

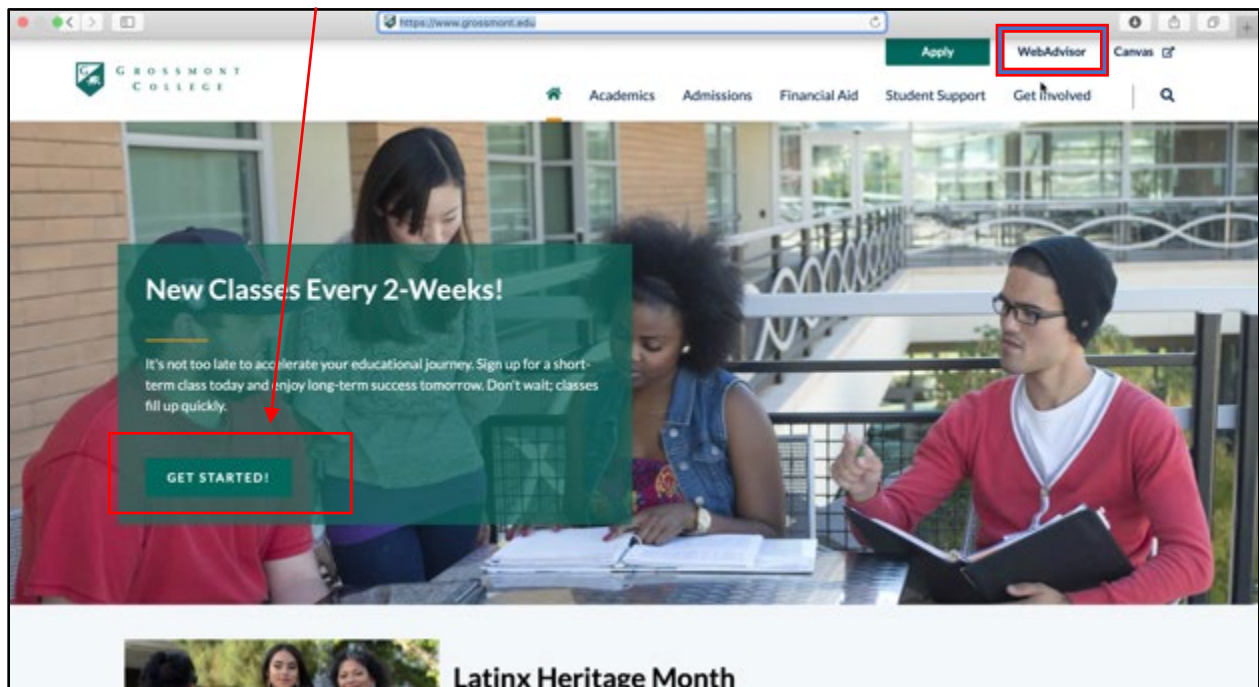
**Application for Admission:**

I filed an Application for Admission (CCCApply) for GCCCD. Received an email that it would process within 2 days, I didn't hear anything for four days so I emailed Grossmont Admissions and received a timely (few hours) email that my Application had been processed and provided me with my student ID number.

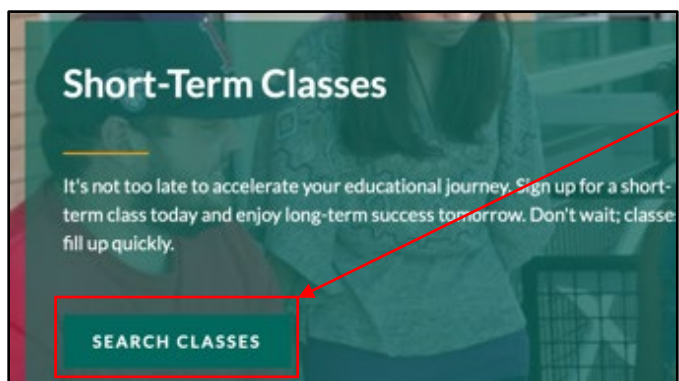
**Registration**

It's not obvious from main page, as a new or returning student, on what to click to register. If you watch the tutorial (or are a continuing student), you know to click on WebAdvisor.

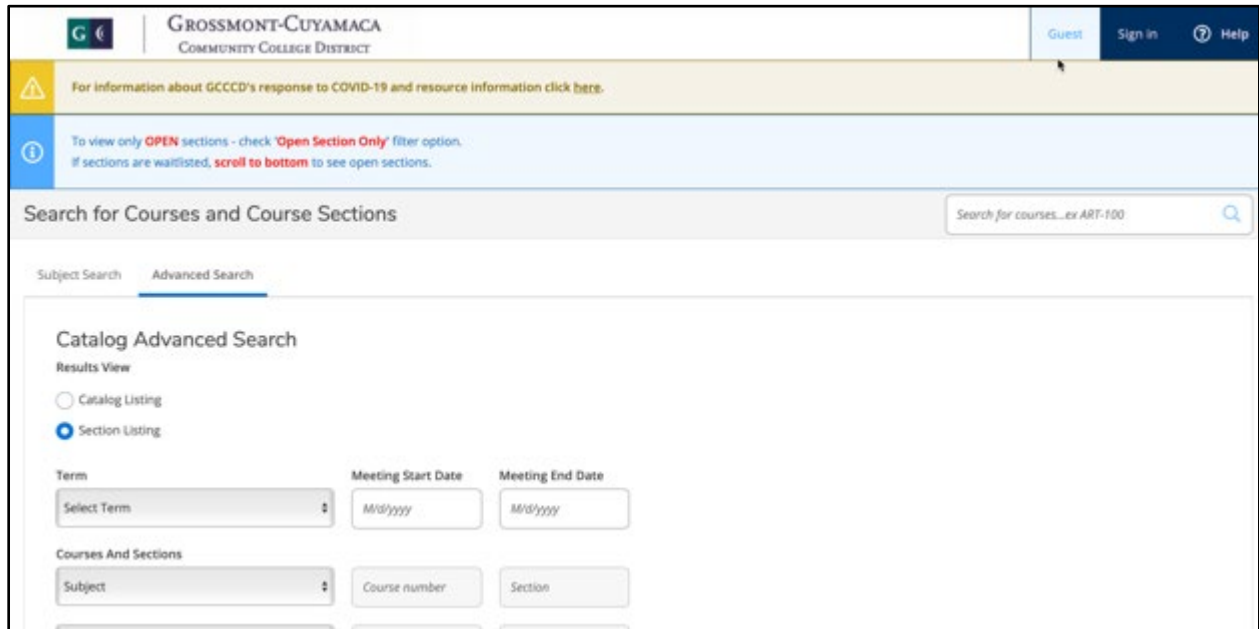
**Step 1:** I clicked on **GET STARTED**.



**Step 2:** The "green box" above changed to the box below, then I clicked on Search Classes



The Search classes link brought me to page below to search for courses and sections  
<https://selfservice.gcccd.edu/Student/Courses>



**Step 3:** I selected the Fall 2021 term and selected Culinary Arts using the drop down menu, I didn't know the course number or section number. I then clicked the **Add More** and was offered additional search criteria, I selected 2<sup>nd</sup> 8-week.

Section Listing

Term: Fall 2021

Meeting Start Date: M/d/yyyy

Meeting End Date: M/d/yyyy

Courses And Sections: Culinary Arts

Course number: [input]

Section: [input]

Subject: [input]

Course number: [input]

Section: [input]

Subject: [input]

Course number: [input]

Section: [input]

+ Add More...

Days Of Week

Sunday  Monday  Tuesday  Wednesday

Thursday  Friday  Saturday

Location: Select Location

Time Starts by: hh:mm AM/PM

Time Ends by: hh:mm AM/PM

Course Type: 2nd 8 Week Course

Clear Search

**Issue:** I didn't know Course Number so search is only on term and subject. Suggest a drop down selection here with course numbers and/or titles.

**Step 4:** Clicked **SEARCH**

# Grossmont/Cuyamaca College Registration

COMMUNITY COLLEGE DISTRICT

For information about GCCCD's response to COVID-19 and resource information click [here](#).

To view only **OPEN** sections - check 'Open Section Only' filter option. If sections are waitlisted, scroll to bottom to see open sections.

Search for Courses and Course Sections Search for courses...ex ART-100

[Back to Course Catalog](#)

Filter Results Hide

Advanced Search Selection: CA  
Filters Applied: [Fall 2021](#) [2nd 8 Week Course](#)

Term	Section Name	Title	Dates	Location	Meeting Information	Faculty	Available / Capacity / Waitlist	Credits	Academic Level
Fall 2021	<a href="#">CA-166-3122</a>	Menu Management	10/11/2021-12/10/2021	Grossmont College	F 12:00-1:50 PM 10/11/2021 - 12/10/2021 WEB WEB (LEC)	Carlone Baker, V	14 / 40 / 0	1 Credits	Under Graduate
Fall 2021	<a href="#">CA-171-3126</a>	Intermediate Culinary Skills	10/11/2021-12/10/2021	Grossmont College	M, T 9:00-10:50 AM 10/11/2021 - 12/10/2021 60 173 (LAB) M, T 11:00 AM-1:50 PM 10/11/2021 - 12/10/2021 60 173 (LAB)	Rossi, J	6 / 18 / 2	3 Credits	Under Graduate
Fall 2021	<a href="#">CA-171-5824</a>	Intermediate Culinary Skills	10/11/2021-12/10/2021	Grossmont College	M, T 4:00-5:50 PM 10/11/2021 - 12/10/2021 60 173 (LAB) M, T 6:00-8:50 PM 10/11/2021 - 12/10/2021 60 173 (LAB)	Carlone Baker, V	3 / 18 / 0	3 Credits	Under Graduate
Fall 2021	<a href="#">CA-183-7571</a>	Pastery Skills in Bread Baking	10/11/2021-12/10/2021	Grossmont College	M, T 4:00-5:50 PM 10/11/2021 - 12/10/2021 60 170 (LAB) M, T 6:00-8:50 PM 10/11/2021 - 12/10/2021 60 170 (LAB)	Foran, J	0 / 18 / 2	3 Credits	Under Graduate
Fall 2021	<a href="#">CA-185-9311</a>	Sugar Work & Decor Centerpiece	10/11/2021-12/10/2021	Grossmont College	W, F 9:00-10:50 AM 10/11/2021 - 12/10/2021 60 170 (LAB) W, F 11:00 AM-1:50 PM	Foran, J	2 / 18 / 0	3 Credits	Under Graduate

Displays a list of all Culinary sections with option for further filtering in the left column.

**Step 5:** Clicked on the green class link to get more information about a class. All courses except CA 166 have prerequisite of 165 or 171 which are not offered in the 2<sup>nd</sup> 8 week.

COMMUNITY COLLEGE DISTRICT

For information about GCCCD's response to COVID-19 and resource information click [here](#).

To view only **OPEN** sections - check 'Open Section Only' filter option. If sections are waitlisted, scroll to bottom to see open sections.

