

Meeting Minutes of the Academic Senate

Grossmont College

12/7/2020

11:00 AM – 12:20 PM

I	CALL TO ORDER					
	A.	Public Comment	No public comments.			
	B.	Motion to approve the Agenda 12/07/2020	1st	Brian Carter	2nd	Sharon Sampson
	C.	Approval of Minutes 11/30/20	1st	Marion DeKoning	2nd	Gareth Davies Morris
II.	PRESIDENTS REPORT					
	A.	<p>Update on tracking of academic integrity violations by demographics</p> <p>Last week we discussed academic integrity and it was asked is student affairs tracking academic integrity violations with demographic information. They are currently not doing this.</p> <p>They will begin do this. The District has purchased reporting software (Maxient) that will be used to track Zoom attacks and student contact issues. The plan is to implement early in the spring semester.</p> <p>Concern was expressed over how the student information in Maxient will be used. There was also concern over implicate bias in the reporting of student conduct incidents, and how the information stored in Maxient will be used. Will the information stay permanently on the students' record and be made available to other institutions that the student attends in the future? Denise will be looking into these issues</p> <p>With the stay at home orders there has been a widespread of cheating. When asking students why they cheated?</p> <ol style="list-style-type: none"> 1. They are desperate to get a good grade. Universities are very competitive and students want and need good grades to compete. They are usually very remorseful. 2. Students get confused over whether or not they were supposed to submit an individual assignment or a collaborative assignment. 3. Not using citations correctly. Whether it is a MLA or APA there is confusion in putting proper citations into the work. <p>Faculty can help reduce cheating by having multiple exams rather than the higher stakes midterm and final. Faculty can also help by reaching out to student if they appear to be struggling and discuss ways to help them. Flexibility can help as well. Librarians have information on MLA and APA that faculty can refer students to.</p>				
	B.	<p>Update on investigation of November 16 Zoom attack</p> <p>SOC members were given the suspicious IP addresses from the meeting on 11/16. Most showed were international IP addresses. It is clear though that hackers can easily hide an IP address and make it seem like it's coming from another place. Currently there are no leads from the attack but the investigation is ongoing.</p>				

C	<p>President’s Task Force on Anti-Racism update</p> <p>Currently we are working on building the framework and objectives to work on in the new year. There is a draft of these objectives but it is not ready to be seen at Academic Senate. Denise is hoping the draft will be ready to be shown after the first of the year campus wide. .At minimum there will be monthly communication on the workings of the task force to the campus community. This work will be ongoing but we do not want to duplicate the work that is already being done.</p> <p>Many people expressed wanting to be on one of the task force. Denise said they will be asking for volunteers soon and you will get an email with the instructions to becoming a volunteer.</p>
D	<p>Spring 2021 Academic Senate meetings</p> <p>Next meeting will be Feb 1, 2021. This is the first day of the new semester. Typically we do not have a meeting on the first day of school, but with holidays it would have our meeting not till March which is already half way into the semester.</p>
E	<p>Distinguished faculty 2021/2022</p> <p>Distinguished Faculty for 2021-2022 and Academic Rank and Emeritus applications are coming soon. Denise will send out an informative email later on this week with the date that the application is due. Normally we have a full time and a part-time distinguished faculty but last year we didn't have any nominations for part-time faculty so this year there are many of you who are doing outstanding work so please nominate someone. If you've nominated somebody in the past and they were not selected, please nominate them again.</p>
F	<p>Academic Senate President election results</p> <p>Denise started off with information on the position. The new AS president will begin in June 2021. In the spring semester they will shadow Denise to get acquainted for this new position.</p> <p>She also expressed her gratitude to both Dr. Pearl Lopez and Jeff Waller for stepping up to service.</p> <p>Our new Academic Senate President was announced: Dr. Pearl Lopez.</p> <p>We look forward to working with you.</p> <p>Pearl expressed her happiness and gratitude.</p>
G.	<p>Misc</p> <p>Regina-Stanback Stroud Award. We are seeking nominations for the Regina Stanback-Stroud Diversity Award. We know that many of our faculty colleagues are doing outstanding work in advancing diversity and equity on our campus, so let’s recognize them!</p> <p>All Faculty, Classified Professionals, and Administrators are invited to submit nominations. Nominations can be for an individual faculty member or a group of faculty members and both part- and full-time faculty are eligible for this award. The recipient of this award will be given \$5000.</p> <p>Nominations need to be in by February 8, 2021.</p> <p>Please see the email that Denise sent out on Monday morning to fill out the google form for nominating.</p>
III.	<p>ACTION ITEMS</p>

