

How to Register:

The screenshot shows the registration interface. On the left is a dark sidebar with a menu. The 'Academics' section is expanded, and 'Advanced Search for Classes' is circled in red. A red arrow points from this menu item to the 'Advanced Search' tab in the main content area. The main area shows a navigation bar with 'Schedule', 'Ed Plan', 'Plan Notes', and 'Petitions & Waivers'. Below this is a navigation bar with 'Spring 2021' and navigation arrows. A blue banner indicates the registration period for Spring 2021 begins on 11/15/2020 at 12:00 AM. Below the banner are buttons for 'Filter Sections', 'Save to iCal', and 'Print'. The status shows 'Planned: 0 Units', 'Enrolled: 0 Units', and 'Waitlisted: 0 Units'. A message box says 'No Courses Selected For This Term'. Below this is a class schedule grid with columns for days of the week (Sun-Sat) and rows for times (6am-11am).

The screenshot shows the 'Catalog Advanced Search' form. It has two tabs: 'Subject Search' and 'Advanced Search', with 'Advanced Search' selected. Below the tabs are radio buttons for 'Catalog Listing' and 'Section Listing', with 'Section Listing' selected. The form has three columns: 'Term', 'Meeting Start Date', and 'Meeting End Date'. Each column has a text input field with a dropdown arrow. Below these are three rows for 'Courses And Sections', each with a 'Subject' dropdown, a 'Course number' text input, and a 'Section' text input. At the bottom is a '+ Add More...' button and a 'Days Of Week' label.

Click on **Academics** and Click **Advanced Search for Classes**. (Similar to Search Class Schedule via Web Advisor) to look for specific class/section.

If you experience any issues or errors while registering, please contact: Admissions and Records at grossmont.admissions@gcccd.edu or 619-644-7186.

Or Search by Subject:

Subject Search Advanced Search

Search for a course subject:

- [Administration of Justice](#)
- [American Sign Language](#)
- [Anthropology](#)
- [Arabic](#)
- [Aramaic](#)
- [Art](#)
- [Astronomy](#)
- [Automotive Technology](#)
- [Biological Sciences](#)
- [Business](#)
- [Business Office Technology](#)
- [CAA GE Pseudo Course](#)
- [CADD Technology](#)

Plan & Schedule:

