classified Senate Website Here](#)

BOOK CLUB: The next book selection is "Divergent" by Veronica Roth. The tentative book club meeting date and time is Friday, December 16 from 9:00-10:00 a.m. It's an easy read so I hope all of you would consider joining us next month.