Search for Courses and Course Sections Search for courses...ex ART-100

[Back to Course Catalog](#)

Filter Results Hide

Advanced Search Selection: CA  
Filters Applied: [Fall 2021](#) [2nd 8 Week Course](#)

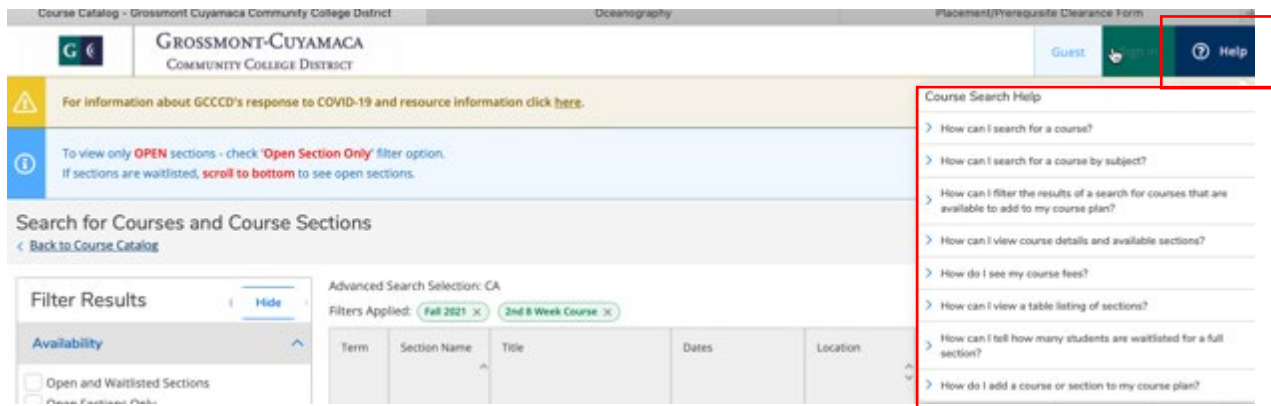
Term	Section Name	Title	Dates	Location	Meeting Information	Faculty	Available / Capacity / Waitlist	Credits	Academic Level
Fall 2021	<a href="#">CA-166-3122</a>	Menu Management	10/11/2021-12/10/2021	Grossmont College	F 12:00-1:50 PM 10/11/2021 - 12/10/2021 WEB WEB (LEC)	Carlone Baker, V	14 / 40 / 0	1 Credits	Under Graduate
Fall 2021	<a href="#">CA-171-3126</a>	Intermediate Culinary Skills	10/11/2021-12/10/2021	Grossmont College	M, T 9:00-10:50 AM 10/11/2021 - 12/10/2021 60 173 (LAB) M, T 11:00 AM-1:50 PM 10/11/2021 - 12/10/2021 60 173 (LAB)	Rossi, J	6 / 18 / 2	3 Credits	Under Graduate
Fall 2021	<a href="#">CA-171-5824</a>	Intermediate Culinary Skills	10/11/2021-12/10/2021	Grossmont College	M, T 4:00-5:50 PM 10/11/2021 - 12/10/2021 60 173 (LAB) M, T 6:00-8:50 PM 10/11/2021 - 12/10/2021 60 173 (LAB)	Carlone Baker, V	3 / 18 / 0	3 Credits	Under Graduate
Fall 2021	<a href="#">CA-183-7571</a>	Pastery Skills in Bread Baking	10/11/2021-12/10/2021	Grossmont College	M, T 4:00-5:50 PM 10/11/2021 - 12/10/2021 60 170 (LAB) M, T 6:00-8:50 PM 10/11/2021 - 12/10/2021 60 170 (LAB)	Foran, J	0 / 18 / 2	3 Credits	Under Graduate
Fall 2021	<a href="#">CA-185-9311</a>	Sugar Work & Decor Centerpiece	10/11/2021-12/10/2021	Grossmont College	W, F 9:00-10:50 AM 10/11/2021 - 12/10/2021 60 170 (LAB) W, F 11:00 AM-1:50 PM	Foran, J	2 / 18 / 0	3 Credits	Under Graduate

# Grossmont/Cuyamaca College Registration



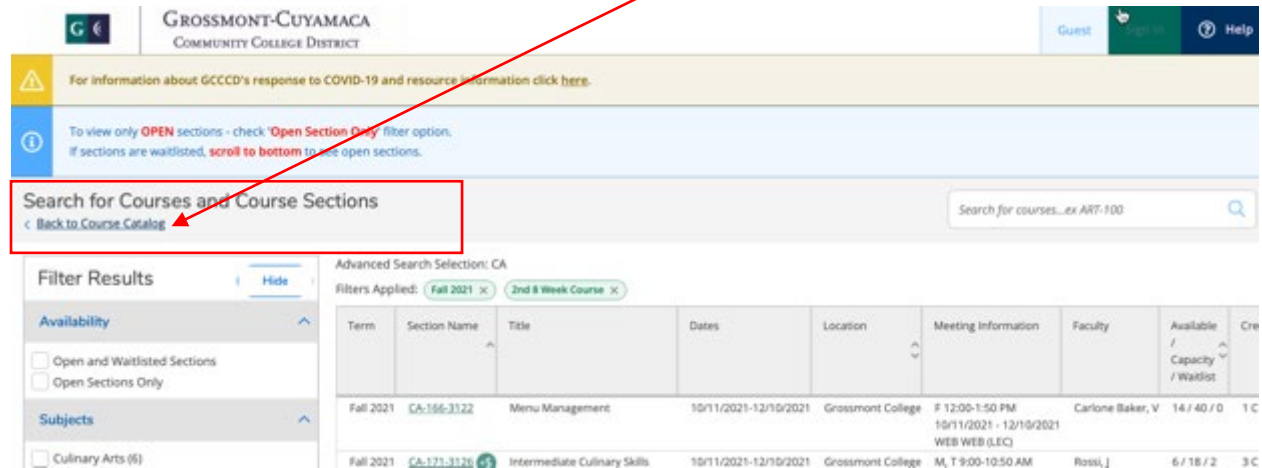
**Step 6:** I found the class to enroll but don't know how to select it and register.

**Step 7:** I clicked on **Help** but there was not a "question" for How to Register:



**Note:** I am still searching as a "guest"

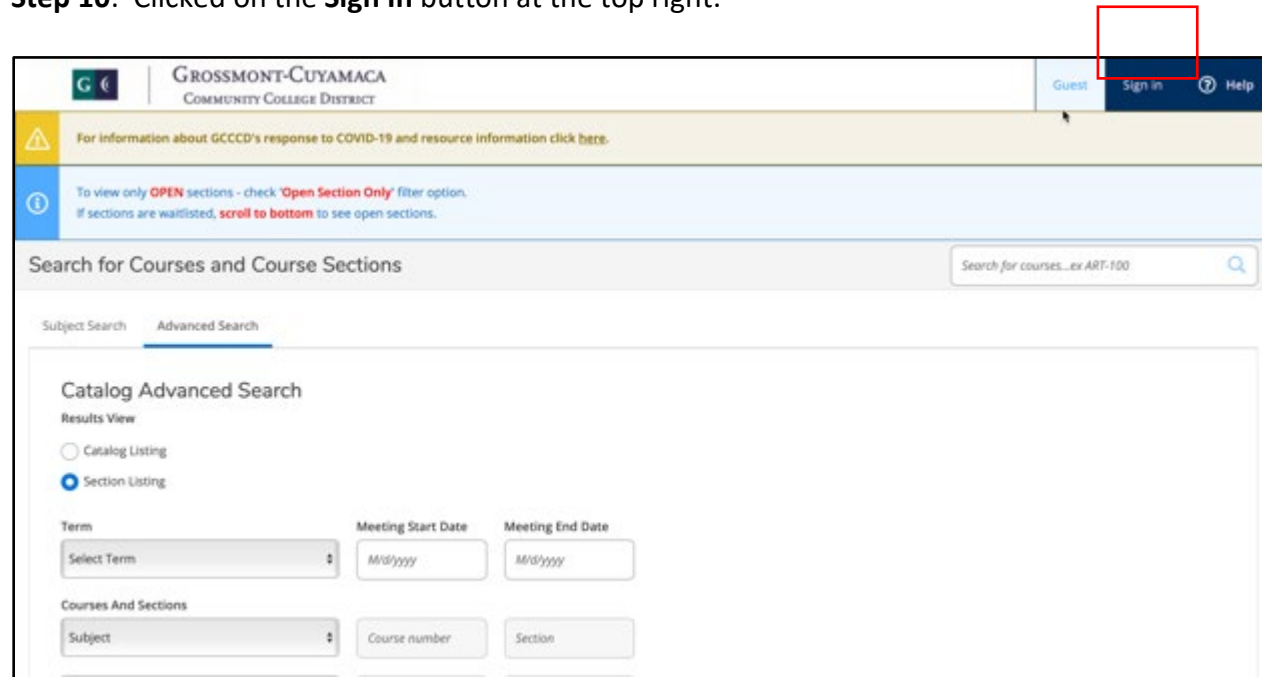
**Step 8:** I don't know what to do now so I clicked on **Back to Course Catalog**



**Step 9:** I was returned to Step 3.

**FULL STOP:** I have no idea what to do now to actually register for a class.

**Step 10:** Clicked on the **Sign In** button at the top right.



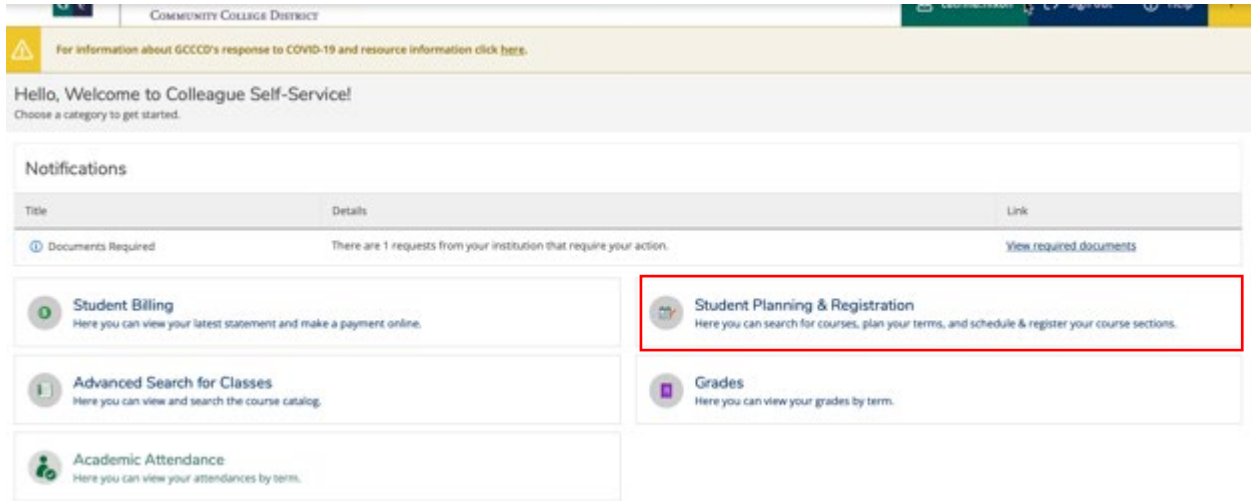
**Step 11:** Signed in using the information provided in the Application email. I had already completed the login steps creating my password.

<https://selfservice.gcccd.edu/Student/>

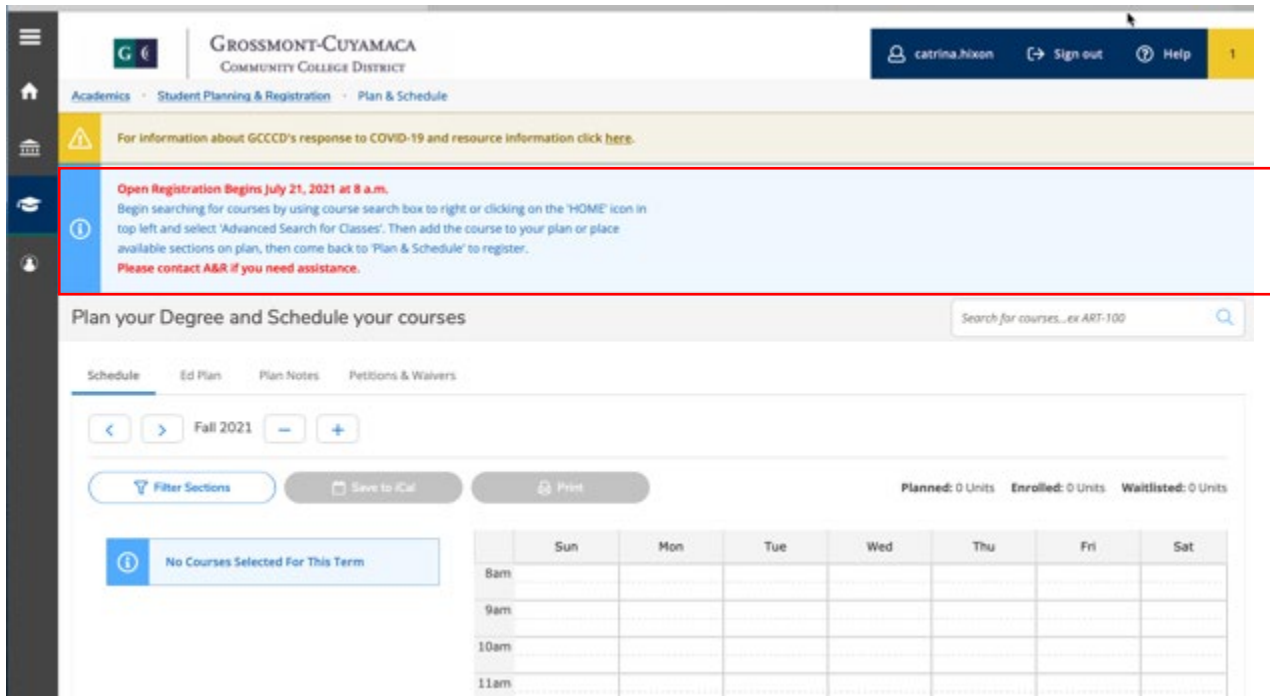
**Step 12:** After signing in, I'm brought to the page below. I selected **Student Planning and Registration**.