Search for Courses and Course Sections

[Back to Advanced Search for Classes](#) Search for courses... ex ART-100

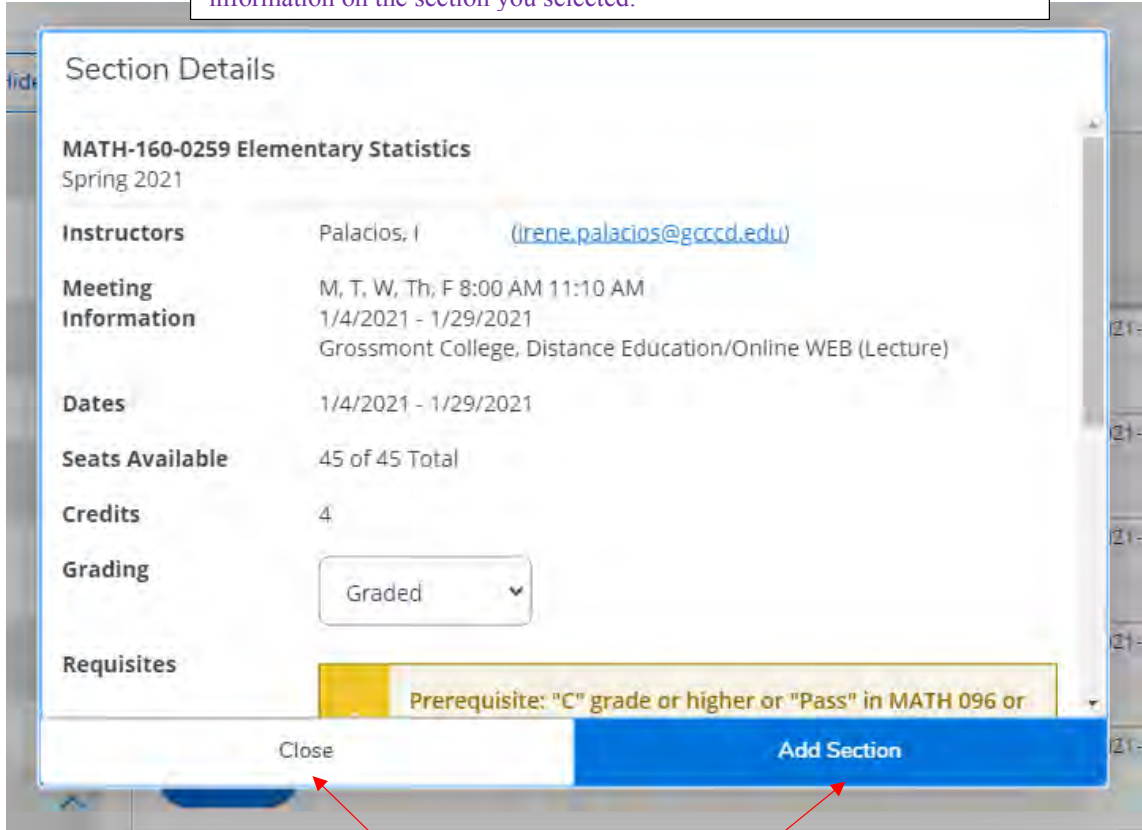
Filter Results Hide

Advanced Search Selection: MATH-160

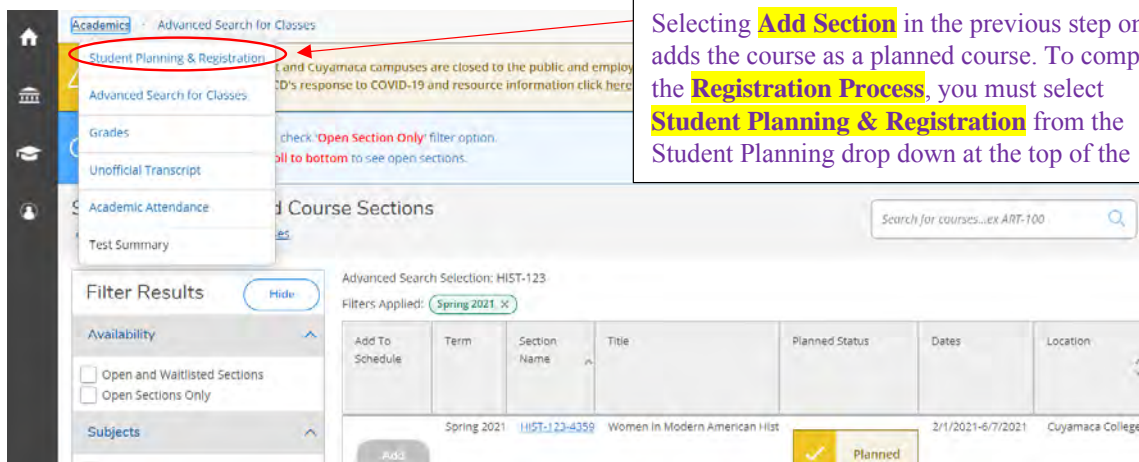
Filters Applied: Spring 2021

Add To Schedule	Term	Section Name	Title	Planned Status	Dates	Location	Meeting Information
Add	Spring 2021	MATH-160-0259	Elementary Statistics		1/4/2021-1/29/2021	Grossmont College	M, T, W, Th, F 8:00-11:20 AM (LEC)
Add	Spring 2021	MATH-160-0287	Elementary Statistics		2/1/2021-6/7/2021	Grossmont College	T, Th 9:30-11:20 AM (LEC)
Add	Spring 2021	MATH-160-0288	Elementary Statistics		2/1/2021-6/7/2021	Grossmont College	M, W 1:30-3:20 PM (LEC)
Add	Spring 2021	MATH-160-0299	Elementary Statistics		2/1/2021-6/7/2021	Grossmont College	M, W 10:30 AM-12:00 PM (LEC)
Add	Spring 2021	MATH-160-0501	Elementary Statistics		2/1/2021-6/7/2021	Grossmont College	M, W 12:00-1:50 PM (LEC)

Once you have selected a section, a window will open with course information on the section you selected.



If you would like to schedule this course, select **Add Section**. If not, select **Close** and repeat the previous steps until you have selected the course you want to schedule.



Selecting **Add Section** in the previous step only adds the course as a planned course. To complete the **Registration Process**, you must select **Student Planning & Registration** from the Student Planning drop down at the top of the

The screenshot shows the 'Plan your Degree and Schedule your courses' interface. A course card for 'MATH-160-0142: Elementary Statistics' is displayed on the left, with a 'Planned' status and a 'Register' button. The main schedule grid shows the course is planned for Friday, 11am. A red arrow points from the 'Register' button to a callout box. Another red arrow points from the 'Enrolled: 0 Credits' status to a second callout box.

Plan your Degree and Schedule your courses

Remove Planned Courses Register Now

Planned: 4 Credits Enrolled: 0 Credits Waitlisted: 0 Credits

MATH-160-0142: Elementary Statistics

✓ Planned

Credits: 4 Credits
Grading: Graded
Instructor: Rudeman, S
6/10/2019 to 7/18/2019
Seats Available: 42

Meeting Information

Register

View other sections

11am
12pm
1pm
2pm
3pm
4pm
5pm
6pm
7pm
8pm
9pm

Sun Mon Tue Wed Thu Fri Sat

The course you previously planned should appear. If you are satisfied with this course, select **Register**.

If you have more than one course planned and you would like to schedule them all at one time, select **Register Now Scheduled Courses**.

The screenshot shows the same interface as above, but the course card for 'CHEM-120-1441: Prep for General Chemistry' is now 'Registered, but not started' and has a 'Drop' button. The main schedule grid shows the course is registered for Monday, Tuesday, Wednesday, and Thursday, 10am-12pm. A callout box points to the 'Enrolled: 4 Credits' status.

Plan your Degree and Schedule your courses

Search Feature Coming Soon!