A.	<p>Revised Faculty Professional Development Committee (FPDC) Charge Rickle</p> <p>Action Item is to add to the charge the ability to add a co-chair.</p> <p><i>Ayes have it</i> Motion Passed</p>
B.	
C.	
VI.	COMMITTEES
A.	None
V.	INFORMATIONAL ITEMS
A.	<p>Overview of Accreditation follow-up report (Ahrens & Hurvitz)See PowerPoint</p> <p>Joan started with reviewing our accreditation journey over the last year. Beginning in fall of 2019 the ACCJC team site visit took place. During this visit the team reviewed our comprehensive institutional self-evaluation. In January the ACCJC issued a directive with four requirements that we needed to demonstrate compliance. Three of those requirements are college requirements and one was a district requirement. The directive was to demonstrate compliance and a follow up with a report which is due on March 1, 2021. Also at that time we will have a site visit but a date has not been set but It is planned to be at the end of March or the beginning of April.</p> <p>Tate reviewed the four areas that we were asked to address and report back on our follow-up report.</p> <ol style="list-style-type: none"> 1. The district requirement was to have a greater rate of completion of our manager and staff evaluations. <ol style="list-style-type: none"> a. We have integrated evaluations into Workday. This allows for automatic updates, reminders and tracking of the process. This has improved the communication We have now gone from a completion of about 30% to 60%. This is for classified and managers. This does not include instructor. 2. Ensure that we have regular substantive interaction in our DE courses. <ol style="list-style-type: none"> a. The online teaching and learning (OTL) committee revised and approved. Also there was a strengthening of the RSI component in the existing 5 module training that faculty have done either for ERT or for full DE certification. An icon is on every page where something is related to RSI. Also, resources are available for peer and Dean evaluators which helps to understand which components of the existing DE evaluation are related to RSI. There has been an increase in this training because of the pandemic and has helped faculty to include in their courses. 3. Fully implement and use outcomes assessment data. <ol style="list-style-type: none"> a. We need to demonstrate compliance to properly implemented a SLO process. Academic affairs, student services and administrative units have developed assessment response plans. We are also upgrading our software from TracDat to Nuventive Improve. We demonstrate also that reusing that data for continuous improvement and we integrated assessment in program review and annual collegewide planning. 4. To ensure that all of our course syllabi have current SLOs that are also evident the course outlines. <ol style="list-style-type: none"> a. Course outlines are available on the Internet to faculty and the SLO documented process for verification on the syllabi. Academic affairs is monitoring this process and sustaining this process through the department chairs to keep them current. <p>Currently The draft has been submitted to the President’s cabinet for feedback. The report has been presented to the accreditation steering committee and to classified Senate for feedback. We also</p>