**Issue:** Language says “Welcome to Colleague Self-Service” but I signed into WebAdvisor...am I in the right place?

Suggest consistent language.

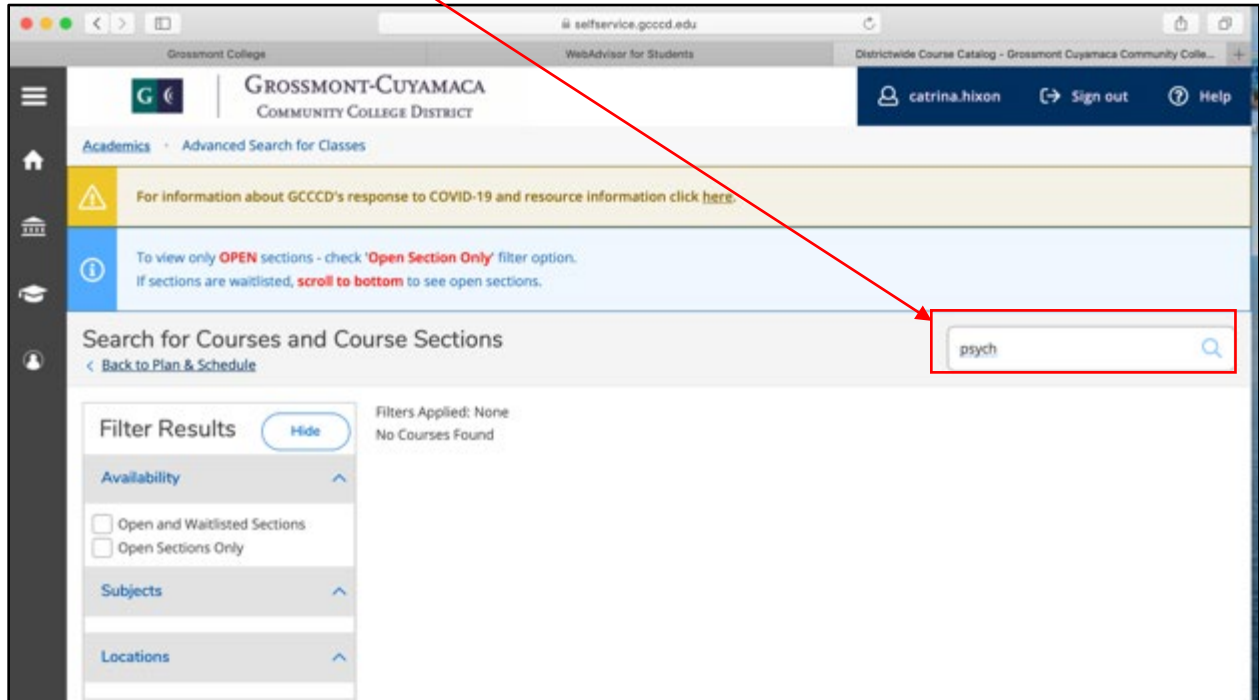


Once clicking on **Student Planning and Registration**, the page below displays:



**Step 13:** Followed the instructions in the blue highlighted area (see above).

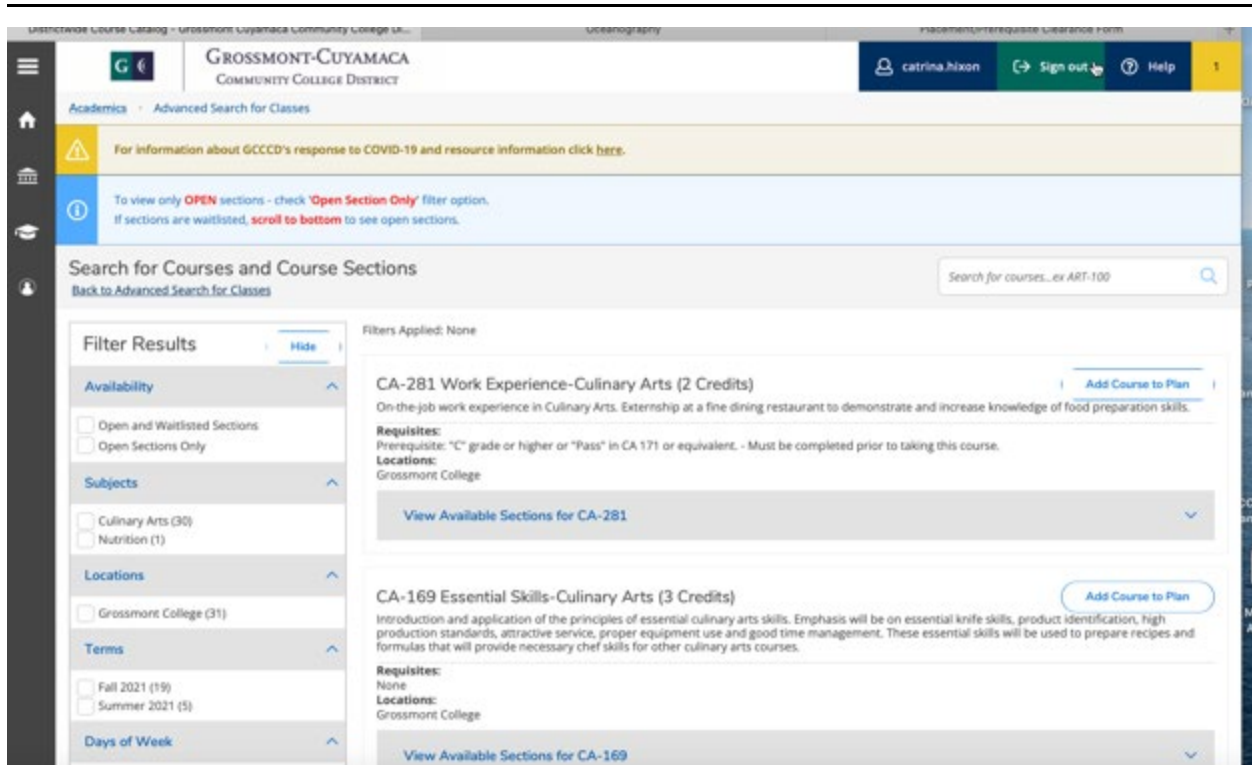
**Issue:** Entered PSYC in search box but no courses were found (wrong subject abbreviation). How would a student know the abbreviation for subjects? PSYC vs PSY. Suggest abbreviations are added to prior page with drop down menu.



**Step 14:** I entered 'Culinary' since there were "no PSYC classes available."

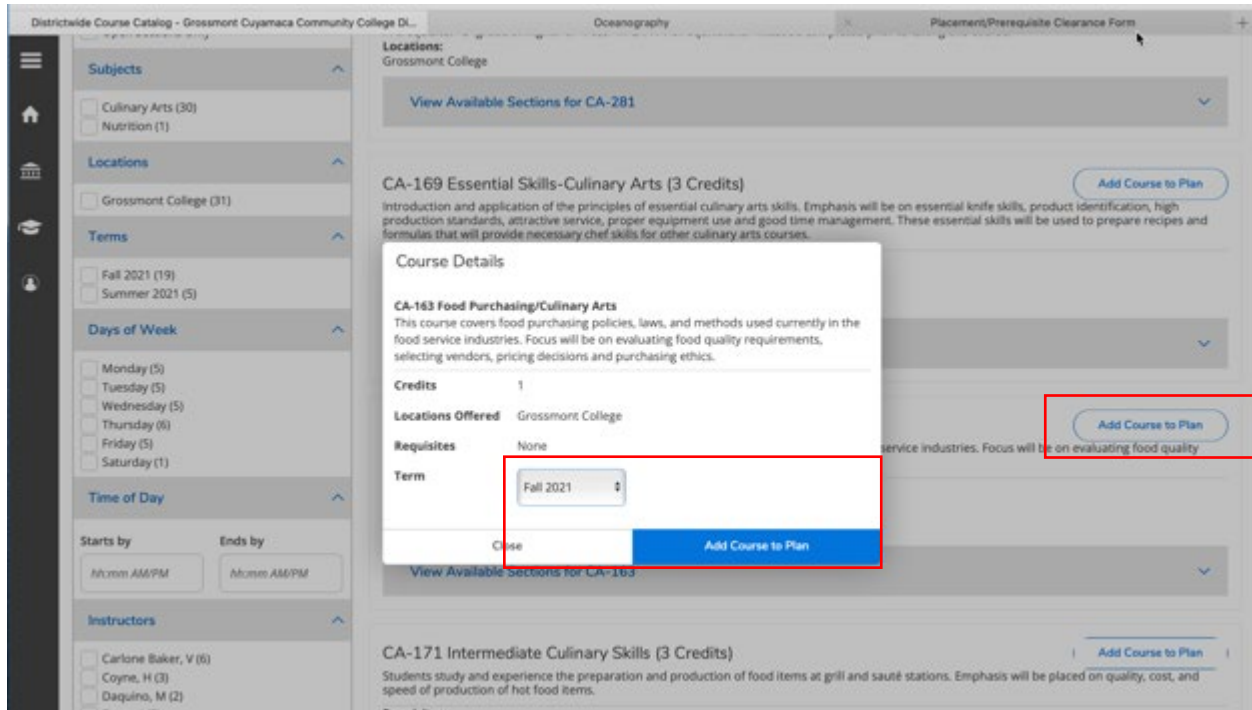


# Grossmont/Cuyamaca College Registration

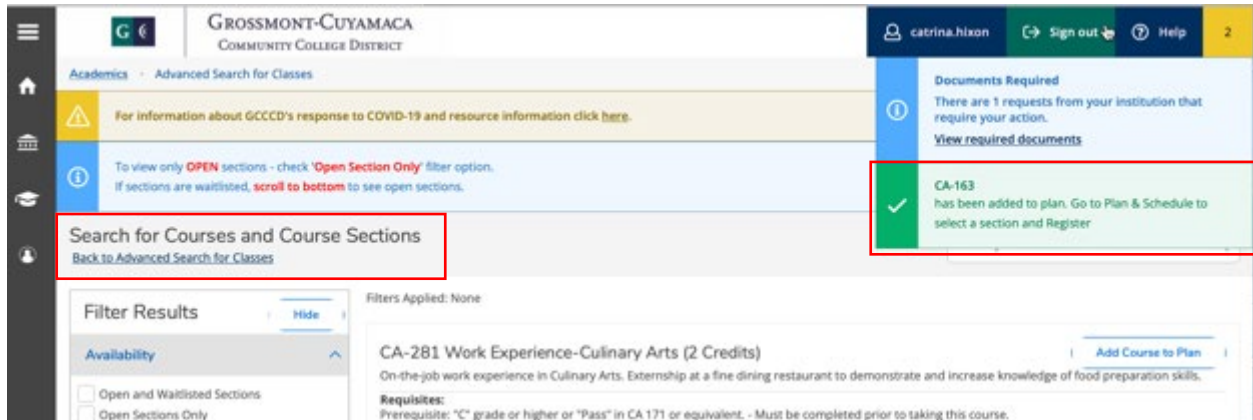


**Issue:** What is the sort order?

**Step 15:** I clicked on **Add Course to Plan** for CA-163, in the pop-up box, I selected the term and clicked **Add Course to Plan**



After clicking on **Add Course to Plan**, this page is displayed:



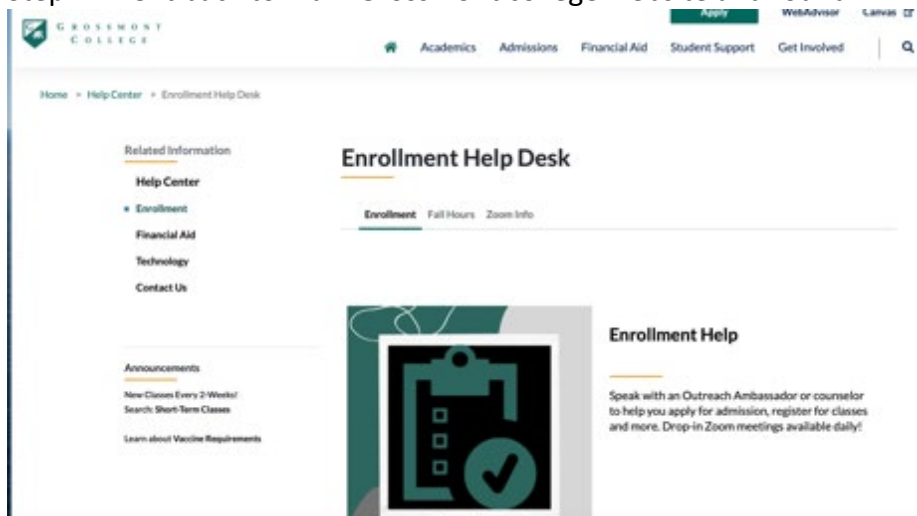
**Step 16:** Instructions state: Go to **Plan & Schedule** to select a section and register.