Register Now

Planned: 0 Credits Enrolled: 4 Credits Waitlisted: 0 Credits

CHEM-120-1441: Prep for General Chemistry

✓ Registered, but not started

Credits: 4 Credits
Grading: Graded
Instructor: Ghimire, S
6/24/2019 to 8/1/2019

Meeting Information

Drop

View other sections

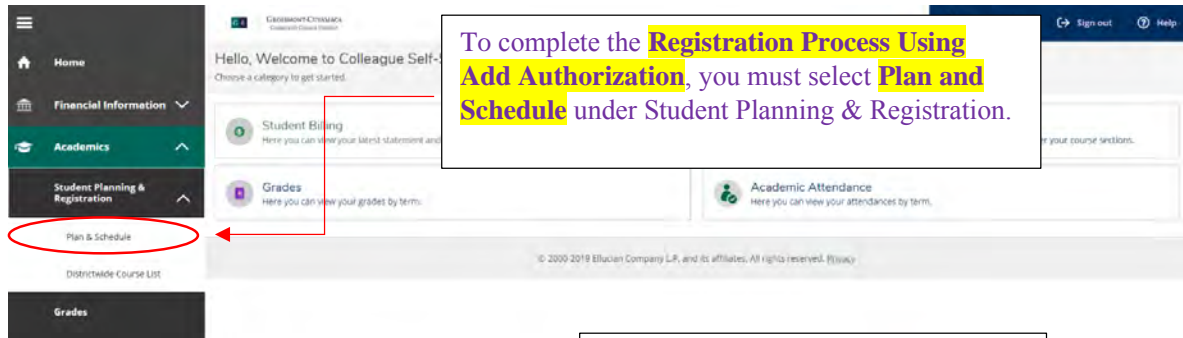
9am
10am
11am
12pm
1pm
2pm
3pm
4pm

Sun Mon Tue Wed Thu Fri Sat

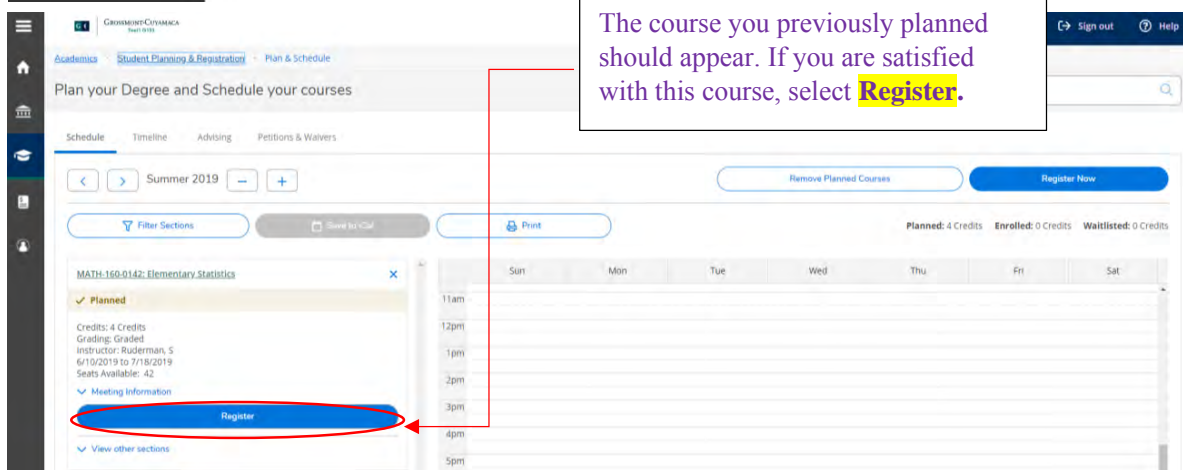
Registered courses will appear in green.



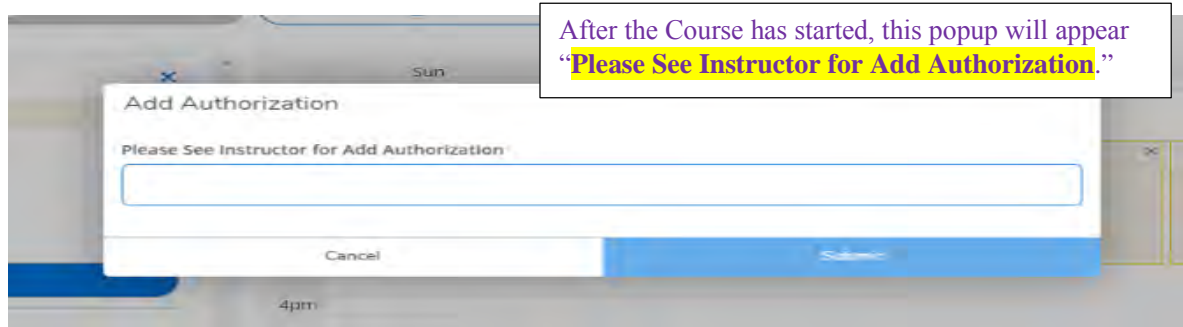
Registering Using Add Authorization:



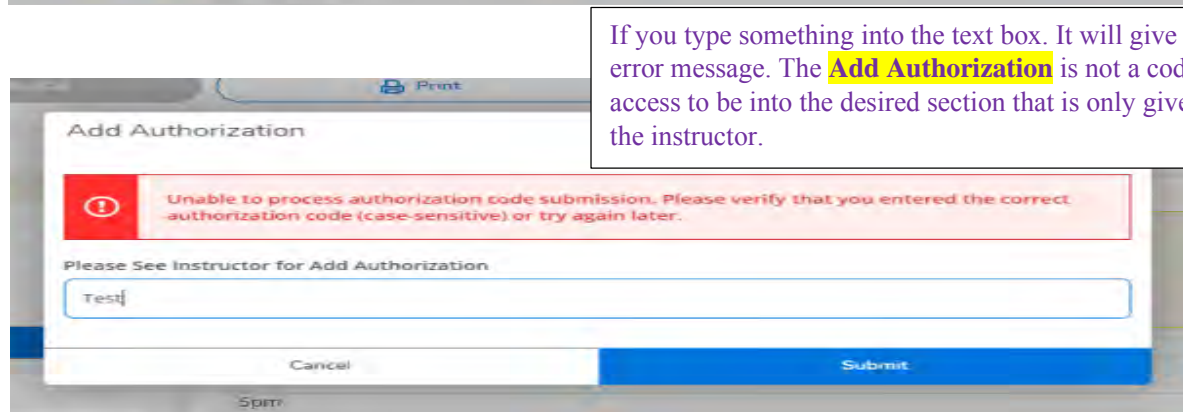
To complete the Registration Process Using Add Authorization, you must select Plan and Schedule under Student Planning & Registration.



The course you previously planned should appear. If you are satisfied with this course, select Register.



After the Course has started, this popup will appear "Please See Instructor for Add Authorization."



If you type something into the text box. It will give you an error message. The Add Authorization is not a code, but access to be into the desired section that is only given by the instructor.

From: Grossmont.Admissions@gcccd.edu
 To: Wayne Branker
 Subject: Add Authorization For < Class & Section Number>

If you do not have an add authorization, here is example email to send to your instructors for an add authorization.

Dear <Professor's Name>,

My name is <Your Name> and my student ID is <Your ID Number>. I am interested in attending your <Class & Section Number>. Would I please be able to get add authorization to your <Class & Section Number> via Self-Service? This will allow me to register for your section. Thank you for your time, <Your Name>