		<p>sent out the link to the report to collect feedback electronically to all constituent groups. It is being presented to AS today and will be presented to CCC next week.</p> <p>December 14, 2020 Deadline to submit feedback December 15, 2020 The completed first draft for approval by the Accreditation steering committee. January 28, 2021 The final draft goes to college council February 16, 2021 Approval of the final draft from the governing board February 19, 2021 Submit the report to the ACCJC</p>
B.		<p>PR template revision (Menck) (Please see Template)</p> <p>In the spring of 2020, there was a motion that was passed to not only accept the template proposed changes but allow us to make small changes to the template without having to come to the Senate. These are changes that will hopefully go into effect in January for the next group of writers. The small changes are in 2.1 and 2.2 there are two additional questions that help clarify. We would love feedback. One other section that has a change in section 7. It was to make it less specific. Also, a questions was deleted as the information was repetitive.</p>
C.		<p>Security protocols for future Academic Senate meetings</p> <p>We are looking at ways to secure our meetings after our last meeting attack. There is a function that is called “suspend all activities.” This basically shuts down all user controls. We would then bring back people into the meeting who are confirmed users. We have updated our Zoom software as Zoom continues to improve the security. Beyond that we are now streaming on YouTube to users who do not need to be on that actual Zoom Call. Speakers and Senators would be on the actual call. Everyone else could just watch the stream.</p> <p>If anyone in the general audience would like to make a public comment, they would do so in advance of the meeting. There has been discussion on whether a public commenter should be let into the zoom meeting or if their comments should be read for them. There currently is no law in the Brown Act that would mandate that we let a commenter into the meeting and it could be read by a senate officer or senator. A suggestion was made to make a prerecorded message.</p> <p>This will hopefully only be temporary, but for now we will review.</p>
Meeting Adjourned	12:20pm	
Next Meeting	February 1, 2021	

ATTENDEES

Date/Time	Name	Status	Department
12/7/2020 11:04	Denise Schulmeyer	Senate Officer	COMM
12/7/2020 11:04	Dee Aceves	Senate Officer	Counseling
12/7/2020 10:59	Liz Barrow	Senate Officer	CVTE
12/7/2020 10:58	Steve Davis	Senate Officer	Math
12/7/2020 11:08	Sébastien Cormier	Senate Officer	Physics
12/7/2020 11:02	Richard Unis	Senate Officer	Sociology
12/7/2020 11:01	Kyleb Wild	Part Time Senator	Behavioral Sciences, Anthropology
12/7/2020 11:04	Patrice Braswell	Senator	Accessibility Resource Center (A.R.C.)
12/7/2020 11:16	Michael Stewart	Senator	Administration of Justice
12/7/2020 11:02	Sharon Sampson	Senator	AOJ
12/7/2020 11:04	Tina Young	Senator	AOJ
12/7/2020 11:04	Malia Molina	Senator	Art /Visual Arts & Humanities
12/7/2020 11:04	jennifer carmean	Senator	ASL
12/7/2020 11:02	Gregg Eobinson	Senator	Behavioral Science
12/7/2020 11:09	Lara Braff	Senator	Behavioral Sciences
12/7/2020 11:11	Bonnie Ripley	Senator	Biology
12/7/2020 11:06	michele perchez	Senator	biology
12/7/2020 11:02	brian keliher	Senator	bus adm
12/7/2020 11:02	Mark Pressnall	Senator	Business Office Technology
12/7/2020 11:08	Raymundo Quezada	Senator	CCS
12/7/2020 11:05	Martin Larter	Senator	Chemistry
12/7/2020 11:00	Diana Vance	Senator	Chemistry and Science
12/7/2020 11:04	Robin Sepulveda	Senator	Child Development and Family Studies
12/7/2020 11:05	Roxanne Tuscany	Senator	Communication
12/7/2020 11:01	sheri strothers	Senator	communication
12/7/2020 11:50	Victoria Curran	Senator	Communication
12/7/2020 11:03	Desmond Morente	Senator	Counseling
12/7/2020 11:04	Gary Johnson	Senator	Counseling
12/7/2020 11:08	Karolia Macias	Senator	Counseling
12/7/2020 10:58	Wendy Cruzado	Senator	Counseling
12/7/2020 11:03	Sarah Moore	Senator	Counseling/Transfer Center
12/7/2020 11:01	Clifton Quinn	Senator	CSIS
12/7/2020 11:18	Janet Gelb	Senator	CSIS
12/7/2020 11:07	Patricia Chow	Senator	CTE/Business
12/7/2020 11:31	Tim Cliffe	Senator	Earth Science
12/7/2020 11:09	Cindi Harris	Senator	English
12/7/2020 11:02	Sarah Martin	Senator	English
12/7/2020 10:59	Tate Hurvitz	Senator	English
12/7/2020 10:58	Michael Perez	Senator	EOPS/CARE Next-Up
12/7/2020 11:04	Randy Abshier	Senator	ES/HED/NUTR
12/7/2020 11:04	Alyona Gorokhova	Senator	ESL
12/7/2020 11:09	Angela Feres	Senator	History
12/7/2020 11:08	Felicia Kalker	Senator	Library
12/7/2020 10:58	Beth Smith	Senator	Math
12/7/2020 10:58	Cierra Rawlings	Senator	math
12/7/2020 11:02	Dan Greenheck	Senator	Mathematics
12/7/2020 11:01	Jeff Waller	Senator	Mathematics