**ISSUE:** Where is **Plan & Schedule** on this page? My only choice is Back to Advanced Search for Classes.

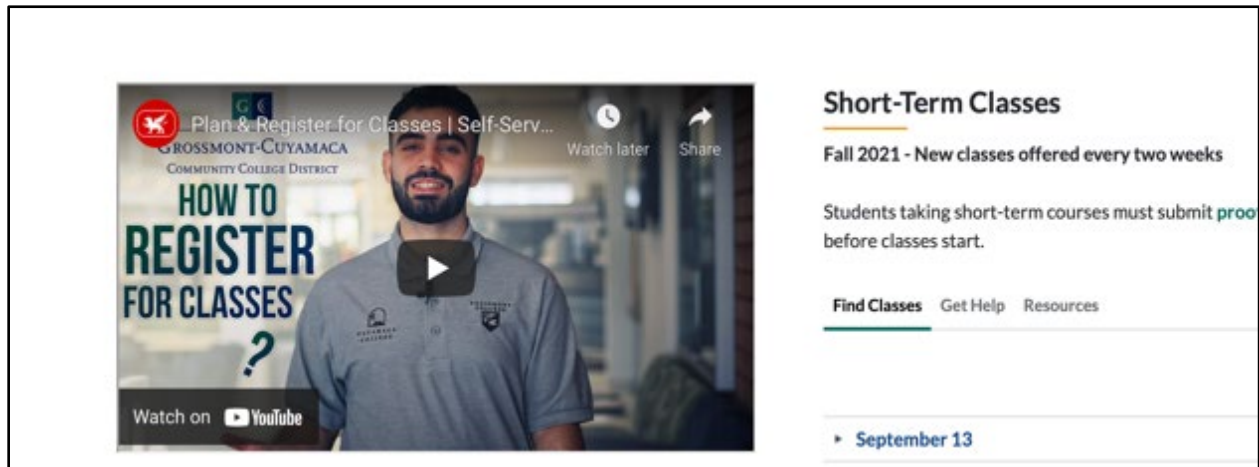
**FULL STOP:** I have no idea what to do now to actually register for a class.  
Step 1-16 have taken about 75 minutes! Frustrated now.

**Decided to start over.**

Step 1: Went back to main Grossmont college website and found:

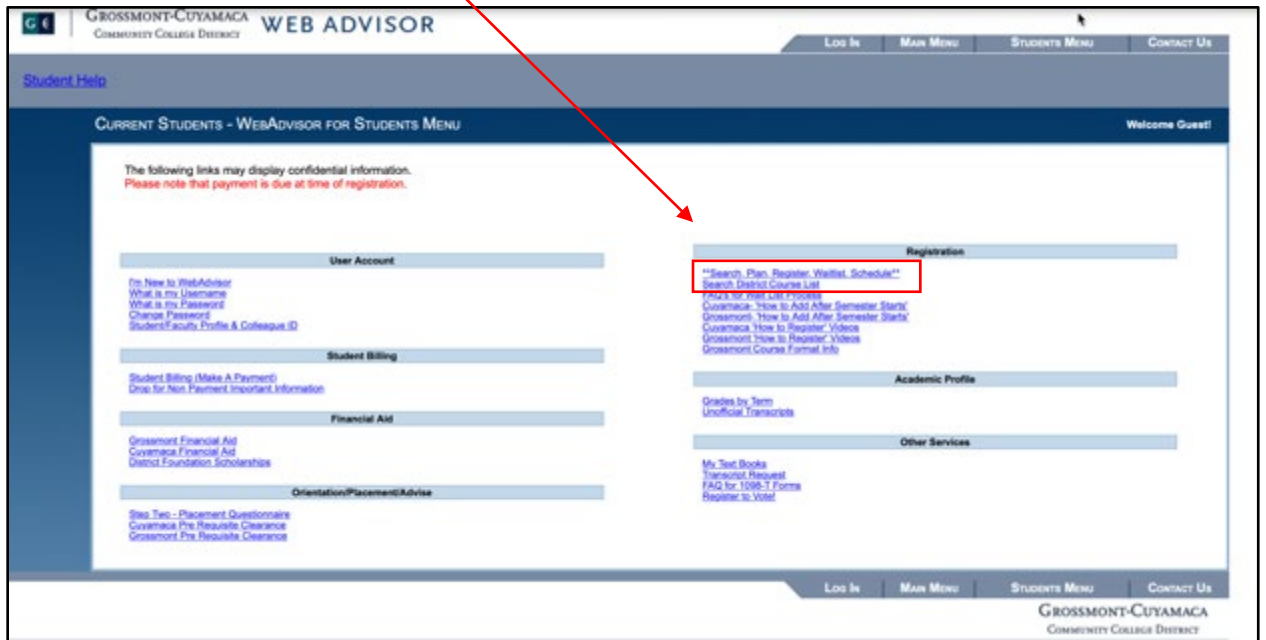


I'm frustrated again because now I have to wait to zoom with someone but a few weeks ago, there was a How to Register video. The video had lots of steps but was fairly easy to follow and understand.

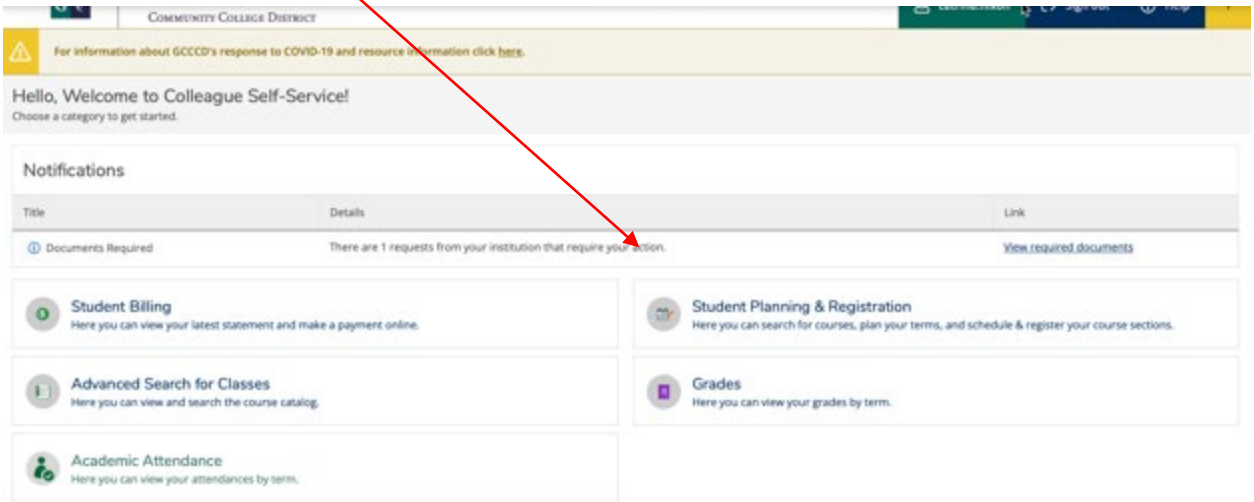


Steps to Enroll (from video):

- 1) Go to WebAdvisor
- 2) Login  
Suggest changing the language (WebAdvisor) to be more informative?
- 3) Click on **\*\*Search, Plan, Register, Waitlist, Schedule\*\***



4) Click on **Plan and Enroll** (Student Planning & Registration)



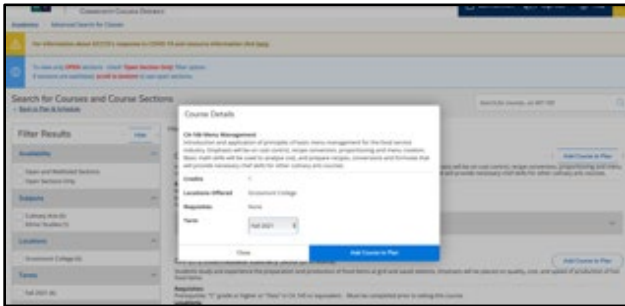
5) Search for courses, if you don't know subject abbreviation, you have to hunt a little bit!

**Issue:** Not picking on Culinary but entered CA in the search box (subject abbreviation), returned a list of courses but not subj/crse order. Math seems to be the same; checked a few others and all seem to be the same.

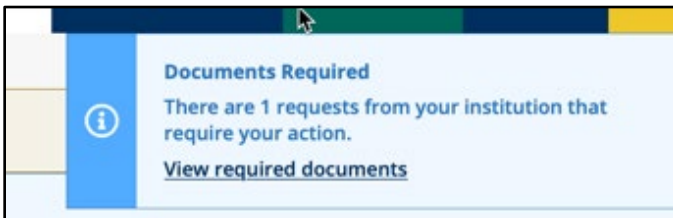
What is the sort order used?

<p><b>CA-281 Work Experience-Culinary Arts (2 Credits)</b> On-the-job work experience in Culinary Arts. Externship at a fine dining restau</p> <p><b>Requisites:</b> Prerequisite: "C" grade or higher or "Pass" in CA 171 or equivalent. - Must be o</p> <p><b>Locations:</b> Grossmont College</p> <p><a href="#">View Available Sections for CA-281</a></p>	<p><b>MATH-128 Children's Math Thinking (1.5 Credits)</b> Math 128 is designed for those planning to teach grades K-8. It is an in-depth analysis mathematical problems. Concurrent enrollment in math 125 or 126 is recommended.</p> <p><b>Requisites:</b> Prerequisite: "C" grade or higher or "Pass" in MATH 125 or equivalent or concurrent e</p> <p><b>Locations:</b> Grossmont College</p>
<p><b>CA-169 Essential Skills-Culinary Arts (3 Credits)</b> Introduction and application of the principles of essential culinary arts skills. Ei attractive service, proper equipment use and good time management. These e for other culinary arts courses.</p> <p><b>Requisites:</b> None</p> <p><b>Locations:</b> Grossmont College</p> <p><a href="#">View Available Sections for CA-169</a></p>	<p><b>MATH-087 Strats Success in Math 080-090 (1 Credits)</b> An introduction to strategies to improve success in math courses, included in the cou ways to improve note taking and memory, and effective homework practices. Student study strategies that are appropriate for a math course. This course may be taken pri offered on a Pass/ No Pass basis only. (Nondegree credit course)</p> <p><b>Requisites:</b> None</p> <p><b>Locations:</b> Grossmont College</p>
<p><b>CA-163 Food Purchasing/Culinary Arts (1 Credits)</b> Purchasing policies, laws, and methods used in the health care and food servic</p> <p><b>Requisites:</b> None</p> <p><b>Locations:</b> Grossmont College</p> <p><a href="#">View Available Sections for CA-163</a></p>	<p><b>MATH-125 Structure&amp;Concept Elem Math I (3 Credits)</b> ***This course is designed for those planning to teach grades K-8. The emphasis of th course is designed to prepare prospective elementary school teachers.</p> <p><b>Requisites:</b> Prerequisite: "C" grade or higher or "Pass" in MATH 103 or MATH 108 or MATH 110 or</p> <p><b>Locations:</b> Grossmont College</p> <p><a href="#">View Available Sections for MATH-125</a></p>
<p><b>CA-171 Intermediate Culinary Skills (3 Credits)</b> Students study and experience the preparation and production of food items.</p>	<p><b>MATH-199 Special Studies/Projects MATH (1 to 5 Credits)</b> <a href="#">Future course description coming - College Catalogs</a></p>

6) Review courses and click **Add to Plan**, then select the semester in the pop-up box.