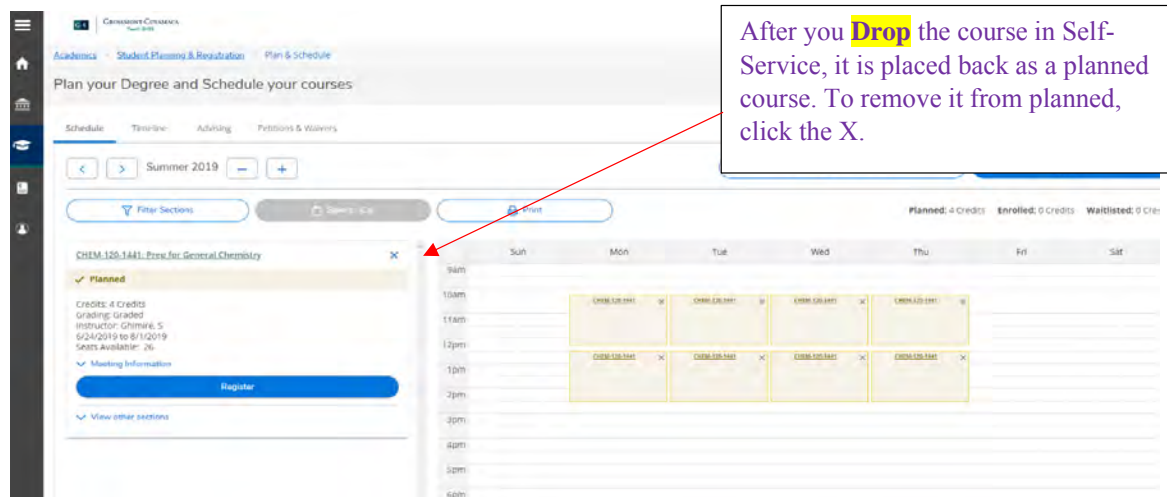
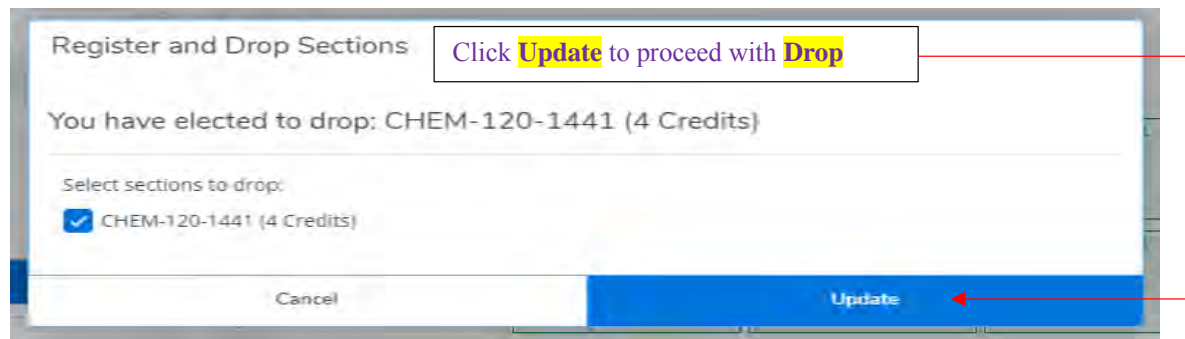
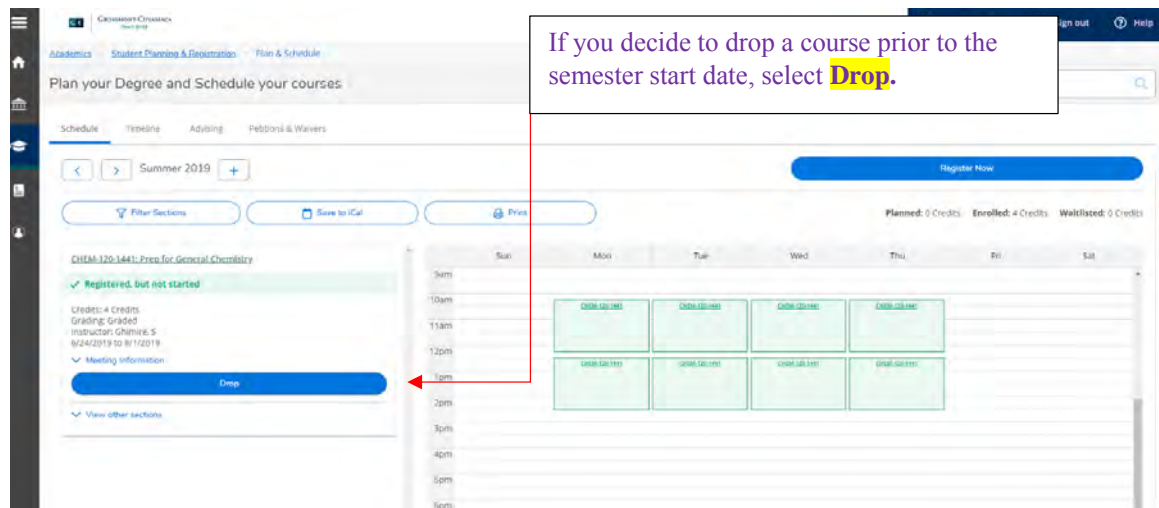
Once you have been given Add Authorization by the instructor, under the section it will read, "Authorized for Add." Click Register for the desired class.

Registered courses will appear in green.

Once the Add Deadline has passed. You will get an error message saying "Late Add Petition Needed – A&R." This error message means you have to petition to register for the desired class, please see A&R at Building 10 or call (619) 644 – 7186.



How to drop a section:



How to pay your fees:

Click on **Financial Information** and Click **Student Billing, Make a Payment.**

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Click on the **down arrow** and choose a **Payment Method**

Click on the **Proceed to Payment** button

Total Payment: \$202.00

Choose a Payment Method

- American Express
- Discover
- Electronic Check
- MasterCard
- VISA Charge

Select	Item	Payment Group	Date Due	Amount Due	Amount to Pay
<input checked="" type="checkbox"/>	Student Receivables	WEB	6/10/2019	\$202.00	\$ 202.00

Total Amount Due \$202.00

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STEPS TO BECOME A NEW STUDENT

General Education course choices for transfer and the associate degree may differ between Cuyamaca and Grossmont College. Each college strongly recommends that students visit the Counseling Centers for specific information if they plan to attend both campuses.

NEW STUDENT CHECK LIST

1. SUBMIT AN APPLICATION

Submit an admissions application
Visit www.grossmont.edu and click "Apply Today!"
Remember to complete your financial aid application, choose one:

- Free Application for Federal Student Aid (FAFSA):
<https://studentaid.gov/>
- California Dream Act Application:
<https://dream.csac.ca.gov>

2. COMPLETE ONLINE ORIENTATION

- Log into Self-Service
- Click on "Students"
- Under Orientation/Placement/Advise, Click **Step 1 - Online Orientation**

3. RECEIVE PLACEMENT/ASSESSMENT

Determine your placement level in Math and English, or ESL.