12/7/2020 11:02	Jeanette Calo	Senator	Media Communications
12/7/2020 11:56	Eva Nicasio Mercier	Senator	MMIB
12/7/2020 11:03	Derek Cannon	Senator	Music
12/7/2020 11:02	Rhonda Morris	Senator	Nursing
12/7/2020 11:04	June Yang	Senator	Philosophy and Religious Studies
12/7/2020 11:05	Brodney Fitzgerald	Senator	Physics and Astronomy
12/7/2020 11:03	Brian Carter	Senator	Physics/Astronomy
12/7/2020 11:01	Shahrokh Shahrokhi	Senator	Political Economy
12/7/2020 11:04	Peggy Wells	Senator	Respiratory Therapy
12/7/2020 11:06	Sara Ferguson	Senator	Sara Ferguson
12/7/2020 11:02	Brian Rickel	Senator	Theatre Arts
12/7/2020 11:03	Kathleen Banville	Senator	Theatre Arts
12/7/2020 11:03	Gareth Davies-Morris	Senator	Visual Arts & Humanities
12/7/2020 10:58	Marion de Koning	Senator	Visual Arts and Humanities Department
12/7/2020 11:27	Paul Vincent	Senator	World Languages
12/7/2020 10:58	Claire K Liu	Senator	World Languages Department
12/7/2020 11:17	Marshall Fulbright	Guest	Academic Affairs
12/7/2020 11:01	Jim Mahler	Guest	AFT Guild, Local 1931
12/7/2020 11:04	Nancy Saks	Guest	AHN
12/7/2020 11:01	Kelly Menck	Guest	AOJ
12/7/2020 10:58	Jamie Shatwell	Guest	ASL
12/7/2020 11:01	Sosha Thomas	Guest	BOT
12/7/2020 11:09	Michelle Soltero	Guest	Child Development, Education and Family Studies
12/7/2020 11:04	Pat Murray	Guest	Classified Senate
12/7/2020 11:02	Dave Dillon	Guest	Counseling
12/7/2020 11:17	Joan Ahrens	Guest	CPIE
12/7/2020 12:09	Scott Therkalsen	Guest	Earth Sciences
12/7/2020 11:04	Natalia Aylett	Guest	English as a Second Language
12/7/2020 10:58	Brian Woolsey	Guest	EOPS
12/7/2020 11:57	Pearl Lopez	Guest	EOPS
12/7/2020 11:17	Daniel Craig	Guest	ESL
12/7/2020 11:52	Tina Chung	Guest	General Counseling SDICCCA fellow
12/7/2020 10:58	Michele Martens	Guest	LTR
12/7/2020 11:53	Michael Lines	Guest	Mathematics
12/7/2020 11:03	Joyce Fries	Guest	Occupational Therapy Assistant
12/7/2020 11:05	Keith Turner	Guest	Outreach
12/7/2020 11:32	Yecenia Tovar	Guest	SDICCCA Intern - General Counseling
12/7/2020 11:04	Lida Rafia	Guest	Student Success & Equity/CPIE
12/7/2020 11:02	Dana Mints	Guest	Transfer Center
12/7/2020 10:58	Sonia Ghattas-Soliman	Guest	World Languages