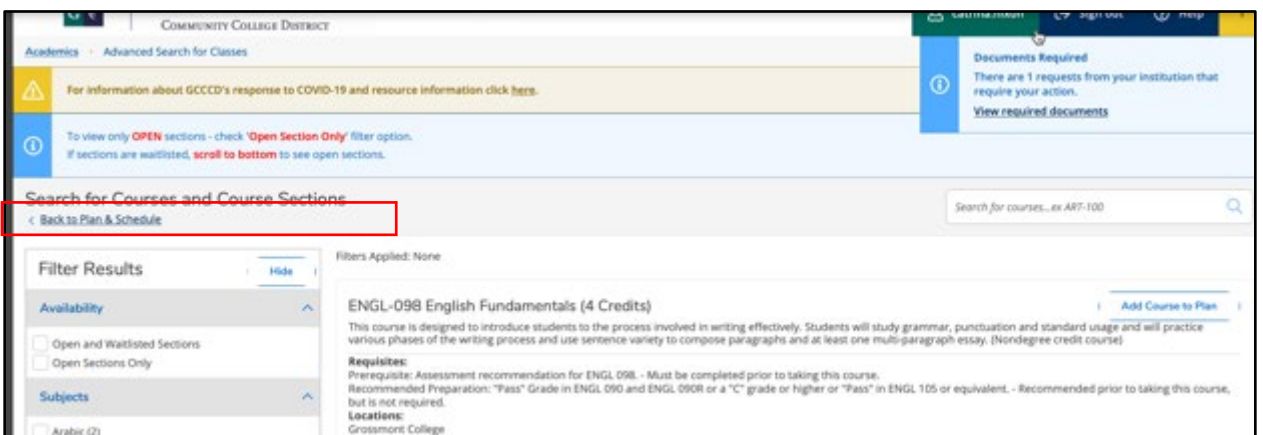


Pop up to tell me about required vaccination



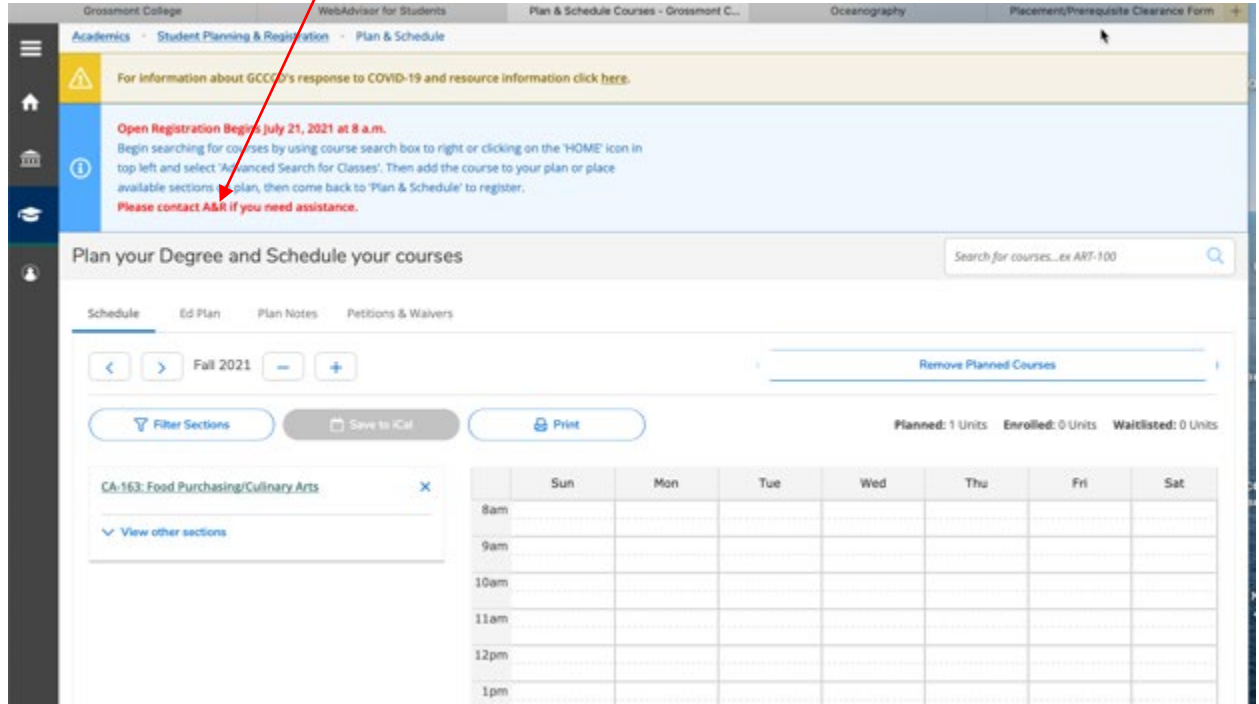
I've completed all of the steps above previously and feel like I'm just in the re-doing it all.

However, the next step is to click on **Back to Plan & Schedule** which is very small, I'm feeling like I'm making progress to registration!

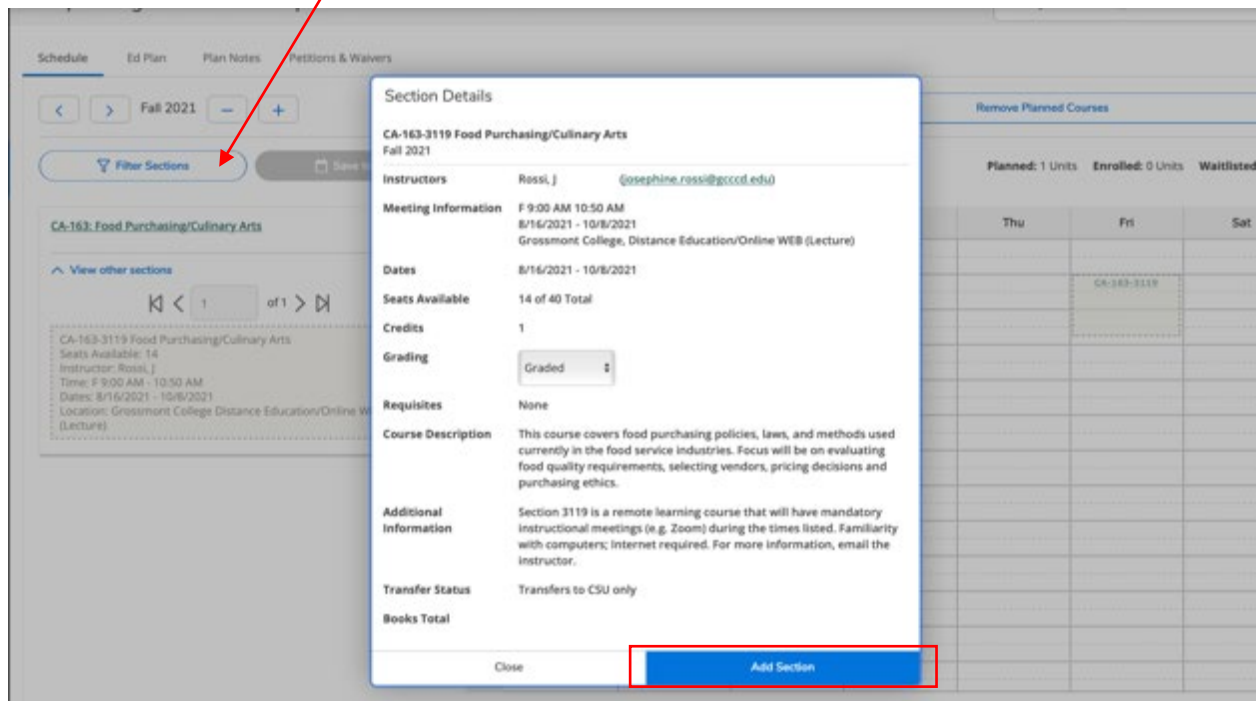


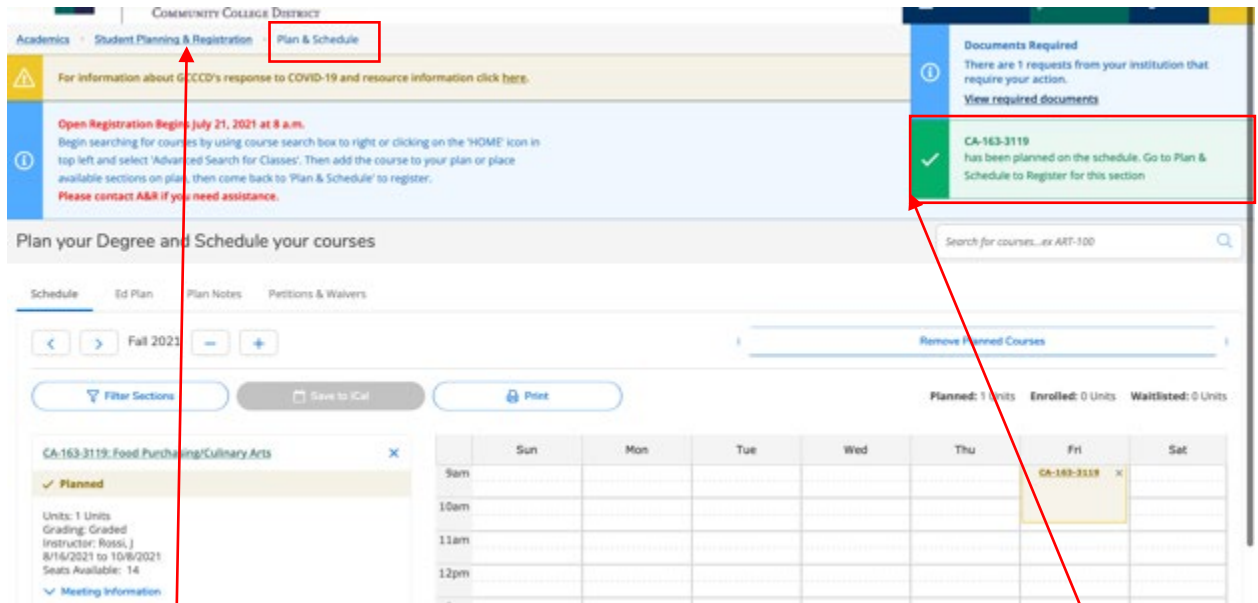
7) Clicked on **Back to Plan and Schedule**

Statement to contact A&R – who is that? Admissions & Records



The course I previously selected displays on the left pane, I clicked **View other Sections** (there was only one) so I clicked Add Section.



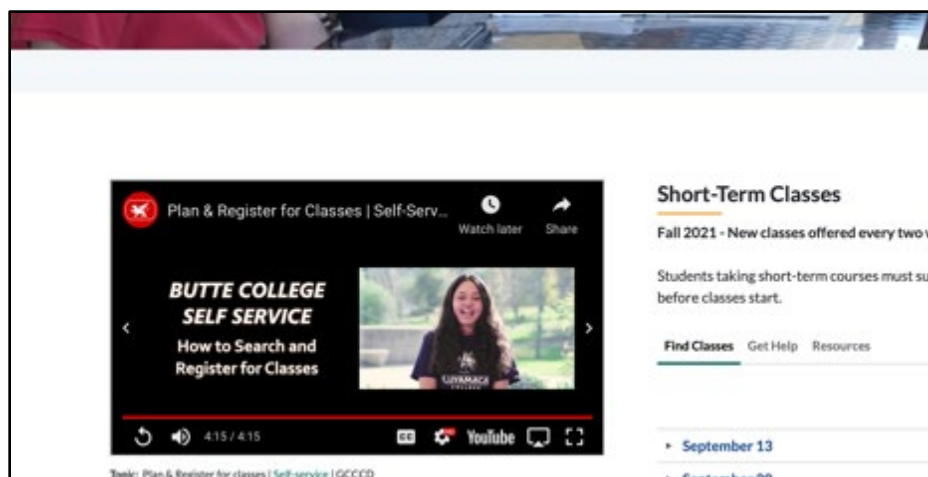


I can see the class selected for enrollment in the calendar view and a note to **“Go to Plan & Schedule to Register”** for this section but I think I’m already on that page. I click on **“Student Planning & Registration”** which returns to this same page.

**FULL STOP:** I have no idea what to do now to actually register for a class.

Video indicates click on **Student Planning and Registration**. Brings me back to same page, don’t know what to do (watching video again)

Decide to go back to video. However, while looking for the How to Register video, found the video below for Butte College Self Service.