- Use the online guided self-placement questionnaire
- Log into Self-Service
- Click on "Students"
- Under Orientation/Placement/Advise, Click **Step 2 - Assessment/Placement Questionnaire**
The questionnaire will determine if English language learners will need to take the ESL Assessment.
- If the ESL Assessment is recommended, complete the online ESL self-guided questionnaire through the student menu.

4. CREATE AN ABBREVIATED EDUCATION PLAN

This is a one semester plan with recommended courses to take based on student's educational goals. You have two options to complete this step:

Option 1 (Online)

- Log into Self-Service
- Click on "Students"
- Under Orientation/Placement/Advise, Click **Step 3 - Online Advising**

Note: In order to complete this step, you must have completed the online Assessment/Placement Questionnaire.

Option 2 (In person at Grossmont College)

Make a virtual appointment with a counselor on the counseling center website.

5. REGISTER AND PAY FOR CLASSES

You will be able to view your registration date/time and register for classes through Self-Service under the "Registration" menu. You can pay on Self-Service or Cashier's office located in Building 10.

OTHER STEPS TO CONSIDER

Grossmont-Cuyamaca College Promise – This covers tuition and mandatory fees for first-time, full-time students for the first two years. Visit MyCollegePromise.net

Grad Guru – Download Grad Guru app (iOS/Android) to keep deadlines and school events organized

Request College Transcripts/Advanced Placement (AP) Test scores

Official AP Test scores and college transcripts from all colleges and universities previously attended must be requested and submitted to the Admissions and Records office.

Clear course prerequisites online: www.grossmont.edu

- Click on Admissions in the header
- Scroll down to the bottom and click "Prerequisite Clearance Form"

ENGLISH AND MATH PLACEMENT

Grossmont College provides students access to complete transfer level courses in English and math in one year. An online questionnaire is available to provide placement for English and math classes.

You can access the online guided self-placement questionnaire by following the directions listed below:

Log into Self-Service

Click on "Orientation, Placement, and Advising"

Click "Step 2 - Placement Questionnaire"

COURSE FROM ANOTHER COLLEGE

If an English or math class has been completed from another college or university within the United States, students can submit the appropriate documentation through the prerequisite clearance [online form](https://www.grossmont.edu/admissions/placement-prerequisite-clearance-form.php) (<https://www.grossmont.edu/admissions/placement-prerequisite-clearance-form.php>).

ADVANCED PLACEMENT (AP) EXAM

If an AP exam has been passed with a score of 3 or higher in the following classes: English Language and Composition, English Literature and Composition, Calculus AB or BC, or Statistics, students can submit the appropriate documentation through the prerequisite clearance [online form \(https://www.grossmont.edu/admissions/placement-prerequisite-clearance-form.php\)](https://www.grossmont.edu/admissions/placement-prerequisite-clearance-form.php) for possible English and math placement.

Please refer to the following document for a complete list of options for English and math placement: [Placement Options \(https://www.grossmont.edu/admissions/placement-assessments/index.php\)](https://www.grossmont.edu/admissions/placement-assessments/index.php).

ESL PLACEMENT

Students who are required to take English as a Second Language (ESL) classes will take Grossmont College's ESL Guided Self-Placement to determine the most appropriate starting level. If the ESL guided self-placement is recommended, complete the online ESL Guided Self-Placement through the student menu.

WORLD LANGUAGE AND CHEMISTRY 141 TESTS

The Assessment Center also provides various tests for placement into World Language courses. These tests are available to take once a semester for students who are not currently enrolled into a World Language course. A chemistry test for placement into Chemistry 141 is also available for students to take. This test can only be taken once and will not be available to students who have already enrolled into Chemistry 120.

INSTITUTIONAL ESL ASSESSMENT FOR INTERNATIONAL STUDENTS

Grossmont College offers an Institutional ESL Assessment. The minimum placement score is ESL 105 for admission purposes. The ESL placement score is valid for one year and ESL Assessment can be taken once per application period. For more information, test dates, and to register, please click here: [Institutional ESL Assessment Registration Form \(https://www.grossmont.edu/student-support/international-student/students/future/index.php\)](https://www.grossmont.edu/student-support/international-student/students/future/index.php). Please register early to save your space. Results will be available within 3-4 business days. This is a free ESL assessment.

CONTINUING STUDENTS

Continuing students are encouraged to take advantage of the available counseling services. Pre-set appointments will be available throughout the year. In selecting courses, students should consult the Grossmont College catalog for prerequisites, or corequisites, advisories on recommended preparation and course descriptions.

Information regarding degree and certificate programs is available in the Counseling Center and online at www.grossmont.edu.

READMIT STUDENTS/TRANSFER-IN STUDENTS

You are encouraged to take advantage of the available counseling services. If you have completed an English and/or math course previously at Grossmont or at

another college, you may be excused from the placement process. Arrange for transcripts of previous college/university work to be sent directly to the Admissions & Records Office at Grossmont College. In selecting courses, students should consult the current Grossmont College catalog for prerequisites, corequisites, advisories on recommended preparation and course descriptions.

Information regarding degree and certificate programs is available in the Counseling Center and online at www.grossmont.edu.

ADULT REENTRY STUDENTS

The Adult Reentry Center provides adults the opportunity to experience a higher degree of personal, vocational and academic self-fulfillment within the supportive environment of Grossmont College. The re-entry person is one who has been away from the formal educational setting for a period of time.

The following courses are recommended to help re-entry students succeed with their transition into college.

FS 110	Life Management
IDS 198	Supervised Tutoring
COUN 110	Career Decision-Making
COUN 120	College and Career Success
COUN 130	Study Skills and Time Management

INTERNATIONAL STUDENT PROGRAM

International students who have received an I-20 from Grossmont College Admissions Office and have F-1 status are expected to meet the assessment, orientation and registration requirements in their admission letter.

All International F-1 visa students must be full-time (12 units minimum each fall and spring semester) and maintain a minimum grade point average (GPA) of 2.0 to remain in status with Immigration.

LOWER DIVISION COURSE EQUIVALENCIES

FOR UC, CSU AND INDEPENDENT/ PRIVATE UNIVERSITIES AND COLLEGES

Students who are interested in satisfying lower division course requirements in the major or in general education can complete courses at Grossmont College that have been deemed comparable to those at colleges/universities. In addition to articulated courses, it is important to know that courses designated transferable to CSU or UC that are completed at Grossmont College fulfill unit credit toward a baccalaureate degree, general education requirements at the university, and/or major preparation at the university. For more information on transferability and articulation, visit the Grossmont College Articulation web site: <https://www.grossmont.edu/student-support/transfer-center/articulation/index.php>.

All official articulation for the CSU (California State University) and UC (University of California) systems is available at www.assist.org. This site is readily available via the Grossmont College Articulation web site. It is important to use these tools along with the assistance from Counselors at Grossmont College.



HOW TO READ COURSE OFFERINGS

COURSE SCHEDULE SAMPLE

Symbols
Indicate G.E. courses, prerequisites, nondegree credit courses, etc. See legend at the bottom of each page.

Face To Face (F2F) On Campus

Department	Course Number	Title	Room Number / Location	Instructor	Unit Value
#	ENGL-110	COLLEGE COMPOSITION			3.0
	1234	10:00AM-10:50 MWF	52-570	M. Donnelly	
*	BIO-110	ENVIRONMENTAL BIOLOGY			4.0
		<i>Some Saturday field trips may be held</i>			
S	2236	4:00-5:20PM and 5:30-6:45PM	MW 30-112 MW 34-150	M. Golden	Month/Date

Note
Applies to all sections of a course

Section Number
Number used to register for classes

S
Indicates a short-term class

Time & day of class
All times and days listed under a section number apply to that specific section of a course.

Bold text indicates an evening class.

Short-term dates

SELF-SERVICE SAMPLE

Filters Applied: **Grossmont College** **Not Online**

The "Not Online" filter will include ERT courses that are remote "WEB" based instruction with required synchronous meeting days/times.

Term	Section Name	Title	Dates	Location	Meeting Information
Summer	THTR-124D-9047	Thtr Wrkshop Lab: Prod Crew IV	00/00/00 - 00/00/00	Grossmont College	T, Th 12:00 AM - 12:00 PM 00/00/00 - 00/00/0000
				Location (bottom line) Bldg.-Rm # = on-campus	11 111 (LAB)

SPECIAL CLASS LOCATIONS

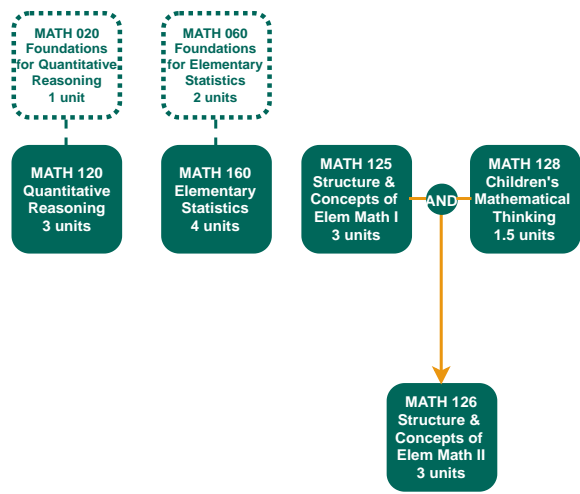
All special class locations are located at Grossmont College unless otherwise noted.

BSBL	Baseball Field	—	Cuyamaca College
32-CDC	Child Development Center	—	900 Rancho San Diego Pkwy, El Cajon, CA 92019
CRTS	Tennis Courts	—	El Cajon Valley High School
HOSP	Hospital	—	1035 E Madison Ave, El Cajon, CA 92021
40-POOL	Swimming Pool	—	Grossmont Hospital
SFBF	Softball Field	—	5555 Grossmont Center Dr., La Mesa, CA 91942
TBA	To Be Arranged	—	Mission Trails Regional Park
TFF	Track & Football Field	—	1 Father Junipero Serra Trail, San Diego, CA 92119
41-121	Training Room	—	Scripps Clinic
TRCK	Track	—	10666 N. Torrey Pines Rd, La Jolla, CA 92037
70-234	Tutoring Center	—	West Hills High School
VBC	Sand Volleyball Courts	—	8756 Mast Blvd., Santee, CA 92071
WEB	Internet Course		

Grossmont College Math Pathways

ALL STUDENTS WILL START AT TRANSFER LEVEL.
 Check with your counselor to determine which Math Pathway is best to meet your educational goals.

SLAM TRANSFER-LEVEL STATISTICS AND LIBERAL ARTS



Support courses are designed to supplement topics needed for success in the paired transfer-level math course.

STEM Majors - Passing Math 176 is equivalent to passing BOTH Math 175 & Math 170. A student will earn 6 units for passing Math 176 or a total of 7 units for passing both Math 175 & Math 170.

Math Jam - Must be concurrently enrolled in either Math 170, 175, 176, or 178.
Non-credit and Non-transferable.