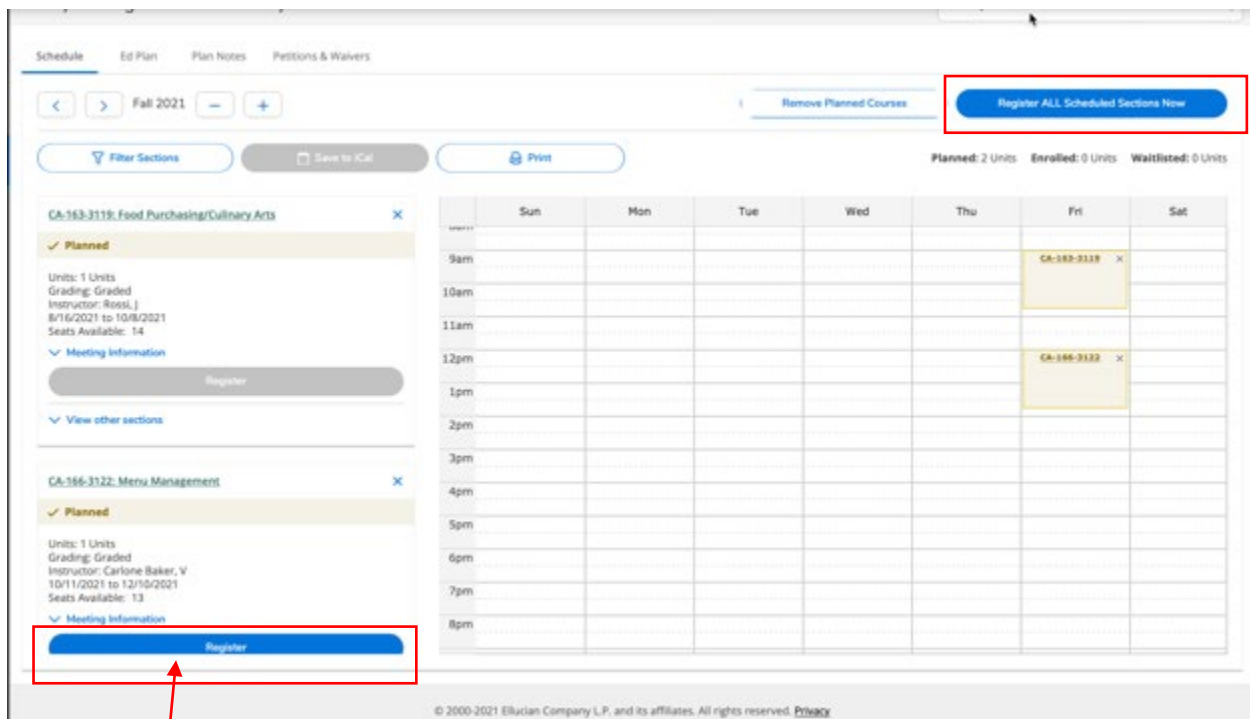


**ISSUE:** There is no REGISTER button because the class start date has passed but there is no message to the student indicating that I should select a different section.

**Suggest adding message:** “It’s too late to enroll in this class, please go back to the Class Schedule for other options.” There are other error messages that display such as prerequisite required or wait list.

**Another 30 minutes has passed....**going back through steps to find a class that hasn’t started. Searched for Culinary again and choose CA-166 and can now see the Register button.

**ISSUE:** The catalog page needs to be “cleaned up” or in a numeric sort order; “planned” courses were showing before current courses in a random order – very confusing. Suggest catalog be modified to sort in subject/course order and exclude “planned” courses.



Clicked on **Register**



Schedule Ed Plan Plan Notes Petitions & Waivers

< > Fall 2021 +

Register ALL Scheduled Sections Now

Filter Sections Save to iCal Print

Planned: 1 Units Enrolled: 1 Units Waitlisted: 0 Units

CA-163-3119: Food Purchasing/Culinary Arts

✓ Planned

Units: 1 Units  
Grading: Graded  
Instructor: Rossi, J  
8/16/2021 to 10/8/2021  
Seats Available: 14

Meeting Information

Register

View other sections

CA-166-3122: Menu Management

✓ Registered, but not started

Units: 1 Units  
Grading: Graded  
Instructor: Carlone Baker, V  
10/11/2021 to 12/10/2021

Meeting Information

Drop

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
11am							
12pm						CA-166-3122	
1pm							
2pm							
3pm							
4pm							
5pm							
6pm							
7pm							
8pm							
9pm							
10pm							
11pm							

I have FINALLY enrolled in one class!

**Issue:** There is no information/requirement regarding the payment due either in the **How to Register** video or on the page after completing enrollment.

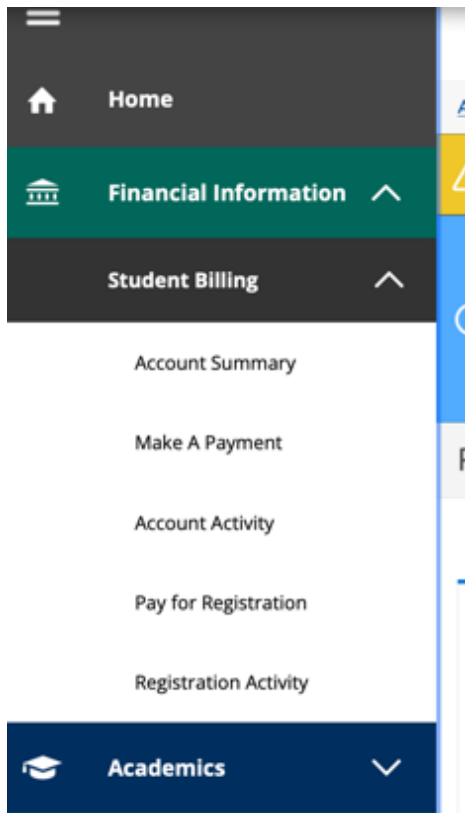
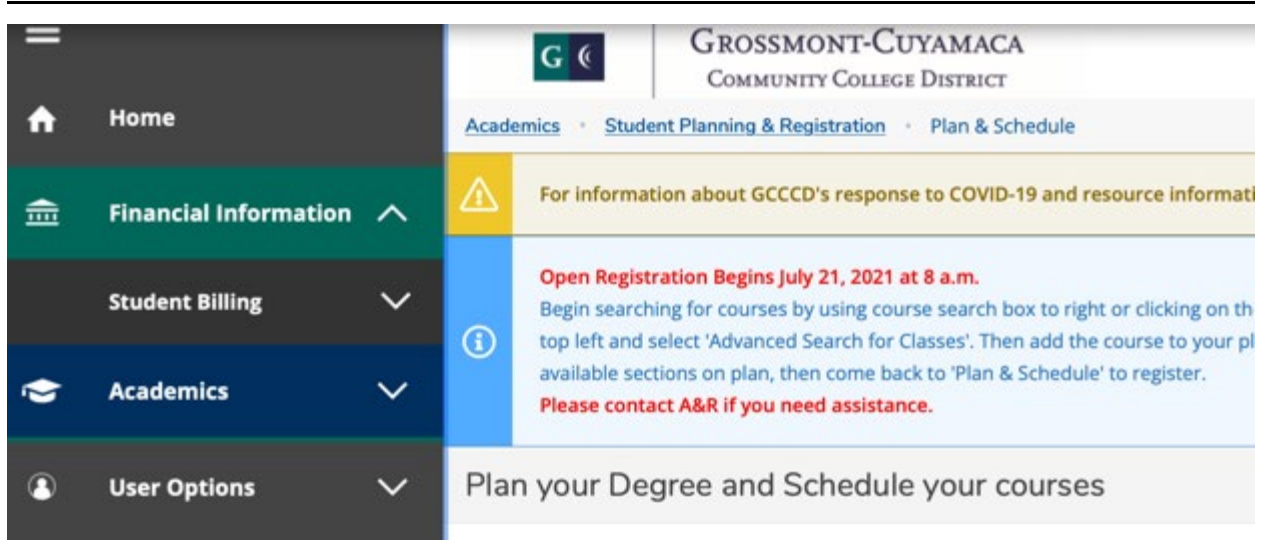
Suggest that a pop up similar to the COVID message display.

**Documents Required**

There are 1 requests from your institution that require your action.

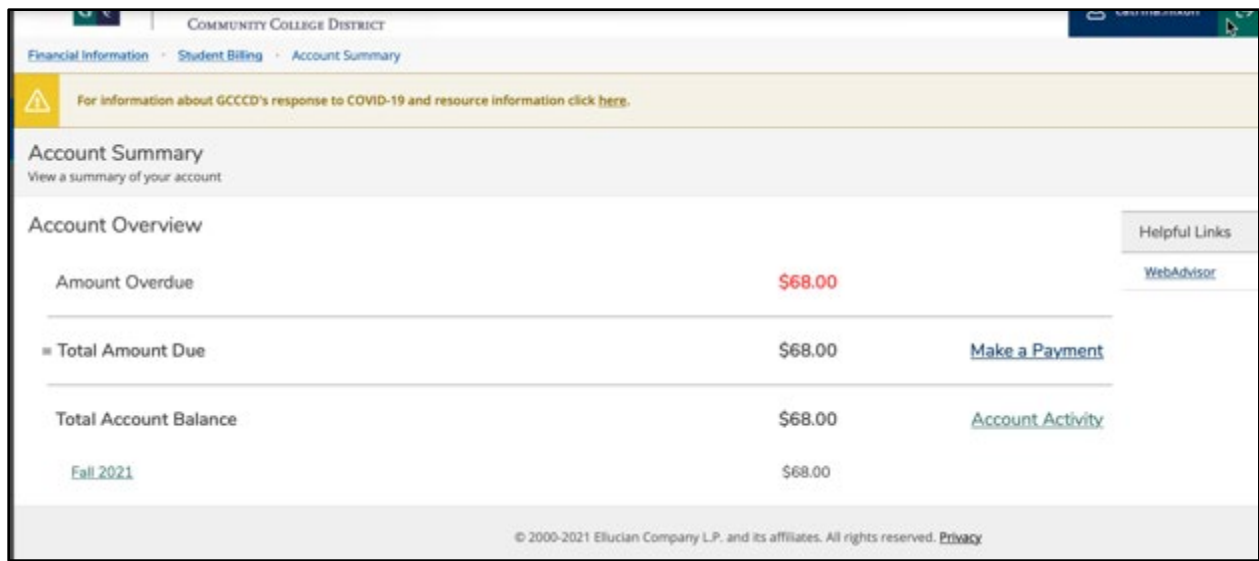
[View required documents](#)

I clicked on the **Financial Information** link on the left pane, then **Student Billing**:

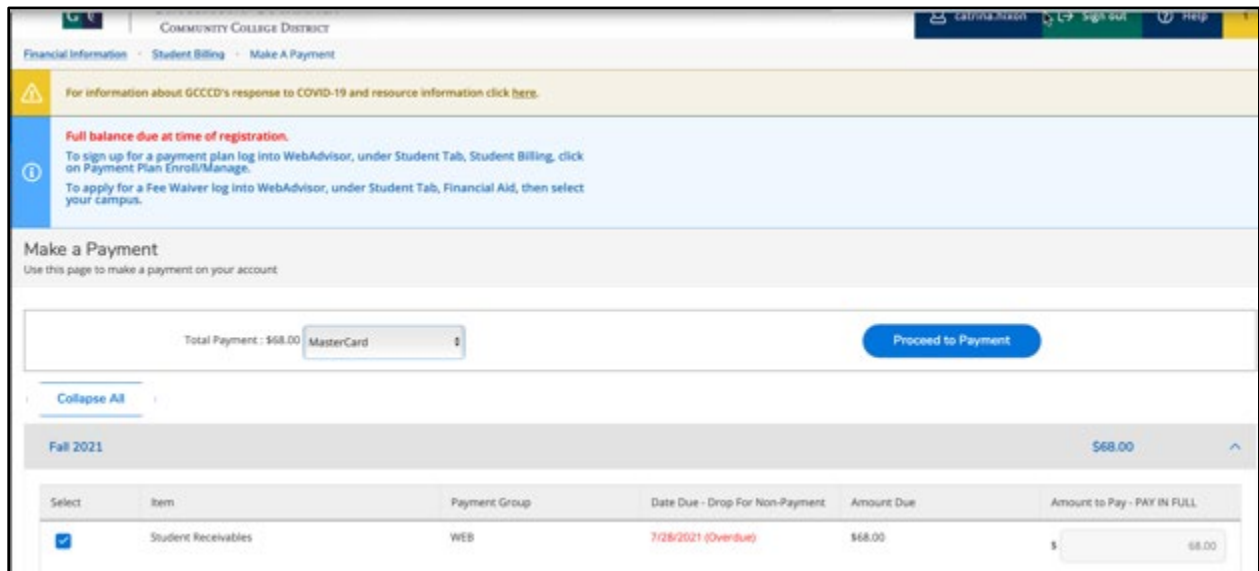


Selected **Account Activity**, then **Make Payment**:

# Grossmont/Cuyamaca College Registration



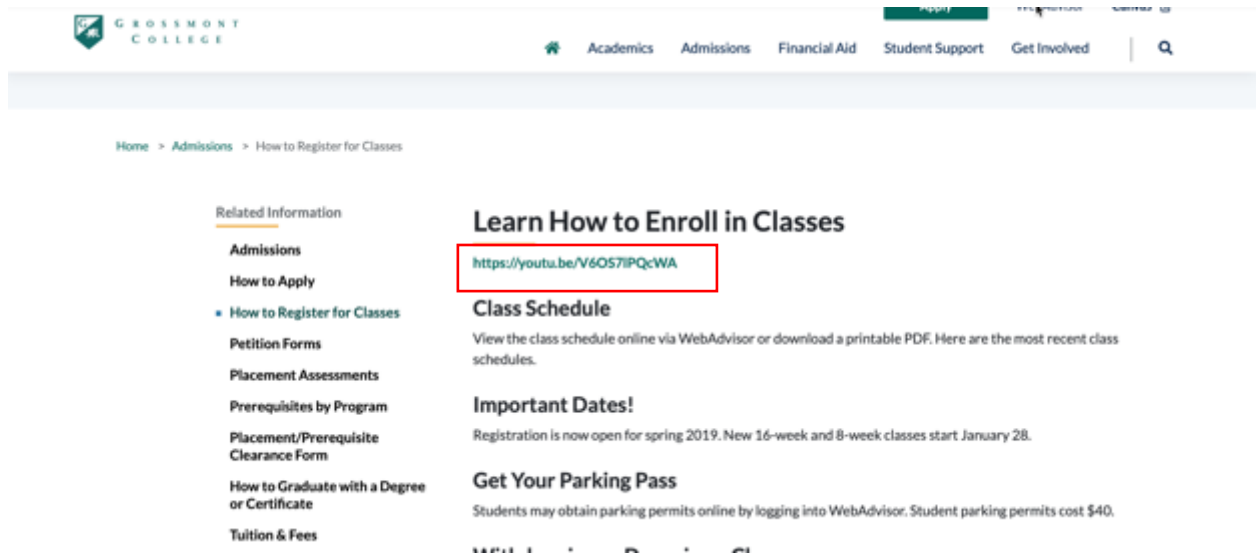
Selected **payment type**, standard online payment page.



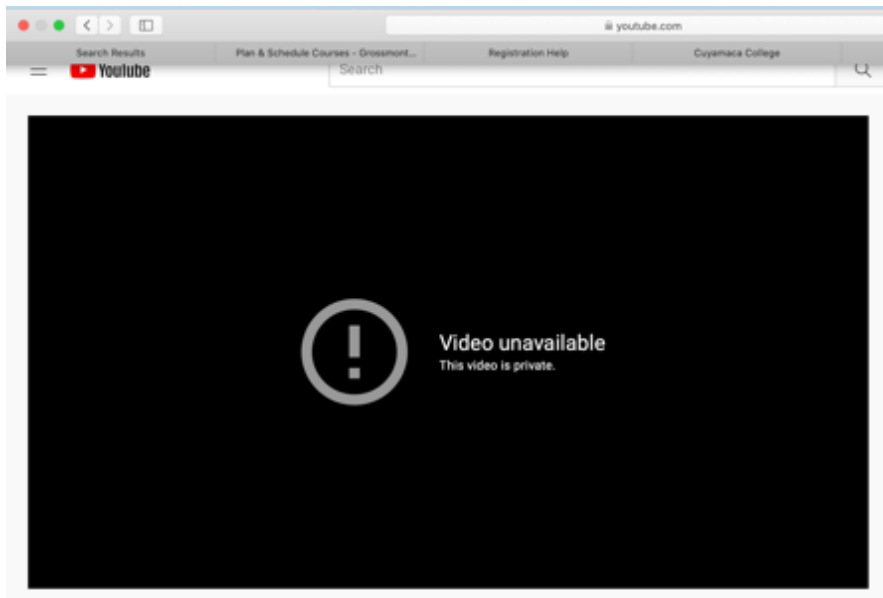
Other issues/concerns:

- Clearing prerequisites are done at the department level for some courses and a general form for other courses. If the student selects the general form, there is a drop down to select the department but only lists the departments which the form can be used. How would the student know how to clear the department specific requisites from this page? <https://www.grossmont.edu/admissions/placement-prerequisite-clearance-form.php>

- There are too many registration steps for a student who already knows the class number they wish to register. It would be very confusing for a new student who received an **Add Authorization**.
- Webpage not fully updated as new information is provided.  
When I couldn't find the previous **How to Register** video, I found this page:



When I clicked on the **YouTube** link, this is what I found:



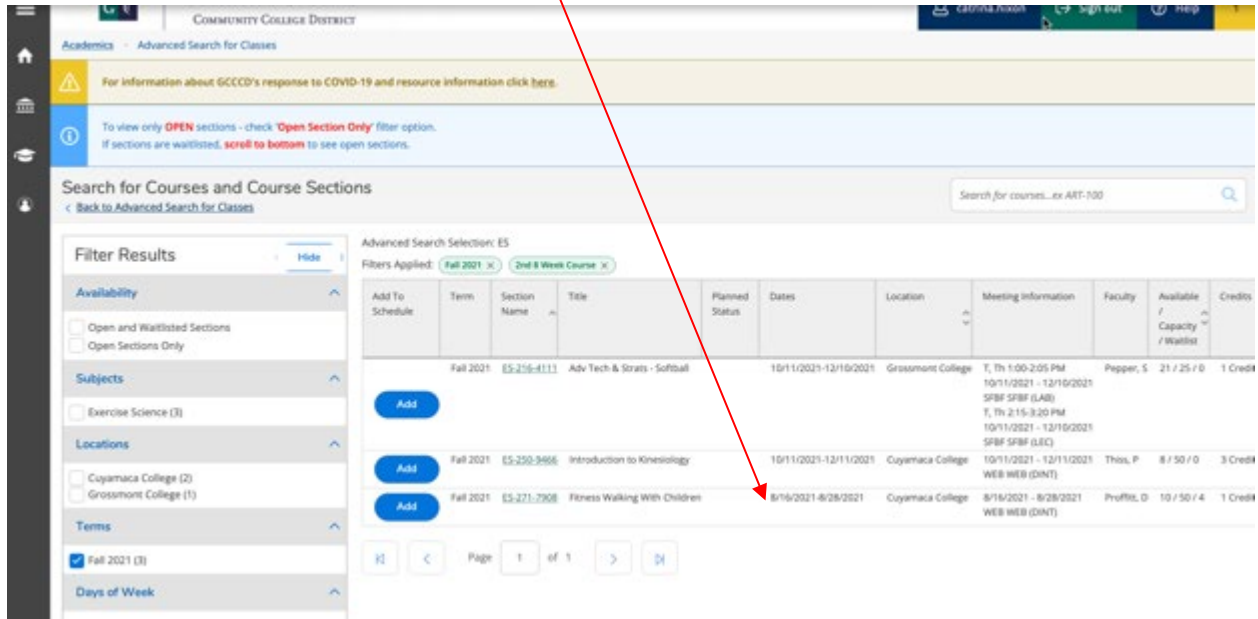
The Butte College video is another example.

Cuyamaca College

Followed same steps above to register for classes. For Cuyamaca, the course is Exercise Science.

Class Search results look different with the **ADD** button rather than **Add to Schedule**.

**ISSUE:** Classes that are not eligible to register have an “active” ADD button (class has ended).



## Grossmont/Cuyamaca College Registration

Clicked **Add** for ES-250-9466, received same pop up box to Add Section with class now showing as planned but, again, not sure why the **Registration** button does not display (I'm signed in and class hasn't started yet).

Search Results | Plan & Schedule Courses - Gro... | Registration Help | Districtwide Course Catalog - G... | Oceanography | Search Results | Grossmont College

COMMUNITY COLLEGE DISTRICT

Academics > Advanced Search for Classes

For information about GCCCD's response to COVID-19 and resource information click [here](#).

To view only **OPEN** sections - check **'Open Section Only'** filter option. If sections are waitlisted, **scroll to bottom** to see open sections.

Search for Courses and Course Sections

Search for courses... ex ART-100

Filter Results

Availability

Open and Waitlisted Sections

Open Sections Only

Subjects

Exercise Science (3)

Locations

Cuyamaca College (2)

Grossmont College (1)

Terms

Fall 2021 (3)

Days of Week

Advanced Search Selection: ES

Filters Applied: **Fall 2021** x **2nd 8 Week Course** x

Add To Schedule	Term	Section Name	Title	Planned Status	Dates	Location	Meeting Information	Faculty	Available / Capacity / Waitlist
<a href="#">Add</a>	Fall 2021	ES-216-4111	Adv Tech & Strats - Softball		10/11/2021-12/10/2021	Grossmont College	T, Th 1:00-2:05 PM 10/11/2021 - 12/10/2021 SFBF SFBF (LAB) T, Th 2:15-3:20 PM 10/11/2021 - 12/10/2021 SFBF SFBF (LEC)	Pepper, S	21 / 25 / 0
<a href="#">Add</a>	Fall 2021	ES-250-9466	Introduction to Kinesiology	<b>Planned</b>	10/11/2021-12/11/2021	Cuyamaca College	10/11/2021 - 12/11/2021 WEB WEB (DINT)	Thos, P	8 / 50 / 0
<a href="#">Add</a>	Fall 2021	ES-271-7908	Fitness Walking With Children		8/16/2021-8/28/2021	Cuyamaca College	8/16/2021 - 8/28/2021 WEB WEB (DINT)	Proffitt, D	10 / 50 / 0

Page 1 of 1

Since I've been through this a few times now, I clicked on the **HOME** icon, then selected **Student Planning & Registration**

COMMUNITY COLLEGE DISTRICT

For information about GCCCD's response to COVID-19 and resource information click [here](#).

Hello, Welcome to Colleague Self-Service!

Choose a category to get started.

Notifications

Title	Details	Link
Documents Required	There are 1 requests from your institution that require your action.	<a href="#">View required documents</a>

**Student Billing**  
Here you can view your latest statement and make a payment online.

**Student Planning & Registration**  
Here you can search for courses, plan your terms, and schedule & register your course sections.

**Advanced Search for Classes**  
Here you can view and search the course catalog.

**Grades**  
Here you can view your grades by term.

**Academic Attendance**  
Here you can view your attendance for terms.

# Grossmont/Cuyamaca College Registration

Deflated...my PLANNED Cuyamaca course doesn't display, I see a tiny note on the bottom of the calendar regarding ES-250 and click on it.

The screenshot shows the registration interface for Fall 2021. On the left, two courses are listed as 'Planned': CA-166-3122: Menu Management (1 unit, graded, instructor Carlone Baker, V) and CA-169-2081: Essential Skills-Culinary Arts (3 units, graded, instructor Rossi, J). The main area is a calendar grid for the week of 10/11/2021 to 10/16/2021. The grid shows sections for CA-169-2081 on Monday and Tuesday, and CA-166-3122 on Friday. At the bottom of the calendar, a red box highlights a section: 'ES-250 Introduction to Kinesiology Section 9466 Faculty: Thiss, P'.

The screenshot shows the same registration interface with a 'Section Details' pop-up window open for the ES-250-9466 Introduction to Kinesiology section. The pop-up window contains the following information:

- Section Details**
- ES-250-9466 Introduction to Kinesiology**
- Fall 2021**
- Instructors:** Thiss, P (patrick.thiss@gcccd.edu, 619-660-4518)
- Meeting Information:** 10/11/2021 - 12/11/2021, Cuyamaca College, Distance Education/Online WEB (Internet 100%)
- Dates:** 10/11/2021 - 12/11/2021
- Seats Available:** 8 of 50 Total
- Credits:** 3
- Grading:** Graded
- Requisites:** None
- Course Description:** Introduction to the interdisciplinary approach to the study of human movement. An overview of the concepts within and importance of the sub-disciplines in kinesiology will be discussed, along with career opportunities in the areas of teaching, coaching, allied health, dietetic, and fitness professions.
- Additional Information:** Online course; 52.5 total instructional hours. Familiarity with computers and Internet required.
- Transfer Status:** Transfers to both UC/CSU
- Books Total:**

The pop-up window has a 'Close' button at the bottom. The background shows the same calendar and course details as the previous screenshot.