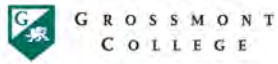
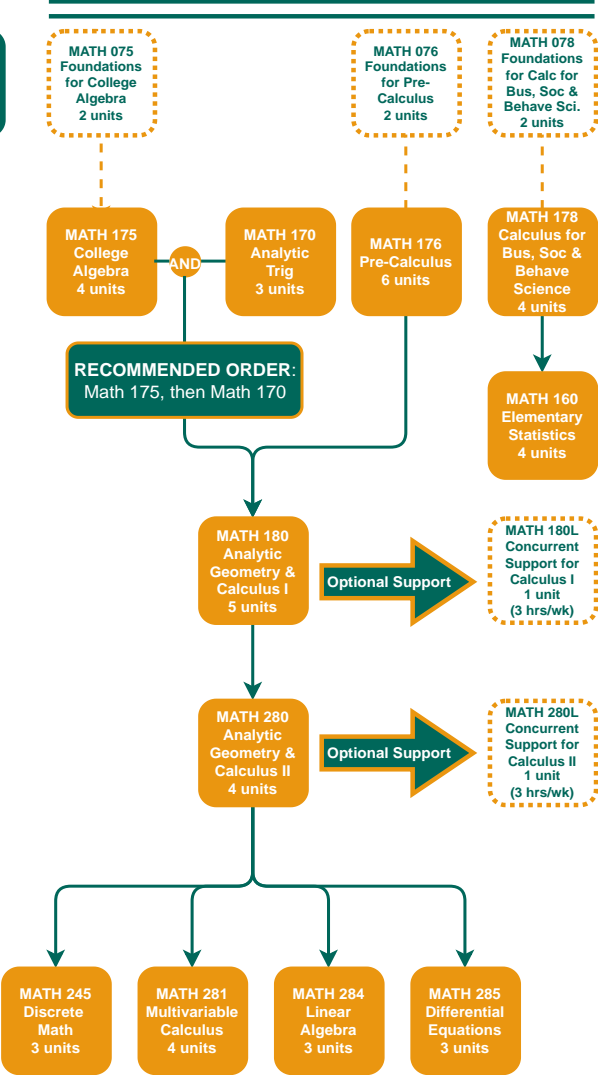
Education Majors - Ideally it is recommended to take Math 125 & 128 concurrently. Math 128 is not required by many universities.

Business Majors - It is recommended to take Math 178 before taking Math 160. Many Business majors do not need BOTH Math 178 & 160. Some universities **REQUIRE** Math 180 and **WON'T** accept Math 178.

SLAM includes Education, Allied Health, and Nursing Majors.

BSTEM TRANSFER-LEVEL BUSINESS, SCIENCE, ENGINEERING, AND MATH

MATH 095 Math Jam for BSTEM Preparation
 This course runs **PRIOR** to the start of the FALL semester.
 4 days - Non-Credit and Tuition-FREE
Non-transferable



English 020 Support



What is it?

Grossmont students can take English 120: College Composition & Reading linked to English 020. This second course offers more time to practice skills, engage in group work, and get extra one-on-one help from the instructor and class tutors.

Who should take it?

English 020 is required for students with a 2.59 GPA or below in high school, but it is also available to anyone who could use this extra hour per week to succeed in English.

Various Options

- Online
- On-campus
- Day & evening times

For more info, contact
the English 120/020 Coordinator at
michelle.crooks@gcccd.edu or watch our
video on the English Department website!



ESL 122 College Rhetoric

**ESL Equivalent
to English 120**

6 Units

Prerequisite: Passing grade in ESL
115 or advisory placement
Next class(es): ENG 124 and other
GE classes (meet with a
counselor)

Time spent on “trouble spots” for
high-advanced ESL students:

- Understanding and avoiding plagiarism
- Critical reading
- Paraphrasing
- Information literacy
- MLA and APA research methods
- Formal academic essays
- Discourse analysis
- Argumentation
- Academic oral presentations
- Native-like grammar

Taught by professors trained and
experienced in ESL methodology
and English Composition.

Satisfies General Education
requirements for: Grossmont College:
Area A – A1; CSU GE Area A2; IGETC
1A; Transfers to CSU and UC

ESL 115 Exploring U.S. Cultures

6 Units

Prerequisite: Passing grade in ESL
105 or advisory placement
Next class(es): ESL 122 and other
GE classes (meet with a
counselor)

In addition to an exploration of
U.S. cultures, these issues and
more are discussed:

- Critical reading
- Awareness of genre, audience,
and purpose
- Quoting, paraphrasing, and
summarizing
- Cross-cultural communication
skills
- Common punctuation
- Common grammar trouble
spots

Taught by professors trained and
experienced in ESL methodology
and English composition.

Satisfies General Education
requirements for: Grossmont College:
Area C, CSU, GE Area C2, IGETC, Area
3B; (Transfers to CSU and UC)



2 YEARS



GROSSMONT COLLEGE



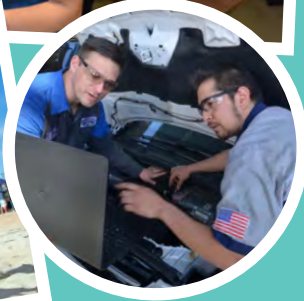
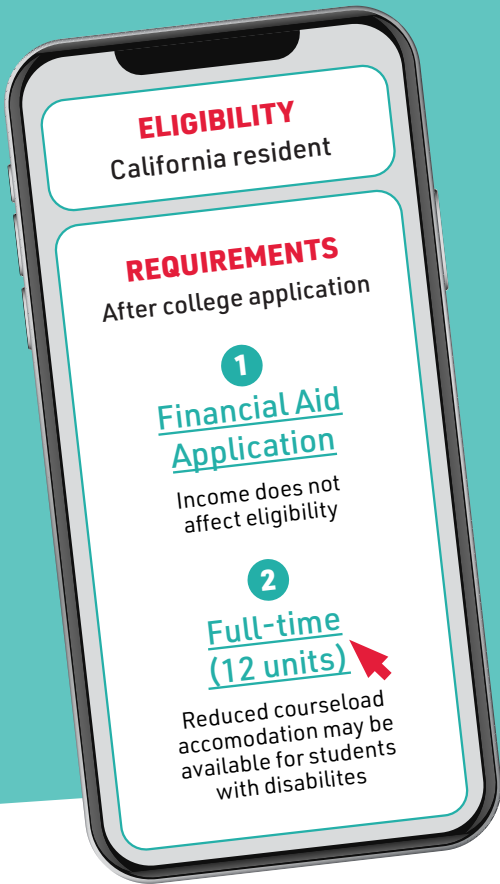
CUYAMACA COLLEGE

FREE COLLEGE

Tuition & Mandatory Fees

**No Application!
No Income Requirements!**

GROSSMONT COLLEGE CUYAMACA **PROMISE**



ESPAÑOL

العربية



VISIT MyCollegePromise.net

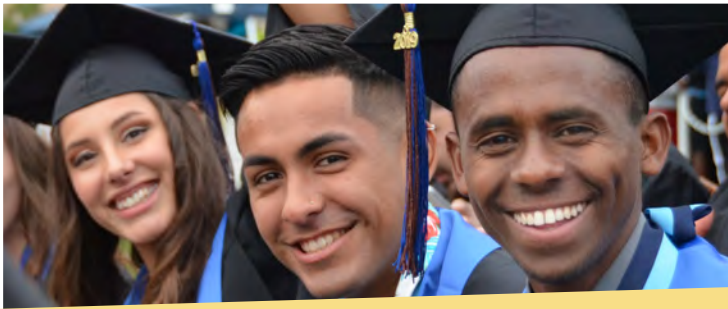
For more information:

Grossmont2Success@gcccd.edu
619-644-7200

or

Cuyamaca.Promise@gcccd.edu
619-660-4532





GROSSMONT COLLEGE
CUYAMACA PROMISE

FREQUENTLY ASKED QUESTIONS

- 1 WHEN IS THE PROMISE DEADLINE?**
Two (2) weeks after the start of the semester. The semester deadlines are listed on the mycollegepromise.net website.
- 2 HOW ARE TUITION AND FEES PAID THROUGH THE PROMISE?**
After registering for classes, there are two (2) ways the Promise can pay your tuition and mandatory fees.
OPTION 1: Do NOT PAY at the time of registration.
Tuition and mandatory fees will be **paid for by the Promise**, after the deadline. Students can attend classes and will not be dropped for nonpayment.
OPTION 2: PAY at the time of registration.
Tuition and mandatory fees **will be automatically reimbursed**, after the deadline.
- 3 WHO IS ELIGIBLE FOR THE PROMISE?**
Students who are CA residents or AB540 are eligible. The Grossmont-Cuyamaca College Promise is not just for recent high school graduates. There is no age limitation.
- 4 IS THE PROMISE ELIGIBILITY DETERMINED BY INCOME?**
No. Students must complete a Financial Aid Application (FAFSA or Dream Act), but do not have to qualify for Financial Aid to be eligible to receive the Promise.
- 5 DOES THE PROMISE PAY FOR SUMMER CLASSES?**
No. However, grades from Summer classes will count towards maintaining a cumulative 2.0 GPA requirement.
- 6 CAN STUDENTS START IN THE SPRING AND RECEIVE THE PROMISE?**
Yes. If eligibility requirements are maintained, they would be eligible for the following Fall and Spring semesters (2nd year).
- 7 WHEN ARE STUDENTS NOTIFIED IF THEY ARE AWARDED?**
Two weeks after the semester deadline, via email.

VISIT
MyCollegePromise.net



GROSSMONT
COLLEGE



CUYAMACA
COLLEGE



Are you ready to jump start your college journey?

JOIN OUR FYE LEARNING COMMUNITY



First Year Experience (FYE) is a student support program at Grossmont College designed to help guide students during their first year of college by providing ongoing social and academic support. Follow the simple steps below to enroll in a pair of general education courses with the same students to experience close community and engaging assignments.

Step 1 **APPLY TO FYE** <https://bit.ly/FYEapp2324>

COURSES OFFERED IN-PERSON

Counseling 120 (#6077)
T/TH 9:30am-10:50am, Diana Ramirez
English 120 (#4817)
T/TH 11am-12:40pm, Enrique Cervantes

Step 2 **APPLY TO THE FYE LEARNING COMMUNITY** <https://bit.ly/fun-fall23>



Step 3 **CREATE AN ABBREVIATED EDUCATION PLAN (AEP) WITH A COUNSELOR** <https://bit.ly/FYEcounseling>

In this learning community we will dive deeply into interests, passions, and community issues designed for students who are exploring different career/educational pathways. You will be supported by caring instructors through this transformational learning experience.

For more info, speak with your FYE counselor or visit www.grossmont.edu/ps

Questions? Contact: grossmont.FYE@gcccd.edu



FIRST YEAR EXPERIENCE

Undeclared major? Unsure where to start?

START WITH B.O.T.



**Business Office
Technology has
classes essential
for academic &
career success**

Choose Your Mode
**Online, short-term, hybrid,
in-person, and 1-unit options**

How About Free Job Training?
Join OPT 1-semester program

Need Certificates?
Earn certificates of proficiency

GOT SKILLS?

ESSENTIAL

- Microsoft Word, Excel, Outlook,
- Windows, Adobe Acrobat
- Keyboarding, doc processing
- Job search, social media

SPECIALIZED

- Accounting, QuickBooks, business calculators
- Medical terminology, billing, coding
- Insurance
- Filing & records management

ADVANCED

- Google apps
- Comprehensive Word, Excel, Access, PowerPoint

BOT INFO

619-644-7548

or email

**candy.mclaughlin
@gcccd.edu**



Grossmont College Student Learning Options | Fall 2023



GROSSMONT
COLLEGE



Face-to-Face (F2F)

Face-to-face (F2F) course activity occurs at Grossmont College's campus or a designated physical site. The course meetings occur at scheduled days and times. Instructors may use a curriculum management system (Canvas) or other software to enhance the class (i.e. posting the syllabus or hosting a discussion board) outside of the on-campus meetings.

- **"Location" in class schedule lists building / room number**
- **Refer to the "How To Read Course Offerings" for guidance**



Fully Online (FO) / Distance Education (DE)

Fully Online/Distance Education course activity occurs online and there are no required real-time or on-campus meetings. All content is delivered in a course management system (Canvas). Coursework has due dates as set by the instructor, yet can be completed at any time before the due date according to an individual student's schedule. Quizzes or tests may have a shortened period (usually a week's time) during which students will need to complete them.

- **Marked "WEB" in the schedule for the location**
- **Does not meet on specific day/times/room number**



Partially Online (PO) / Hybrid (HYD)

Partially Online/Hybrid course activity occurs both online and face-to-face (F2F) on-campus. Both the online and on-campus portions are required. The on-campus meetings occur on scheduled days and times. All online content is delivered in a course management system (Canvas) and via online meetings (Zoom).

- **Includes both F2F on specific days/times and "WEB" portions**
- **Read the course section details carefully**



HyFlex

A HyFlex class section is taught on the same days and times, both on-campus and online. The instructor teaches this class section on campus while also engaging with students online. Students will have the flexibility to choose to either attend class in-person/on-campus or attend online via ZOOM. Some HyFlex sections may require in person class attendance for specific dates as listed in the schedule of classes.