I still don't know how to register for the class, call/email the instructor?

**ISSUE:** ES-250 is listed in the left pane, just as the other courses are but there is no indication to scroll (yes, people should know but don't). Could there be an arrow or text to indicate "more courses?"

Same process as Grossmont with the slight schedule view difference.

**Prerequisite** process is only via form:

The screenshot shows the Cuyamaca College website's "Prerequisite Form" page. The header includes the college logo and navigation links like "Academics", "Admissions", and "Student Support". A sidebar on the left lists "Related Information" such as "Probation & Dismissal" and "Career Services". The main content area is titled "Prerequisite Form" and contains the following text:

**Prerequisite Clearance/Challenge Form**  
Please be sure to follow the instructions while completing this form. Failure to follow instructions will result in a delay of processing your prerequisite clearance/challenge request. You will be notified through the contact information you have provided on the result of your clearance/challenge. These requests are not completed instantly, clearances can take up to 3 business days to process and challenges can take up to 5 business days to process. Please keep this in mind when completing this form if you are needing to meet deadlines.

**For English, Math or ESL clearances, you first must take our Assessment/Placement questionnaire.**  
- Login to [WebAdvisor](#) and find it under the Orientation/Assess/Advising section as shown below.

Orientation/Assess/Advising

- [Step One - Online Orientation](#)
- [Step Two - Assessment/Placement Questionnaire](#) (highlighted with a red arrow)
- [Step Three - Online Advising](#)
- [Schedule Appointment with Assessment](#)
- [Assessment/Placement Results](#)
- [Cuyamaca Pre Requisite Clearance](#)
- [Grossmont Pre Requisite Clearance](#)
- [Title IX Student Training](#)

**For Biology courses,** Cuyamaca College **does not** accept high school biology in place of courses offered here, these requests will not be approved.

**FINAL THOUGHTS:**

There are several ISSUES and suggested solutions throughout the document with the most significant problem being:

- The lengthy process to register, and
- The disorganization of the course listing display.
- It is very difficult to determine the steps to enroll in a class. It took me nearly two hours for one class.
- Students will give up ("maybe I'm not college material if I can't even enroll")
- Messaging is not consistent or non-existent (Example: Add deadline has passed).
- Course listing **must** be in some type of order; it's difficult to find the correct course since they are out of sequence. It requires more research to determine the first course in a sequence.



- The font for the instructions on the registration pages is too small, non-existent and, in certain cases, does not display (trying to enroll in a class where the add deadline has passed). It doesn't help the student figure out what to do next or why there may be a problem (in all cases).
- The Application for Admission process takes 48 hours, why? It may have taken longer if I did not contact the Admissions office for help. SDCCD is 30 minutes and both use CCCApply.
- Need language in the registration pages or an automated email to notify students that payment is required.
- I received follow up information from SDCCD when registering (see following pages). I received nothing from GCCCD.

**October 8, 2021 – email from** [REDACTED]

I received this email today since I registered yesterday for Mesa...nothing from Grossmont yet, will let you know if I get one.

**Update:** 10/11/21 – Nothing from GCCCD. I dropped my classes last night since they started today and nothing from GCCCD still.

Begin forwarded message:

**From:** [studentsrvcs@sdccd.edu](mailto:studentsrvcs@sdccd.edu)

**Date:** October 8, 2021 at 1:21:04 AM PDT

**To:** [REDACTED]

**Subject:** Confirmation of Classes - Fall



SAN DIEGO  
CITY COLLEGE

SAN DIEGO  
MESA COLLEGE

M

October 8, 2021

Dear [REDACTED],

**MESA COLLEGE**

**Complete Listing of:**

[Online Student Services](#)

There was registration activity on your class schedule recently. Please log onto [mySDCCD.edu](http://mySDCCD.edu) to verify these changes on your Fall 2021 class schedule.

**Admissions**

[Admissions Website](#)

If you have recently added a class, all fees must be paid. Verify that you do not owe any fees by navigating to the "My Finances" area in [mySDCCD](http://mySDCCD), click the PAY NOW button and you should see a zero amount of fees owed at this time.

**Admissions:**

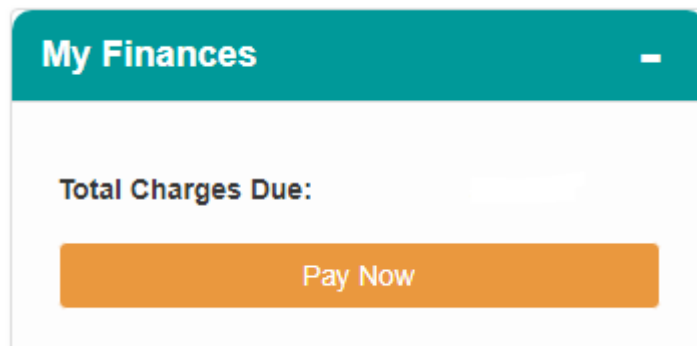
[sdmesaadmissions@sdccd.edu](mailto:sdmesaadmissions@sdccd.edu)

619-327-9194

619-388-2682

**Residency:**

[sdmesaresidency@sdccd.edu](mailto:sdmesaresidency@sdccd.edu)



**Veteran Affairs:**

[Veterans Website](#)  
[sdmesavets@sdccd.edu](mailto:sdmesavets@sdccd.edu)

[u](#)  
619-800-3850

**Counseling Office**  
[Counseling Website](#)  
[mesacoun@sdccd.edu](mailto:mesacoun@sdccd.edu)

619-800-4619  
619-797-5009

**Financial Aid Office**  
[Financial Aid Website](#)  
[mesaaid@sdccd.edu](mailto:mesaaid@sdccd.edu)  
619-388-2817

**EOPS Office**  
[EOPS Website](#)  
[mesaeops@sdccd.edu](mailto:mesaeops@sdccd.edu)  
619.335.8607  
619-388-2706

**DSPS Office**  
[DSPS Website](#)  
[mesadsps@sdccd.edu](mailto:mesadsps@sdccd.edu)  
619-431-2780

**CalWORKS**  
[CalWORKS Website](#)  
[mesacalworks@sdccd.edu](mailto:mesacalworks@sdccd.edu)  
[du](#)  
[sveraste@sdccd.edu](mailto:sveraste@sdccd.edu)  
619-388-2709

**To prevent a registration hold on your record, please consider one of the following options:**

**Financial Aid:** If you have not already done so, apply for Financial Aid. Students should apply for the 2021-22 [FAFSA](#) (Free Application for Federal Student Aid) or the [CA Dream Act](#) to see if they qualify for aid including the CCPG (California College Promise Grant), which can waive enrollment fees for California residents.

**Payment Plans:** Plans are an interest free option for students unable to pay their enrollment fees in full. Students **not** anticipating a Financial Aid award should sign up for a Payment Plan, make monthly installments, and pay off their balance over time.

**Full details are available at**  
<https://www.sdccd.edu/students/fees.aspx>

**Veteran Students:** Please contact your [Veterans Office](#) for instructions on how to apply your benefits.

**Pay with Credit Card:** Credit Cards (Visa/MasterCard) at <http://my.sdccd.edu>, Click the 'College Student Dashboard', select 'My Finances' and 'Make a Payment' or click the "**Pay Now**" button.

**Check / Cash Payments:** Checks may be mailed to the Accounting Office listed below. Please email the college Accounting Office to notify them of this mailing. Cash payments may be made on campus (subject to Office hours and health restrictions.) Check the college website for Days and Hours.

City College: Room A-256 - 619-388-3458 [cityacctg@sdccd.edu](mailto:cityacctg@sdccd.edu)

Mesa College: Room I4-106 - 619-388-2704

[mestuact@sdccd.edu](mailto:mestuact@sdccd.edu)

Miramar College: Room K1-205 - 619-388-7326

[mmaracctg@sdccd.edu](mailto:mmaracctg@sdccd.edu)

**NOTE: It is always the student's responsibility to drop a class they are not attending. Drop the class by the DROP DEADLINE in order to receive a refund and no mark of "W", or drop by the WITHDRAWAL DEADLINE in order to receive a mark of "W" and not a letter grade (possibly "F".)**

Additional information can be found at [Registration Information | San Diego Community College District \(sdccd.edu\)](#)

**Reminder: Health Service Fees are NOT waived for students with Financial Aid, or with a Community College Promise Grant (CCPG) and therefore MUST be paid by the student.**

Sincerely,

Student Services

**October 9, 2021 – Email** [REDACTED]

Received email regarding legally mandated annual notification to students.

Begin forwarded message:

**From:** [studentsrvcs@sdccd.edu](mailto:studentsrvcs@sdccd.edu)  
**Date:** October 9, 2021 at 5:46:31 AM PDT  
**To:** [REDACTED]  
**Subject:** SDCCD Notice of Disclosure



**SAN DIEGO COMMUNITY COLLEGE**  
CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • COLLEGE C

October 9, 2021

**MESA COLLEGE**  
**Complete Listing of:**  
**[Online Student Services](#)**

**Admissions**

**[Admissions Website](#)**

Dear [REDACTED],

San Diego City, Mesa and Miramar Colleges and Continuing Education are required by law to inform you of the following information and regulations:

- **[Student Consumer Information:](#)**

**Admissions:**

[sdmesaadmissions@sdc.d.edu](mailto:sdmesaadmissions@sdc.d.edu)

619-327-9194

619-388-2682

This page provides you with access to information regarding general campus information, financial assistance, health and safety information, student right to know and gainful employment information.

- **[Copyright Infringement Policies and Sanctions:](#)**

**Residency:**

[sdmesaresidency@sdc.d.edu](mailto:sdmesaresidency@sdc.d.edu)

Information regarding penalties for unauthorized distribution of copyrighted material, unauthorized peer-to-peer sharing and what constitutes unauthorized activity.

- **[Campus Safety Report and Clery Act:](#)**

**Veteran Affairs:**

[Veterans Website](#)

[sdmesavets@sdccd.edu](mailto:sdmesavets@sdccd.edu)

619-800-3850

The San Diego Community College District Police Department publishes an annual [safety report titled "Safe and Sound"](#). This report also includes institutional policies concerning campus safety, campus safety statistics and student right to know information.

- **[Title IX and Campus SaVE Act:](#)**

**Counseling Office**

[Counseling Website](#)

[mesacoun@sdccd.edu](mailto:mesacoun@sdccd.edu)

619-800-4619

619-797-5009

The San Diego Community College District is committed to a safe and equitable learning environment for all students and employees. It does not discriminate on the basis of gender in its educational programs and employment. Any incident, including sex discrimination or harassment, but not limited to, sexual assault including rape, dating violence, domestic violence or stalking committed on district property, or at a district sponsored event or activity, should be reported to the designated Title IX Coordinator immediately.

- **[Drug and Alcohol Abuse Prevention Program:](#)**

**Financial Aid Office**

[Financial Aid Website](#)

Information related to the unlawful use, possession, or distribution of illicit drugs, the health risks related to the abuse of alcohol or drugs and the counseling and treatment programs available to students.

[mesaaid@sdccd.edu](mailto:mesaaid@sdccd.edu)

619-388-2817

**EOPS Office**

[EOPS Website](#)

[mesaeops@sdccd.edu](mailto:mesaeops@sdccd.edu)

619.335.8607

619-388-2706

**DSPS Office**

[DSPS Website](#)

[mesadsps@sdccd.edu](mailto:mesadsps@sdccd.edu)

619-431-2780

**CalWORKS**

[CalWORKS Website](#)

[mesacalworks@sdccd.edu](mailto:mesacalworks@sdccd.edu)

[sveraste@sdccd.edu](mailto:sveraste@sdccd.edu)

619-388-2709

- **[Family Education Rights and Privacy Act \(FERPA\):](#)**

Student rights for privacy regarding their educational records, access to education records, and policies for request for amendment of records.

For your convenience, most of this information is provided in the college catalog, class schedule, student handbook or accessible online via the links provided above. Upon request, you are entitled to a paper copy of the reports, reference materials, and documents cited on paper or online. Please submit requests for paper copies to your college's Office of Vice President, Student Services at:

City College:A-222

<http://www.sdccity.edu/about/leadership/student-services/index.aspx>

Mesa College:I-400 (4th Floor)

<http://www.sdmesa.edu/student-services/index.shtml/>

Miramar College: N-203

<http://www.sdmiramar.edu/campus/student-services>

Continuing Education: Educational Cultural Complex – Rm. 104

<http://www.sdce.edu/organization/about-us>

Sincerely,

Student Services